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### Aldersgate North Charleston Minutes vol. 6

Aldersgate United Methodist Church

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Administrative Board Meeting Minutes  
March 26, 2002

Ruby opened with a devotion from Matthew 27:32-53. Rev Gaither opened with prayer.

The minutes from the last meeting were approved with one spelling correction.

Ruby Hannah gave treasurer's Report:

As of 3-26-02 \$ 8,357.93 in the Operating Fund  
\$ 6,875.36 in the Emergency Fund  
\$ 1,037.00 was in the Website Fund  
\$ 2,140.00 was in the Parament Fund

Finance (Al Corbin) – Finances are doing well thus far and we are ahead of giving curve at the present time. Thanked all for their continued giving.

Stewardship (Joe Catlin) – Joe was not present, but Rev. Gaither stated the Stewardship campaign was in the works and that Consecration Sunday would be September 29<sup>th</sup>.

Worship (Betty Black) – Absent – but Janet Thigpen reported on the living cross, which members will decorate with real flowers on Easter Sunday. She also stated we would have services Maundy Thursday night. The palms for Palm Sunday were not delivered.

Higher Education (Francis Jenkins) – Not present

Adults (Juanita) – Not present.

Young Adults (Lisa Todd) – Not present.

Youth (Rob & Susan Lewis) – Not present. Rev. Gaither reported that the youth had assisted the UMM with their chicken dinner. Also, that they had an outing to a hockey game and on April 21<sup>st</sup>, after church, they would have an outing to the Beach.

Children (Cindi and Roxanne) – There will be an Easter egg hunt after early church on Easter Sunday.

Evangelism (Roxanne) – No report.

Family (Janelle) – Not present. All Homecoming dinner assignments were handled which made for a wonderful day.

Lay Leadership – Rev. Gaither reported that the Nominating Committee would be meeting soon.

Mission (Pat Pross) – Not present.

UMM (Don Cain) – Not present. But it was reported that the men will be preparing the Spring Morning Breakfast for the UMW on April 6<sup>th</sup>.

UMW (Doris Sullivan) – Not present. But the women will have their Spring Morning Breakfast on April 6<sup>th</sup>. They will also present the plan “The Other 12 Disciples on Sunday, May 12<sup>th</sup>. There will only be one service that day.

Trustees – (Marshall Smith) – Janette Hoenck reported in Marshall’s absence. The windows in the social hall were washed, blinds were replaced, the porch behind the kitchen door was built and an awning and new door will be placed at the church back door on the choir room side. Janette discussed a problem with things disappearing from the pantry. A motion was made by Lita Keyser that the pantry door be re-keyed and keys only given to people who have need – those discussed were: Ed Miller, Silver Threads; Doris Sullivan, UMW; Don Cain, UMM; Betty Strickland, UMW Local Church; Janelle Meador, Church Family; Luke Poole, Kitchen supply person; and Evelyn Albach, who cooks for COM and is Lay Leader. It was also recommended that 2 spare keys be kept in the office. Gene Sweatman seconded the motion. It was approved.

PPRC (Janet Thigpen) – Janet reported that employee evaluations would begin in May.

Pastor’s Report (Rev. Gaither) – Confirmation class will begin on April 7<sup>th</sup> and last six weeks. It is hoped these will be joining the church on May 26<sup>th</sup>.

COM (Martha Smith) – Not present. Roxanne reported that the next COM meeting would be April 27<sup>th</sup> at 9AM. Roxanne furnished a copy of the results of the workshop, which was held on 2/2/02.

#### New Business:

Rev. Gaither presented the request from the Bishop with regard to the pledge for Africa University. The Bishop promised \$2.5 million from South Carolina by 2004. Thus far, \$1.9 million has been pledged. The Board accepted a recommendation from the Finance Committee that we send \$235, which is a balance in our Advent Offering Fund to this project. Roxanne made a motion that we pledge \$500 per year (which includes the \$235 in the initial year) and that a special designated fund be established for contributions to this fund. Al Corbin seconded motion. Motion passed.

It was requested that a special designated fund be established to receive contributions to the nursery. All that is received will be used in some manner for the nursery. This motion was made by Evelyn Albach and seconded by Thelma Lynch. It passed.

A recommendation from the Finance Committee was presented whereby all remaining funds in the Mission of the Month and Missions Balance would be divided equally between Wallace Family Life and Camp Sewee. This would be \$303 for each mission. Roxanne seconded this motion. Motion passed. In the future all monies received in Mission of the Month will be forwarded to the designated mission each month.

Carl Parnell, Jr. stated that we might need to have a different way to receive Visitor's Cards at the early service. He stated we had a visitor who filled out a card, but he wasn't sure if it got turned in since we do not pass the collection plates during the early service. This will be addressed at the next Worship Committee meeting.

Rev. Gaither closed the meeting with prayer at 7:45 PM.

Our next meeting will be held on May 28<sup>th</sup> at 6:30 PM.



Evelyn



# Council on Ministries

2/2/02 - 4/27/02

Present: Steven Gaither, Pastor; Martha Smith, Chairperson; Betty Black, Roxanne Carlson, Juanita Driggers, Kirstin Googe, Gladys Jones, Thelma Lynch, Virginia May, Cindi Stiving, Pat Wanstreet

Martha opened the meeting with a greeting and welcome – we are all one, we are all different. Rev. Gaither led the meeting in prayer. Martha reviewed the tasks from the last meeting and updated everyone on the progress of each task:

<b>Communication/contact network</b>	<ul style="list-style-type: none"> <li>Using the GEO Zones that were set up earlier in the church and later input into Church Windows by Karin in the church computer</li> <li>Want it to include getting all communication of all thing that happen in the church</li> <li>Will be utilizing the small group concept by utilizing the Sunday School classes, UMW circle groups and UMM</li> <li>Will utilize E-mail</li> <li>Will use the phone system via the GEO Zones</li> <li>Will utilize the web site</li> <li>Will be looking into redefining the GEO Zones</li> </ul>
<b>Prayer line</b>	<ul style="list-style-type: none"> <li>Looking at treating this the same as the communication / contact network</li> <li>Virginia and Evelyn will work with Martha and Roxanne</li> </ul>
<b>List for van drivers to chauffeur groups needing a driver</b>	<ul style="list-style-type: none"> <li>Evelyn has the current list of authorized drivers: Ruby Hannah – Doris Sullivan – James Overby – Roxanne Carlson – Pam Marek – Steve Gaither – Evelyn Albach - <i>Cindy Stiving</i></li> <li>It is important that ALL who drive the van are on the authorized list</li> <li>It is important that ALL who drive the van have given a copy of their drivers license to Evelyn.</li> </ul>
<b>Adult guidance for youth – match program</b>	<ul style="list-style-type: none"> <li>Will be updated in July</li> </ul>
<b>Street signs for church</b>	<ul style="list-style-type: none"> <li>Will be updated in July</li> </ul>
<b>Volunteer program at local schools</b>	<ul style="list-style-type: none"> <li>Will be updated in July</li> </ul>
<b>Youth/children group outreach – internal</b>	<ul style="list-style-type: none"> <li>Have gone to a hockey game</li> <li>Confirmation class is currently being held, Confirmation Sunday will be 5/26. We will also be having a baptismal and receive new members</li> <li>Rob &amp; Susan Lewis will chair the youth group</li> <li>After confirmation the plan is to get the youth more involved in church leadership</li> </ul>
<b>Programs for young adults – internal</b>	<ul style="list-style-type: none"> <li>Will be updated in July (→)</li> </ul>
<b>Open house as outreach for local community</b>	<ul style="list-style-type: none"> <li>The City of Hanahan &amp; N. Charleston charge \$500 for names in their database. <u>Don Cain</u> will provide an update in July</li> </ul>
<b>Forming a Children's Church</b>	<ul style="list-style-type: none"> <li>Is currently looking at when would be the best time to get the children together. Will try to have singing time during the 1<sup>st</sup> half of Sunday School</li> </ul>

