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2021

Aynor United Methodist

Administrative Council

Meeting Minutes

*Approved as presented
on May 2 2021*

**AYNOR UNITED METHODIST CHURCH
ADMINISTRATIVE COUNCIL MEETING**

March 7, 2021

Council Members present at 3/7/21 meeting:

Phyllis Morrison – Administrative Council Chair

Rachel Dawsey – Treasurer, Membership Secretary

Brad Dusenbury – Assistant Treasurer

Mark Dawsey - Trustee

David Parker – UMM President, Alternate Lay Member to AC

Craig Morrison – Recording Secretary, PPRC Chair

Catherine Johnson – Children’s Ministry & Lay Leader

Jesse Johnson – UMYF President

Patricia Whitner – Evangelism & Missions

Beth Davis – UMW President, Forever Young

Bill Altman – Boy Scouts

Sylvia Page – Music Director

Jeanne Doyle – Family Ministries

Freddy Gerrald – Lay Member to Annual Conference

Linda Gerrald – Sunday School Superintendent

Carlisle Dawsey – Church Historian

Sara Whitner – Epworth Representative, Nuture

Cindy Dawsey - Member at Large

Britt Shelly – Member at Large

Rev. Kelly Snelgrove

Administrative Council Meeting – March 7, 2021

Phyllis Morrison asked Rev. Kelly to open the meeting with a prayer at 4:30 PM.

Phyllis then asked everyone to review the minutes from the October 18, 2020 and December 7, 2020 Administrative Council meetings.

Carlisle Dawsey made a motion to approve the October 18, 2020 minutes as presented. Jeanne Doyle seconded the motion. The Council then voted to approve the October 18, 2020 minutes. Carlisle Dawsey then made a motion to approve the December 7, 2020 minutes as presented. Britt Shelly seconded the motion. The Council then voted to approve the December 7, 2020 minutes.

Phyllis then asked for updates from the Council chairpersons:

Finance: Brad Dusenbery reviewed the financials from the 2020 General Budget. He said the church had \$35,000.00 in cash on hand at the end of 2020 and that about \$25,000.00 was left on the parsonage mortgage. He then reviewed the 2021 budget financials, which he said were up to date except for the February electric bill. Rachel Dawsey said she had nothing to add to the financial report.

Boy & Girl Scouts: Bill Altman said that the Boy Scouts & Girl Scouts were meeting regularly. Sometimes the meetings were virtual. He also mentioned that it was difficult finding a place to camp.

Children's Ministry: Catherine Johnson said the children were working on "The Little Colt's Journey" for Palm Sunday. She spoke about the "Safe Sanctuary" program and that the Children's Sunday school program was back up and going. She then stated that the church's playground equipment needed to be replaced and that it would be good to have a larger area for the playground equipment.

Evangelism & Worship: Patricia Whitner said the committee planned Easter baskets for Morris Manor and will restart the cookies and prayer program again when Covid lets up. She then talked about the blessing of the teddy bears on Easter and helping with The Little Colt's Journey.

Family Ministries: Jeannie Doyle said that the committee has not met yet this year, but that she was looking forward to getting things started again.

Administrative Council Meeting – March 7, 2021

Forever Young: Beth Davis said that Forever Young had not met this year, but that Valentine gifts had been delivered to the Seniors.

Music Director: Sylvia Page said she was looking forward to Veteran's Day and Christmas.

Nuture & Epworth: Sara Whitner said the committee is looking after Morris Manor and hopes that God's kitchen will soon be back in operation.

PPRC: Craig Morrison had nothing to report.

Sunday School Superintendent: Linda Gerrald said she would welcome comments and input from the Council members about the Sunday School program. Brad Dusenbury mentioned that there had been 17 people attending Sunday School that morning and asked if the classes would be split out again in the future. Pastor Kelly said that would depend on what the Sunday School teachers said.

Trustees: Mark Dawsey said that the trustees planned to replace the playground equipment and that the new equipment would be moved out from under the tree. Pastor Kelly stated that the insurance company wants 12 inches of mulch or sand in the new playground area. Catherine Johnson suggested that the new playground should be 90 x 50 feet.