*Stephen*

*Elises of church*

*work day - for youth fill out a form -*

- Stephen – • Discussed Confirmation Sunday
- Pastor • Last year a youth group from California was here to perform and has offered to come again on 12/8/02, to give a show. They will need housing and food for 2 – 4 people for 2 – 4 nights. They charge a \$300 fee which we would cover with \$175 deposit and a love offering when they get here.
- Martha – • For Don Cain: our web site is [www.dycon.com/churches/aldergate](http://www.dycon.com/churches/aldergate)
- Chairperson • For Frances Jenkins: graduates will be recognized in May. There are 2 young people – Andrea May and Catey George, that we know of. If there are any more please contact Frances.
- Church bags are for sale for \$10 a piece. \$5 goes to cover the cost of the bag, \$5 pays for another bag to be given to visitors. Returning visitors are to be getting a bag, pen, and brochure. Will get with Sylvia to see if she is still distributing them.
- Cindy – Lay • VBS will be 6/10 – 6/14. WE still need a teacher for 1<sup>st</sup> & 2<sup>nd</sup> grade
- member to • Showed a video from Cokesbury
- Annual Conf • We will be supporting the Good Neighbor Center (which is also the mission of the month)

Martha closed with a prayer. The next meeting will be 7/27/02. It will be a breakfast meeting.

Administrative Board Meeting Minutes  
May 28, 2002

Ruby opened with a devotion from Matthew 21:23-27. Rev Gaither was at Annual Conference. Ben Mitchum opened with prayer.

The minutes from the last meeting were approved.

Ruby Hannah gave treasurer's Report:

As of 5-28-02 \$ 7,275.43 in the Operating Fund  
\$ 7,201.36 in the Emergency Fund  
\$ 1,322.00 was in the Website Fund  
\$ 2,336.42 was in the Parament Fund  
\$ 506.95 was in the Nursery Fund

Finance (Al Corbin) – Finances are doing well thus far and we are ahead of giving curve at the present time. Thanked all for their continued giving. The \$235.00, which was approved for the Bishop's initiative was sent. It was recommended that a special fund be set up entitled "The Bishop's Initiative Fund" to receive funds for the \$500 pledge we made for the next three years. Ben Mitchum made the motion and Martha Smith seconded. The motion passed. Rev. Gaither will prepare information for the newsletter and bulletin regarding this Initiative.

Stewardship (Joe Catlin) – Not present.

Worship (Betty Black) – Not present.

Higher Education (Francis Jenkins) – Not present.

Adults (Juanita) – Joint Sunday School will be held on June 2 with a report from Annual Conference.

Young Adults (Lisa Todd) – Not present.

Youth (Rob & Susan Lewis) – Not present. But it was reported that three of our youth joined the church on May 26, 2002.

Children (Cindi and Roxanne) – These ladies were at Annual Conference, but it was reported that Bible School would be help June 10-14, 2002 from 6:00 – 8:30.

Evangelism (Roxanne) – Not present.

Family (Janelle) – Not present. There will be a Welcome Back Covered Dish Dinner for Rev. Gaither on Sunday, June 9, 2002.



Lay Leadership – Rev. Gaither not present.

Mission (Pat Pross) – Not present.

UMM (Don Cain) – The men are planning a spaghetti dinner and talent show for September. Donations will be accepted.

UMW (Doris Sullivan) – UMW Spring Morning Breakfast was held on April 6<sup>th</sup>. Approximately 50 attended. The play “The Other 12 Disciples was presented on Sunday, May 12<sup>th</sup>. UMW will prepare supper for Bible School on Wednesday, 6/12. Mother/Daughter/Friendship Salad Supper will be held on June 25. There will be a craft table with sales benefiting the UMW budget. Jobs for the Welcome Back Dinner on June 9 have been distributed.

Trustees – (Marshall Smith) – Marshall reported that a new door had been installed on the choir room side of the church, which included new locks. Tinted glass was installed in the office and minister’s office. The door that went into the back bathroom of the church has been sealed off so no one can get in. We did have a break-in. There are no motion detectors in the church. Hope to install some soon. Moles in the courtyard have been treated.

PPRC (Janet Thigpen) – Not present.

Pastor’s Report (Rev. Gaither) – Not present.

COM (Martha Smith) – Martha stated their planning meeting had been April 27<sup>th</sup>. There is currently a list of qualified van drivers in the office if any group needs a driver. Roxanne, Cindi, and Kirstin are working on Children’s church.

New Business:

The District Superintendent has requested that we consider allowing the new minister, which will be arriving at New Francis Brown Church to use our parsonage as a temporary home for a donation of \$700.00 per month. This arrangement would be renewed on an annual basis. So that discussion could be held, Martha made a motion and Doris seconded that we allow this minister to move into our parsonage. Many questions arose which could not be answered during this meeting. Some questions were: What happens if Rev. Gaither leaves, What about our furniture, What about tax on rent, Would the utilities be in their name, Who would be responsible for maintenance/repair on the parsonage, Are there children, Would this change our insurance status, Would this change our property tax status, What would happen to the line item in the budget for the minister’s salary presently called “Utilities Allowance”.

After extended discussion, Doris made a motion, which Martha seconded that we continue this meeting on Sunday, June 2 immediately following church. Motion passed with two votes against.



Martha dismissed this session with prayer at 7:25 PM.

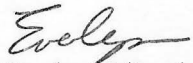
This meeting will be continued Sunday, June 2 at 12:15. Our next meeting scheduled meeting will be held on July 23rd at 6:30 PM.

Minutes of Continuation Meeting, Sunday, June 2, 2002

Some of the questions were answered regarding the use of the parsonage by another pastor. The \$700 is to be a contribution not rent. \$700 is low but a Covenant agreement will be entered into. The churches would split the repairs and maintenance costs. They would probably be staying one year. Utilities would remain in the church's name. They have 2 children in college, 1 in high school, and two that have left home already. They would use the furniture presently in the house and New Francis Brown would furnish the new linens, which are required. They will either fix the old parsonage they have or buy a new one. The IRS standing on receiving this money was still questionable. Rev. Gaither stated that the "utilities" in the budget is really in his salary; it is just earmarked as exclusion for utilities.

A lengthy discussion following. A "call for the question" was raised. There was a vote of 13 in favor of the motion and 10 against the motion.

Rev. Gaither closed the meeting at 12:55.

  
Evelyn Albach

NOTE: Rev. Gaither later decided that he would not be moving.

Administrative Board Meeting Minutes  
July 23, 2002

Ruby opened with a devotion from Romans 12: 9-21. Ruby opened the meeting with prayer.

The minutes from the last meeting were approved, with the addition of a decimal in the Parament fund total.

Ruby Hannah gave treasurer's Report:

As of 7-15-02 \$14,745.75 in the Operating Fund  
\$ 7,490.36 in the Emergency Fund  
\$ 1,478.00 was in the Website Fund  
\$ 1,564.71 was in the Parament Fund  
\$ 506.95 was in the Nursery Fund

Finance (Al Corbin) – Finances are doing well thus far and we are ahead of giving curve at the present time. Thanked all for their continued giving. The title was clarified for the Bishop's Africa fund – it will be entitled "Africa Initiative Fund". Al stated a financial statement will go out soon for the period January – June.

Stewardship (Joe Catlin) – \$505 has been spent thus far for the Stewardship Campaign. Work will proceed for a September campaign even though Joe will be out-of-town for a month.

Worship (Betty Black) – Betty stated that two red scarves, one blue scarf, and a total green set have been ordered with funds from the Parament fund. Christmas plans are working. Rev. Gaither will have information in the bulletins on the different colors of paraments used in the church during the year.

Higher Education (Francis Jenkins) – Not present.

Adults (Juanita) – Joint Sunday School will be held on September 1 with a movie and report on the Africa Initiative given by Rev. Gaither.

Young Adults (Lisa Todd) – Not present – also she is moving.

Youth (Rob & Susan Lewis) – Not present.

Children (Cindi and Roxanne) – The children's department will provide food for the Good Neighbor Center on July 31. Pat, Cindi, Pam and Laurie are working on a John Wesley Birthday celebration to be held on October 13 (the date set aside for the Fall Festival).

Evangelism (Roxanne) – Not present – also she is moving.

Family (Janelle) – Not present.

Lay Leadership – Rev. Gaither reported that sheets had been distributed for volunteers to work for the church. Rev. Gaither recommended that the church go to an Administrative Council format rather than our present Admin Board/Council on Ministries. Major areas of this council will be nurture, outreach and witness. PPRC, Trustees, and Finance Committees will remain as they are. Much discussion followed.

Mission (Pat Pross) – Not present.

UMM (Don Cain) – The men are planning a spaghetti dinner and talent show for September 14. Donations will be accepted. More information will be forthcoming.

UMW (Doris Sullivan) – Welcome Back Dinner in June went well. Mother/Daughter friendship salad supper was quite successful. Several circles are not meeting during the summer. July collected school supplies for Rural Missions. Linda Gadson was given the supplies when she spoke at the July General Meeting. Two attended School of Missions at Spartanburg Methodist College. Several fundraisers are being planned.

Trustees – (Marshall Smith) – Marshall stated that he had been approached about installing a privacy fence along the property line where the trailer is located. Some funds have been promised for this. The fence, material only, would probably cost \$2,600. The men of the church would put up the fence. North Charleston Zoning has no limit on height. Joe Catlin asked why need? Discussion followed. The property is currently for sale. Also some trees would have to be cut. Don Cain made a motion that a committee be formed to study fence vs. landscaping along this area. Motion seconded by Gene Sweatman. Marshall will chair. Also on committee are Don Cain and Arlen Driggers.

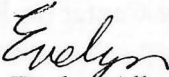
PPRC (Janet Thigpen) – PPRC will meet August 13<sup>th</sup>.

Pastor's Report (Rev. Gaither) – District will have a set-up meeting on August 1 to announce charge conference dates. Hispanic Minister (Edinson Pacheco) visited our church this past Sunday. He asked about setting up a Hispanic Service at Aldersgate.

COM (Martha Smith) – Martha stated the next meeting would be July 27<sup>th</sup>, with light breakfast served. The planning meeting will be October 5th.

The next Administrative Board meeting will be September 24, 2002, at 6:30 p.m.

Rev. Gaither closed the meeting at 7:35.

  
Evelyn Albach



Administrative Board Meeting Minutes  
January 22, 2002

Ruby opened with a devotion from I Corinthians 2:1-12

Rev Gaither opened with prayer.

The minutes from the last meeting were approved as distributed.

Evelyn Albach accepted the position of recording secretary

Ruby Hannah gave treasurer's Report:

As of 1-15-02 \$11,316.37 in the Operating Fund  
\$ 6,068.36 in the Emergency Fund  
\$ 803.00 was in the Website Fund

Finance (Al Corbin) – Finances are doing well thus far and we are ahead of giving curve at the present time. Al recommended that apportionments continue to be paid in 10 payments, but skip in May and June, the low giving months, and pay first tenth in January. Finance Committee made a motion and Lita Keyser seconded. The motion was passed.

Stewardship (Joe Catlin) – All giving envelopes that remained at the church were mailed.

Worship (Betty Black) – Betty thanked all who helped decorate and undecorated the church for Christmas. She stated that an Ash Wednesday service would be held on February 13, at 7:00 PM. Betty also stated that new paraments were needed. A motion was made and seconded that a designated giving fund be set up for this purpose. This motion was approved.

Higher Education (Francis Jenkins) – Not present

Adults (Juanita) – Joint Sunday School will be held on March 3<sup>rd</sup> and Calvin Elliott will lead

Young Adult (Lisa Todd) – Not present

Youth (Rob & Susan Lewis) – Not present

Children (Cindi and Roxanne) – The Brownie troop and the children's division did Christmas trees at Park Circle this year - it is hoped there will be two troops of scouts at the church in the near future.



Evangelism (Roxanne) – No report

Family (Janelle) – Homecoming dinner assignments have been distributed to the sub-groups and the Methodist men.

Lay Leadership (No report)

Mission (Pat Pross) – Not present

UMM (Don Cain) – Marshall Smith reported for Don that \$700 was made from the Rummage sale. Rev. Gaither thanked the UMM and UMW for their help with the breakfast on 1/21/02.

UMW (Doris Sullivan) - Bible Study will begin on February 3<sup>rd</sup>, and run for 4 weeks. Rev. Gaither will teach it. A soup supper and dessert sale will precede the first night. Doris stated that the UMW day-a-part at Sewee would be March 16<sup>th</sup>. The UMW will put on a play entitled “The Other 12 Disciples” this year. Jean Doscher and Doris will attend Assembly in Philadelphia later this year. The St. Simon’s retreat will be Feb 22/23. Spring Morning Breakfast will be April 6<sup>th</sup>.

Trustees – (Marshall Smith) – Termite treatment has been done. Gates are ready to be put up. The Trustees prepared a list of items that need to be done in 2002. (List will be attached to the file copy of these minutes.)

PPRC (Janet Thigpen) – Financial Secretary has been hired – she is Lisa Darrow. Janet thanked Ruby for all her work during the time that we were without a Financial Secretary.

Pastor’s Report (Rev. Gaither) – He stated that he was impressed with Aldersgate and that we were a real blessing to him. We love each other and are aware of the needs of others around us. He reminded us of the COM workshop this Saturday to plan for new ministries of the church. Rev. Gaither reported that Richard, the new Choir Director, has to make copies of music. He asked that the church purchase “Christian Copyright Licensing International” at a cost of \$156.00 annually. This covers us copying material that has a copyright. Arlen Driggers made a motion that we purchase this and Martha Smith seconded it. This was approved.

COM (Martha Smith) – Just reminded all COM members to come to the workshop Saturday.

Ruby closed the meeting with prayer at 7:25 PM.

Our next meeting will be held on March 26<sup>th</sup> at 6:30 PM.

*Evelyn Albach*

# Council on Ministries

## 7/27/02

Present: Steven Gaither, Pastor; Martha Smith, Chairperson; Roxanne Carlson, Gladys Jones, Thelma Lynch, Virginia May, Pat Pross, Cindi Stiving

Martha opened the meeting with a greeting and welcome – we as a church need to have the attitude that is revealed in Psalm 96 and share God’s wonderful deeds among people. Martha led the meeting in an opening prayer. Martha reviewed the tasks from the last meeting and updated everyone on the progress of each task:

<b>Communication/contact network</b>	<ul style="list-style-type: none"> <li>• Printed and reviewing the GEO Zones to identify who is active in the church</li> <li>• Homebound members will be kept on the list to include them in the communication network</li> <li>• Web-site will be updated once a month with events and dates</li> <li>• Project is still in progress</li> </ul>
<b>Prayer line</b>	<ul style="list-style-type: none"> <li>• Will be incorporated in the process with Communication/contact network</li> </ul>
<b>List for van drivers to chauffeur groups needing a driver</b>	<ul style="list-style-type: none"> <li>• Ongoing updated list now exists</li> <li>• If anyone wants to be added to the list all they have to do is give a copy of their valid drivers license to Marcia in the church office and be over 25 and under 70 years of age</li> <li>• A new list will be looked into for people who are willing to be available to drive those in need to doctors’ appointments etc.</li> </ul>
<b>Adult guidance for youth – match program</b>	<ul style="list-style-type: none"> <li>• Children were not enthused about having this an organized program, but are always willing to help out when needed</li> <li>• There will be a clean up day scheduled in the fall to clean up the sanctuary</li> <li>• An announcement will be put in the Heartwarmer on an ongoing basis to remind everyone the help is available</li> </ul>
<b>Street signs for church</b>	<ul style="list-style-type: none"> <li>• In Hanahan all that is needed is for an official of the church to go to the City Hall and fill out an application to put out signs. Rev Gaither will do that</li> <li>• Rev. Gaither will follow up with the City of N Charleston to see what needs to be done to have our church added to the sign at the beginning of N Rhett at Park Circle</li> </ul>
<b>Volunteer program at local schools</b>	<ul style="list-style-type: none"> <li>• No update this meeting</li> </ul>
<b>Youth/children group outreach – internal</b>	<ul style="list-style-type: none"> <li>• This has been and will continue to be ongoing</li> </ul>
<b>Programs for young adults – internal</b>	<ul style="list-style-type: none"> <li>• Pam suggests a volley ball night for young adults. Pam will get with Kirstin to look at the possibility</li> </ul>
<b>Open house as outreach for local community</b>	<ul style="list-style-type: none"> <li>• Committee will look into the idea of putting out flyers / bags into the local area houses &amp; apartments</li> <li>• Cindi will look into ordering the materials</li> <li>• Brownie Troop 273 will donate the remainder of their treasury to go towards purchasing the items for this outreach program</li> </ul>



	<ul style="list-style-type: none"> <li>• There have not been any visitors returning that would fall under our guidelines to be given a canvas bag. The bags continue to be for sale in the church office for \$10 each</li> </ul>
Forming a Children's Church	<ul style="list-style-type: none"> <li>• Kirstin continues to work with the children for the Children's Choir</li> <li>• Currently we have a one room SS class for all the children who are attending SS during the summer</li> <li>• The plan is to continue the one room SS in the fall, but will remain open to splitting up the class when needed based on age appropriateness</li> <li>• Joy will start up the SS class for 3 – 5 year olds this fall</li> </ul>

- Martha – Chairperson
- The September 1 combined SS class will have a film on the Africa Initiative
  - Discussion was held about what the combined SS class would be on in December and the general consensus was to have a season appropriate theme
  - Discussion was held about whether or not to continue the combined SS class next year and the general consensus was to keep having it and to also utilize it as an additional communication tool for the church and not to have a continuation of lessons for any particular class
  - The next COM meeting will be 10/5/02 and will be under the new church structure as an Admin Council board – the meeting will be an annual planning session which will have lunch served and will meet from 10 AM to 3 PM

- Stephen – Pastor
- Our Cantata will be 12/22/02 – one service will be held – the name of it is “Appalachian Nativity” which is a collection of early American tunes
  - The current church structure with an Admin Board and a Council on Ministries is not very efficient – not all the jobs are being done. The Book of Discipline allows us to structure the church the way we want to. All that is required in our structure is: Pastor Parish Committee; Trustees; Finance; and have adhoc members to the council. With an Admin Council structure we can utilize people to do what they really can do since so many jobs have been left undone this past year. Under the new structure the Admin Council will have three committees and chairpersons – Nurture, Outreach, and Witness. There will be less meetings to attend and decisions can be made quicker and more efficiently for the church.
  - The youth group from California will be here and will perform 12/8/02 in the evening. Details will be forthcoming We have already sent our deposit of \$175.00.
  - We have been approached by the new UM Hispanic minister – Rev. Edison Pacheco – to hold a Hispanic ministry here at our church. I will be meeting with him this week to see how we can be a part of this exciting ministry.

- Pam – member at large
- We will not be having a “Fall Festival” this year, it will be a birthday party to celebrate John Wesley's 300<sup>th</sup> birthday. It will be held 10/13/02 and one church service will be held on that day

Rev. Gaither closed with a prayer. The next meeting will be 10/5/02. It will be a planning meeting held from 10 AM to 3 PM. Lunch will be served.

Administrative Board Meeting Minutes  
September 24, 2002

Ruby opened with a devotion from Psalms 46. Ruby opened the meeting with prayer.

The minutes from the last meeting were approved, with the addition of a decimal in the Parament fund total.

Ruby Hannah gave treasurer's Report:

As of 9-11-02 \$16,968.44 in the Operating Fund  
\$ 7,798.36 in the Emergency Fund  
\$ 1,478.00 was in the Website Fund  
Parament Fund has been used  
\$ 506.95 was in the Nursery Fund

Finance (Al Corbin) – Finances are doing well thus far and we are ahead of giving curve at the present time. Thanked all for their continued giving. Al stated the financial statement for the period January – June, was put in the sanctuary so members could review budget expenses. These will be left through September 29<sup>th</sup>.

Stewardship (Joe Catlin) – Stewardship Campaign will close with Church dinner on September 29<sup>th</sup>.

Worship (Betty Black) – Was present – but no report.

Higher Education (Francis Jenkins) – Not present.

Adults (Juanita) – Joint Sunday School will be held on December 1 and be lead by Carol Poole. The Adult Bible Class, the Wesley Class and the Brabham class will prepare a supper meal and breakfast for the Good Neighbor Center on October 30.

Young Adults – Rev Gaither stated that plans are being made to start a new young adult group.

Youth (Rob & Susan Lewis) – Not present.

Children (Cindi) – No report.

Evangelism – No report.

Family (Janelle) – Not present. But duties have been distributed to the Stewardship Dinner on September 29<sup>th</sup> and Thanksgiving Dinner, November 24<sup>th</sup>.

Lay Leadership – Rev. Gaither reported that 90% of the positions for next year have been filled. A turn-over/planning meeting will be held on October 5. Old members of the



Council on Ministries and new members of the Administrative Council were asked to attend. He also discussed the importance of turning in budget requests for your work area at this meeting. Don't forget that the PPRC, Trustees, and Finance Committees will remain as they are. Still needed are positions of Nurture and Witness Chairs.

Mission (Pat Pross) – Not present.

UMM (Don Cain) – Don reported that the spaghetti dinner and talent show were on hold.

UMW (Doris Sullivan) – UMW continues to be busy with upcoming wedding reception, receiving the Mission Today, 5 Star and 5 mission awards from the District UMW. Four attended the District Annual Meeting and two will attend the Conference Annual Meeting in Walterboro in October. Our UMW unit has been asked to present the play “The Other 12 Disciples” for Epworth UMC on December 2<sup>nd</sup>. Will hold budget and program planning meetings in October.

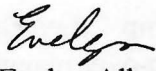
Trustees – (Marshall Smith) – Marshall stated a committee of Don, Arlen, and Marshall will review the proposal of a fence along the property line where the trailer is located. Some funds have been promised for this. Area by trailer along our property line needs to be cleaned. Marshall has an estimate of \$775 to do this work. Doris made a motion that the work be done and Martha seconded. Motion passed. It was also asked if the shrubs in the front of the church could be looked at for trimming and/or replacement. Roof is leaking badly. Approximate estimate of \$77,000 to replace roof and \$38,000 to repair. These are not solid figures at this time. Walk-thru was done of the parsonage and Jeanette's house and a list was made of the things that need to be done. Janitorial service at the church was discussed. Marshall asked that he be told about any problems.

PPRC (Janet Thigpen) – PPRC met August 13<sup>th</sup> and reviewed evaluations and salaries. It was recommended that the pastor be given a \$1,000 raise. This motion was made by Lita Keyser and seconded by Juanita Driggers. Motion passed. Pastor's salary will be \$36,520 (total) counting all allowances.

Pastor's Report (Rev. Gaither) – Trying to get Young Adult group formed. December 8<sup>th</sup> the Covenant Players (Christian Actors) perform at Aldersgate. There will be three of them and housing will be needed. Rev. Gaither stated that Advent was just around the corner and that there will be a hanging of the greens service and that the cantata will be held on December 22 (one service). Charge Conference will be held October 8, at 6 PM.

COM (Martha Smith) – Martha stated the next meeting would be October 5<sup>th</sup> with lunch served (a planning meeting for 2003 programs and meetings).

The next Administrative Board meeting will be November 26, 2002; at 6:30 p.m. Rev. Gaither closed the meeting at 7:30.

  
Evelyn Albach

Administrative Board Meeting Minutes  
November 26, 2002

Ruby opened with devotion from Col. 3:12-17. Rev. Gaither opened the meeting with prayer.

The minutes from the last meeting were approved.

Ruby Hannah gave treasurer's Report:

As of 11-25-02 \$22,590.29 in the Operating Fund  
\$ 9,610.36 in the Emergency Fund  
\$ 1,686.00 was in the Website Fund  
\$115.00 in the Paramount Fund  
\$ 546.95 was in the Nursery Fund  
\$ 548.18 in the Computer Fund

Finance (Al Corbin) – Action was taken on the recommendations from the Finance committee as follows:

Para. 3.a. – With regard to obtaining Credit Cards for three officers of the church (the Pastor, Chairman of the Trustees, and the Church Secretary) with a limit of \$500 on each – Martha Smith made a motion that these cards be obtained – Doris Sullivan seconded. This motion passed.

Para. 3.b. – With regard to the request from the Trustees to obtain a loan of \$40,000 to accomplish work, which is listed on their attached report, Martha made a motion that this loan be approved. Ben Mitchum seconded. After discussion, Martha revised her motion to state “that the church obtain a line of credit for \$40,000”. By doing this, the funds would only be obtained as needed and we would only have to pay interest for 6 months, then the loan payments would start. Motion passed.

Para. 3.c. – Finance Committee recommended that a dedicated account be established to assist in repayment of the above loan. This fund was to be entitled “Repair Loan Fund”. Doris Sullivan made a motion that we establish this fund. Ben Mitchum seconded. Motion passed.

Para 3.d. – Finance Committee recommended the adoption of the proposed budget for 2003. The major addition to this budget was the incorporation of the repayment of the Repair Loan. Martha made a motion that we accept the proposed budget but that the last line in the Finance Committee letter be deleted (whereby we focus on repaying the repair loan rather than Church Plant Emergency Fund in 2003). Focus should be directed to both of these areas in 2003. Ben Mitchum seconded the motion. This motion passed.

NOTE: Copies of the Finance Committee Letter, the proposed Budget and the Trustees Report are all attached to this letter.



Stewardship (Joe Catlin) – Not present.

Worship (Betty Black) – Not present.

Higher Education (Francis Jenkins) – Not present.

Adults (Juanita Driggers) – Joint Sunday School will be held on December 1 and be lead by Carol Poole. The joint Sunday school class will not be held in 2003.

Young Adults – No report.

Youth (Rob & Susan Lewis) – Not present.

Children (Cindi) – No report.

Evangelism – No report.

Family (Janelle) – Not present. .

Lay Leadership – Rev. Gaither reported Nurture and Witness positions still need to be filled.

Mission (Pat Pross) – Not present.

UMM (Don Cain) – Don reported that the UMM will meet 12/9 and discuss plans for the rummage sale scheduled for Jan 11 from 8-12. There will be entertainment and breakfast goodies will be available. Sealed bids will be accepted on a Coleman gas stove.

UMW (Doris Sullivan) – UMW continues to be busy. UMW Christmas meeting will be December 3<sup>rd</sup>. Our unit will present the play “The Other 12 Disciples” for Epworth UMC on December 2<sup>nd</sup>.

Trustees – (Marshall Smith) – See attached sheet of work, which needs to be accomplished at the church, caretaker’s house and parsonage. (This was accomplished in the Finance Committee Recommendations above)

PPRC (Janet Thigpen) – PPRC will finish the year with a meeting on December 10<sup>th</sup>.

Pastor’s Report (Rev. Gaither) – Rev. Gaither stated that the order of worship would be changed slightly. He also stated that a “Hanging of the Greens” service would be held on December 2<sup>nd</sup> and that special choir music would be held on December 22 (one service that day.)

COM (Martha Smith) – Martha stated a prayer line has been established. Persons can contact Evelyn or Virginia May to start the prayer line. Transportation is needed for Hispanics to attend church at Midland Park UMC.

This is the final Administrative Board meeting of 2002. The Administrative Council will meet on Tuesday, January 28<sup>th</sup> at 6:30 p.m. Rev. Gaither closed the meeting at 6:45.



Evelyn Albach



SPECIAL CALLED MEETING OF THE 2002 ADMIN BOARD  
JANUARY 5, 2003 – 12:15 PM

Ruby called the meeting to order. The purpose of this meeting is to determine who will sign the Line of Credit Loan with is being applied for through NBSC. Members of the 2002 Administrative Board had been notified by phone by Gene Sweatman and this meeting had also been in the bulletin for the past two Sundays. This meeting was to complete the 2002-year of business.

Doris made a motion that the following positions be the signers of the Church loan:

Chairman of the Administrative Council  
Chairman of the Finance Committee  
Church Treasurer

Arlen Driggers seconded this motion.

In the discussion, which followed, Rev. Gaither recommended that the Church Treasurer not sign in this case, since this was Ruby and she was responsible for obtaining the loan from the bank.

The Motion was revised to have only the Chairman of the Administrative Council and the Chairman of the Finance Committee sign this loan. Revised motion was accepted and Motion passed with one NAY vote. (This vote was from Don Cain, Chairman of the Administrative Council 2003, who stated he did not want to sign the loan. Much discussion followed. With Don eventually stating that he would sign the loan.)

One other small matter was taken before the board. The repairs to the Glass Cross in the stairwell have been made at a cost of \$1230. Family members of a deceased member had donated \$1,000 to have these repairs accomplished. Thelma Lynch made a motion that the additional \$230 be used from the Undesignated Memorial Fund. Martha seconded this motion. Motion passed.

NOTE: Don Cain wanted it on record that he objected to this meeting being held. He said he was not properly informed of this meeting.

Rev. Gaither adjourned this meeting with prayer at 12:45.



Evelyn Albach

AUMC Administrative Council Meeting  
January 27, 2004, 6:30 PM

Rev Gaither opened the meeting with a prayer.

Ruby Hannah gave the Treasurer's Report:

As of 1-12-04 Operating Fund	\$35,097.52
Church Emerg Fund	\$12,245.86
Loan Repayment Fund	\$ 6,024.69
Nursery Fund	\$ 2,308.45
Undesignated Memorials	\$ 2,341.00

Finance (Al Corbin) – Finances are continuing to be adequate for our budget. Al made a request for payment of a \$2,420 bill for repair to the sewer line from the sanctuary to the road. The Finance Committee recommends that the funds for this repair be taken from the Church Plant Emergency Repair (CPER) Fund. Ruby seconded this motion and the council approved spending the funds from the CPER Fund. The Worship Committee had asked the Finance Committee to approve the establishment of a special fund to save toward replacing the Pew Cushions. Doris seconded this motion and the special fund was approved. Fund to be "Pew Cushion Fund". The Worship Committee had also asked that a funeral Pall be purchased from funds in the Parament fund. It was recommended that the balance not available in the parament fund be used from the Undesignated Memorial Fund. Ruby seconded. Motion was approved. Pall will be ordered.

PPRC (Arlen) – Arlen stated that the PPRC was in the process of replacing our nursery worker, Allison Crosby, since she was getting married in March. Arlen also set the meeting dates for the PPRC for the year – 10 Feb, 11 May, 10 Aug, and 9 November. All meetings will be help at 6 PM.

Evangelism (Emma Lee Parnell) - Absent

Stewardship (Calvin Elliott) – Calvin described his plan for 2004 and will establish a committee to help him determine what can and will be done as far as Stewardship this year.

Worship (Betty Black) - Betty O'Steen will now be baking the Communion Bread and Pat Wanstreet will be in charge of setting up Communion. Sylvia Gross has been added as Pew Chairperson – taking care of replacing pencils, visitor cards, etc. The church has purchased a red rose, which will be placed on the altar when a baby is born. Also a tabletop arrangement has been purchased for special occasions. Another cabinet has been purchased for the Worship Committee's use in the Bride's room. Next meeting is February 6 at 10 AM.

Trustees (Carlisle Thigpen) – The ladies bathroom downstairs has been modified to provide for two handicap access facilities at a cost of approximately \$250.00. The roof is leaking near the nursery. Contractor will be called regarding leak. All parsonage furniture has been received and is paid for. A letter was received from the City of North Charleston regarding a storm drain fee, which will be charged to the church. A motion was made by Doris and seconded by Arlen that the Trustees pay this bill when it becomes due. Motion passed.

Children (Rob/Susan Lewis) – Absent

Youth (Westley Ducote) – Sunday, February 1, will be “SOUPER” Bowl Sunday where funds are raised for LSS. Youth will accept donations after both services.

Young Adult/Adult (Wendy Carter) – Absent

Family (Janelle Meador) – Absent. Homecoming will be March 21 with only one service and a dinner following. Speaker for Homecoming is yet to be determined.

UMW (Doris Sullivan) – UMW placed flowers in the church on January 16. Eight members are planning to attend the Winter Retreat at St. Simons in February. A Day-A-Part will be held at Camp Sewee on March 13. Spring Morning Breakfast will be on April 3, catered by the UMM. Dinner Theater is being planned for May 22. Volunteers are being asked to help. UMW will sponsor a Bible Study on the book of Hebrews beginning February 8. A soup supper will be held at 5:15, prior to the start of the study. There will be meals prior to each Bible Study session. Donations will be accepted.

UMM – (Don Cain) – Absent

Nurture (Cindi Stiving) – Absent

Minister’s Report (Rev. Gaither) – Rev. Gaither would like to thank all the volunteers who are willing to serve the church in many ways. He stated he was excited about this year and wanted to try some new things. Reaching out to others is a priority. Rev. Gaither and Don Cain are in the process of obtaining signs to be placed on Remount and Murray directing the way to our church.

There being no further business, the meeting was closed with prayer by Doris Sullivan at 7:45 pm. The next meeting will be held on Tuesday, March 23 at 6:30 PM.

Evelyn Albach



AUMC Administrative Council Meeting  
February 22, 2004, Special Called Meeting  
Immediately following Worship Service

Maureen called the meeting to order.

This special meeting was held because of a request from the Chairman of the PPRC, Arlen Driggers, regarding employment of a church employee. Current rules state the church can employ no member of the church.

Background: Our current Nursery attendant, Allison Crosby, will be married on March 20, 2004. Allison is a church member but was employed prior to the rule change on hiring church members as employees. Allison has submitted her resignation effective March 8.

The PPRC has been searching for a new Nursery attendant. The only person applying for the job is a member of the church.

Lita Keyser made a motion "That the rule of hiring church members for church positions be suspended at this time to enable us to hire Cheryl Wetzstein as our Nursery attendant". Wendy Carter seconded this motion.

Much discussion followed regarding the suspension of this rule, stating that it could cause problems with future positions. Mrs. Keyser again stated that she was recommending that this rule be suspended only for this position at the current time since we had no other applicants. The proposal of volunteer workers was discussed. It was stated that no matter who works in the nursery they must have a background check performed and must be CPR qualified. This is a rule that has been made by the SC Conference. A background check has been performed on Cheryl Wetzstein.

The vote on the question resulted in the motion being passed. Cheryl will work two Sunday's with Allison beginning February 29<sup>th</sup>.

The meeting was adjourned following the vote.

Evelyn Albach

AUMC Administrative Council Meeting  
March 23, 2004, 6:30 PM

Rev Gaither opened the meeting with a prayer.

The minutes were approved as distributed.

Ruby Hannah gave the Treasurer's Report:

As of 3-15-04 Operating Fund	\$29,944.63
Church Emerg Fund	\$ 9,920.86
Loan Repayment Fund	\$ 2,880.19
Nursery Fund	\$ 639.60
Undesignated Memorials	\$ 3,166.37
Pew Cushion Fund	\$ 132.00

Finance (Evelyn Albach reporting for Al Corbin) – Finances are continuing to be adequate for our budget. The Finance Committee had three items to present to the Council for approval.

When the conference made a change to the manner in which the insurance was withheld for payment to the Conference, a line was not added to the budget to enter those funds. Finance Committee recommends that line 5 be added to the Budget to correctly show where the payments are made. Ruby seconded this motion and the Council approved the revision.

Members of the Worship Committee donated \$500 to purchase "Faith We Sing" books. These funds were donated to the church "operating fund". The Finance Committee recommended that line 34 of the budget "Worship" be increased by \$500 to read \$1,500 so that the Worship Budget remains as was designated in the previously approved budget. Ruby seconded this motion and the Council approved the revision.

The Finance Committee recommended that the \$294.00 balance in the "Special Cleaning Fund" (which has been accomplished) be designated for the cleaning and restoration of the rest room in the church secretary's office. Ruby seconded this motion and the Council passed this motion.

PPRC (Arlen) – Arlen stated that the PPRC had hired Cheryl Wetzstein to replace Allison Crosby as our nursery worker. Special meeting of the Admin Council on February 22 approved her hiring. Cheryl has had CPR training and a SLED investigative background search has been accomplished.

Evangelism (Emma Lee Parnell) - Absent

Outreach (Ginny Bush) - Absent. However, it was reported that the Christian Homebuilders Class would serve dinner to the Good Neighbor Center on March 31.

Stewardship (Calvin Elliott) – Calvin described his plan for 2004 and will establish a committee to help him determine what can and will be done as far as Stewardship this



year. Calvin also reported on the Visitation Teams, which had been set up. Meetings have been held and teams are working well getting around to seeing all the homebound and nursing home residents. Janette Hoenck also mentioned that some of the team members might want to separate Sunday flowers so they can be taken to more people.

Worship (Betty Black) - Betty reported that an Ash Wednesday service had been conducted on February 25. This year's Lenten Offering will be for "HUNGRIEF". The funeral pass has been received. Marcia will prepare an article on the use of the Funeral Pall in the United Methodist Church. Easter lilies will be placed on the altar for Easter. Order blanks are in the bulletin. Homecoming went well with a good attendance and great meal. Rev. Peter Wright from England will preach for us on Mother's Day at both services.

Trustees (Carlisle Thigpen) - The plumber was called back to check the rest room in the front of the church following complaints that it was not flushing properly. Repairs were \$97.50. The carpet has been replaced in the nursery. Cabinets and bookshelves have been painted. An area 10' x 10' has been prepared with vinyl so children can eat or paint in that area without harming the carpet. Still awaiting baseboard to be placed. Cost for this work was \$1,793.00. There are still some funds available for toys and other items for the nursery. Contractor was called regarding leak in roof. Repairs were \$113.00. B&D Boilers replaced a gasket and checked out the system at a total cost of \$157.50. Plans are being made to wash down the Educational Building and the front of the church. Carpet has been donated for the front of the church (step area). It was reported that a final cost for the pew cushions has not yet been received.

Children (Rob/Susan Lewis) - Absent

Youth (Westley Ducote) - Absent (Youth did have lunch and see the movie "Miracle" during February.

Young Adult/Adult (Wendy Carter) - Absent

Family (Janelle Meador) - Absent.

UMW (Maureen McCrorie reporting for Doris Sullivan) - UMW are looking forward to the Spring Morning Breakfast on April 3<sup>rd</sup>. Janette Hoenck is doing a wonderful job remembering birthdays, anniversaries and illnesses. Dinner heater is planned for May. UMW will prepare for funeral meal for Eva Goolsby's family. We would like to thank Rev. Gaither for conducting the wonderful Bible study on Hebrews.

UMM - (Don Cain - report by Arlen Driggers) - The men have finished the series "Life of Love & Laughter". They will also cater the UMW Spring Morning Breakfast.

Nurture (Cindi Stiving) - Absent



Minister's Report (Rev. Gaither) – Rev. Gaither stated there is no new word on the signs which are to be placed on Remount and Murray directing the way to our church. Rev. Gaither gave the Council information, which had been received from Engel's Map Company. They have asked the church to participate with an ad on the new map being made of North Charleston. Cost of ad is \$299.00. These will be sold locally. Martha Smith made a motion that the ad be purchased and that the money for this ad be taken from the Evangelism line item. Arlen made a second to the motion. Motion passed.

Chairman McCrorie thanked Martha Smith for all her work on organizing a new phone directory for the church. Some names were inadvertently left off. A change sheet will be placed in the bulletin. Fifty copies have been printed thus far.

There being no further business, the meeting was closed with prayer by Rev. Gaither at 7:25 pm. The next meeting will be held on Tuesday, May 25 at 6:30 PM.

Evelyn Albach

AUMC Administrative Council Meeting  
May 25, 2004, 6:30 PM

Rev Gaither opened the meeting with a prayer.

The minutes were approved as corrected.

Ruby Hannah gave the Treasurer's Report:

As of 5-11-04 Operating Fund	\$33,951.59
Church Emerg Fund	\$10,000.86
Loan Repayment Fund	\$ 3,183.69
Nursery Fund	\$ 766.60
Undesignated Memorials	\$ 3,486.57
Pew Cushion Fund	\$ 738.50

Finance - Al Corbin – Finances are continuing to be adequate for our budget. The Finance Committee reports that our Operating Fun is about \$4,200 behind our plan line, but that we should be well within our expenses for the year.

PPRC (Arlen) – Arlen stated that the PPRC had a meeting on 11 May. All of Cheryl Wetzstein's required shots have been completed. Our bookkeeper Lisa had resigned effective June 30. We will be seeking a bookkeeper to replace her.

Evangelism (Emma Lee Parnell) - Absent

Outreach (Ginny Bush) - However, it was reported that the United Methodist Women would serve dinner to the Good Neighbor Center on June 30.

Stewardship (Calvin Elliott) – Calvin is ordering Stewardship materials shortly. He also stated that the Visitation Committee was working well.

Worship (Betty Black) – Absent.

Trustees (Carlisle Thigpen) – Rev Gaither reported for Carlisle – Bathroom in church office is almost completed. Bathroom in the church has been checked again. Quotes were received for the pew cushions:

Upholstered pews (28) and the pulpit chairs \$4,733.96

Cushions only \$7,384.00

The company giving estimates was New Idea Church Supply – color of material is “Brick” and half the money must be available prior to ordering.

Children (Rob/Susan Lewis) – Absent – Vacation Bible School will be June 28 – July 2

Youth (Westley Ducote) – Absent (Youth did have lunch and see the movie “Miracle” during February.

Young Adult/Adult (Wendy Carter) – Absent

Family (Janelle Meador) – Absent – Welcome the Minister back dinner will be June 6<sup>th</sup>.

UMW (Maureen McCrorie reporting for Doris Sullivan) – UMW is planning a dinner theater for October 30<sup>th</sup>.

UMM – (Don Cain – report by Arlen Driggers) - The men purchased a TV/VCR/DVD for the church. They have also furnished some headphones for members of the church who have hearing problems. These work via a transmitter in the church sound system.  
Nurture (Cindi Stiving) – Absent

Minister's Report (Rev. Gaither) – Rev. Gaither stated there is no new word on the signs which are to be placed on Remount and Murray directing the way to our church. The Engel's Map Company ad on the new map being made of North Charleston had been paid for. A donation was made to the church for \$500 for a tape ministry. We need a volunteer to be in charge of this. A letter was received from the Bishop asking each church for a donation of \$100 for each delegate and each clergy at conference (\$200 for us) to be used on a Welcome Center at Lake Junaluska. Al Corbin made a motion with a 2<sup>nd</sup> from Arlen that this money be taken from undesignated memorials. Motion passed. It was stated that we still need \$720 on our pledge on the Bishop's Africa Initiative. It was also stated that the Asbury Class was donating \$300 for more *Faith We Sing* Books in memory of Joan Duncan.

There being no further business, the meeting was closed with prayer by Rev. Gaither at 7:30 pm. The next meeting will be held on Tuesday, July 27 at 6:30 PM.

Evelyn Albach

ADMIN COUNCIL SPECIAL MEETING  
JUNE 27, 2004, 1200

This meeting was called to discuss **two** items. The **first** is the allocation for funds to allow the Visitation Team to purchase pens, bags, and church brochures for distribution in Tanner Plantation in hope of reaching new families to worship with us. Ruby made a motion that the funds of this project be used from the Evangelism area. Arlen seconded the motion. Motion passed. The **second** item was to allow Jamie Parnell from Midland Park UMC to hold Summer Camp at our facility beginning July 5<sup>th</sup> for the month (Monday through Friday). They would use the large room upstairs, the kitchen and bathrooms. Doris made a motion with Ruby providing a second. This motion carried. Meeting adjourned at 12:15 pm.

Evelyn Albach



AUMC Administrative Council Meeting  
July 27, 2004, 6:30 PM

Rev Gaither opened the meeting with a prayer.

The minutes were approved as provided.

Ruby Hannah gave the Treasurer's Report:

As of 7-25-04 Operating Fund	\$39,045.33
Church Emerg Fund	\$ 7,456.86
Loan Repayment Fund	\$ 1,810.69
Nursery Fund	\$ 777.60
Undesignated Memorials	\$ 5,797.57
Pew Cushion Fund	\$ 1,361.00

It was reported that a \$2,400 payment was made on the pew cushions. Further donations were needed to completely pay for the cushions.

The new Bookkeeper is working diligently to get the books balanced. We did receive word from the IRS that a mistake was made and that we would have to pay some additional monies.

Finance - Al Corbin - Finances are continuing to be adequate for our budget although the giving has been down somewhat over the past month. The Finance Committee reports that our Operating Fund is about \$7,500 behind our plan line, but that we should be well within our expenses for the year.

PPRC (Arlen) - Arlen stated that the PPRC will have a meeting on 10 August. He also reported that Mrs. Wadene Howell had been hired to fill the bookkeeper position and that she was beginning to work on getting our books balanced.

Evangelism (Emma Lee Parnell) - Absent

Outreach (Ginny Bush) - It was reported that Linda from Rural Mission had spoken to the United Methodist Women. Following that meeting she was presented with school supplies, which had been provided by church members, to be used at Rural Mission. Mission for the month of August is Killingsworth and for September is Epworth. Aldersgate will provide a meal at the Good Neighbor Center on September 29<sup>th</sup>.

Stewardship (Calvin Elliott) - Calvin is ordering Stewardship materials shortly. Consecration Sunday will be held on September 26 with one service and dinner following. He also stated that the Visitation Committee was working well and that their next meeting would be August 8. Pens and bags have been ordered to prepare for visitation into the Tanner plantation housing area.

Worship (Betty Black) – There will be acolyte training in September. On ~~September~~ <sup>August</sup> 29<sup>th</sup>, a combined Sunday school session will be held to view a film from the SC Conference. There will be a 5<sup>th</sup> Sunday service also on the 29<sup>th</sup>. The Worship Committee will furnish the food.

Trustees (Carlisle Thigpen) – Paint will be purchased for the hall downstairs. Mr. Lee will do the work. The installation of the pew cushions will start Monday. It will take approximately 3 days to complete the work. We will have 30-45 days to pay the balance due. Doris Sullivan made a motion to use money from the “Undesignated Memorial Fund” if necessary to pay the balance. Ruby Hannah seconded the motion. Motion passed. Carlisle also stated that they were going to pressure wash the building. By doing that it is hoped that it will cut cost of painting the building. The Insurance Company is getting very strict on the van usage. The proper form must be filled out when using the van.

Children (Rob/Susan Lewis) – Absent – Vacation Bible School was very successful about 80 attending each night.

Youth (Westley Ducote) – Absent

Young Adult/Adult (Wendy Carter) – Absent

Family (Janelle Meador) – Absent – Consecration dinner September 26<sup>th</sup>.

UMW (Doris Sullivan) – Doris attended the School of Christian mission. UMW feed one meal for VBS and for the Good Neighbor Center in June. Funeral meals were prepared for approximately 160 people including the families of Elneda Singleton, Joan Duncan, Lonnie Tudor, and Leatrice Hennessee. District meeting of UMW will be help on September 18<sup>th</sup> at Goose Creek UMC. The Conference Annual Meeting will be held on October 23<sup>rd</sup> in Columbia. UMW is planning a dinner theater for October 29<sup>th</sup>.

UMM – (Don Cain) – absent - The men held their meeting in August with Lawrence Smith at Cooper Hall.

Nurture (Cindi Stiving) – Absent

Minister’s Report (Rev. Gaither) – Rev. Gaither reported on the Hispanic camp that was held at Aldersgate in July. It appeared to be very successful. He announced that SC would have a new Bishop – Mary Taylor who is coming from the Tennessee area. Rev. Gaither talked about the United Methodist Relief Center Golf tournament that will be held October 16. It is \$100 to sponsor a hole. A sign will be placed by the hole saying we sponsored it. Ruby Hannah made a motion with a second by Doris Sullivan that we sponsor this hole. Motion passed. The money will be taken from Evangelism area budget. Rev. Gaither also reported that there are now 20 units sponsored by the Relief Center, which can be used for elderly who have no homes. We still need to pay our pledge to the Africa Initiative, which was \$1,000 by December 2004. We have donated

\$698.03 thus far. It was recommended that this need be placed in the Newsletter and/or bulletin.

There being no further business, the meeting was closed with prayer by Rev. Gaither at 7:30 pm. The next meeting will be held on Tuesday, September 28, at 6:30 PM.

Evelyn Albach

ADMIN COUNCIL SPECIAL MEETING  
August 15, 2004, 1200

This meeting was called to discuss the salary as we seek applicants for the position of organist/choir director. Doris Sullivan made a motion that we offer the same salary (\$10,400) with a cap of \$12,000 if it is found necessary to be able to hire someone. Martha Smith seconded the motion. Motion carried.  
Meeting adjourned at 12:10 pm.

Evelyn Albach



**AUMC Administrative Board Meeting**

**July 27, 2004 at 6:30 p.m.**

(Next Meeting September 28, 2004 at 6:30 p.m.)

Prayer

Minutes (Evelyn)

Old Business

- a. Church signs - Steve
- b. Hispanic day camp
- c. Pew cushion fund

New Business

- a. Outreach - Tanner Plantation (Calvin)

Visitation team discussed going out into Tanner Plantation and distributing Pens/brochures and inviting residents to church. Pens and plastic bags have been ordered. Date needs to be set to do this)

Committee Reports:

Treasurer (Ruby)

Finance (Al) - report *attached*

PPRC (Arlen)

Evangelism (Emma Lee)

Outreach (Ginny) Good Neighbor Center (9/29/2004) *attached*

Stewardship (Calvin Elliott)

Worship (Betty Black) ✓

Trustees (Carlisle) ✓

Children (Rob/Sue Lewis) *NA*

Young Adult/Adult (Wendy Carter) *NA*

Family (Janell Meador) *NA*

UMW (Doris Sullivan) *attached*

UMM (Don Cain) ✓

Nurture (Cindy Stiving) ✓

Youth (Wesley) ✓

Minister's Report