Mark Dawsey made a motion to tear down and remove the old playground equipment. Jeanne Doyle seconded the motion. The Council voted to tear down and remove the old playground equipment.

Bill Altman made the motion to create a larger playground area in a more appropriate area. Jeanne Doyle seconded the motion. The Council voted to create a larger playground area out from under the tree.

Bill Altman said that if we create a bigger playground area, the equipment funds will come. Catherine Johnson spoke about having a fund raiser to pay for the equipment which she estimates will cost at least \$10,000.00.

Catherine Johnson made a motion that the new playground area dimensions be 90 feet x 50 feet in size. David Parker seconded the motion. The Council then voted that the new playground area be 90 feet by 50 feet in size.

UMM: David Parker had nothing to report.

Administrative Council Meeting – March 7, 2021

UMYF: Jesse Johnson said that the youth were having good Sunday school lessons with Bucky and Jamie and that 4 to 5 people attended each Sunday.

Young Adults: Abby Altman was not present to give a report.

Youth: Bucky Jordan was not present to give a report.

New Business:

Phyllis asked the Council to consider the request by Waccamaw Center for Mental Health to use rooms in the church as offices to provide services and/or use the church parking lot to park RVs.

A motion was made by Phyllis Morrison to allow Waccamaw Mental Health to park an RV on church property as long as the insurance company agreed and it would not create a burden on the church. Carlisle Dawsey seconded the motion. The Council voted to approve the motion. Pastor Kelly will ask Waccamaw Mental Health to provide a certificate of insurance that names Aynor United Methodist Church as an additional insured.

David Parker said it was time to update the church's projector that is used for bible studies and funerals. David estimated that a new projector would cost between \$700.00 to \$800.00. A motion was made by David Parker for the church to look into buying a new LCD projector at the approximate price he had mentioned. Sylvia Page seconded the motion. The Council voted to allow David Parker to look into the purchase of a new projector.

Phyllis then asked the Council to consider the resuming of singing in the church. David Parker made the motion to have the congregation resume singing. Jeanne Doyle seconded the motion. The Council voted for the congregation to resume singing during the service.

Bill Altman made the motion that the choir be allowed to resume singing during the service. Jeanne Doyle seconded the motion. The Council voted that the choir would be allowed to resume singing during the service.

The Pastor said that the Annual Conference would be held virtually on June 6th & 7th.

Pastor Kelly then closed the meeting with a prayer.

Approved
10/10/21

**AYNOR UNITED METHODIST CHURCH
ADMINISTRATIVE COUNCIL MEETING**

May 2, 2021

Council Members present at 5/2/21 meeting:

Phyllis Morrison – Administrative Council Chair
Rachel Dawsey – Treasurer, Membership Secretary
Pamela Hucks – Finance Committee Chair
Brad Dusenbury – Assistant Treasurer
Mark Dawsey - Trustee
David Parker – UMM President, Alternate Lay Member to AC
Craig Morrison – Recording Secretary, PPRC Chair
Bucky Jordan – Youth Ministry
Briggs Jordan – Children’s Ministry
Beth Davis – UMW President, Forever Young
Bill Altman – Boy Scouts
Abby Altman – Young Adult Representative
Cindy Dawsey - Member at Large
Britt Shelley – Member at Large
Brenda Alvarez – Member at Large
Don Hopson – Member at Large
Rev. Kelly Snelgrove
Non-Council Church Member Present – Matt Snelgrove

Administrative Council Meeting – May 2, 2021

Phyllis Morrison asked Rev. Kelly to open the meeting with a prayer at 4:30 PM.

Phyllis then asked everyone to review the minutes from the March 7, 2021 Administrative Council meeting. Brenda Alvarez made a motion to approve the minutes as presented. Bucky Jordan seconded the motion. The Council then voted to approve the March 7, 2021 minutes.

Phyllis then asked for updates from the Finance Committee.

Finance: Pamela Hucks reviewed the present balance in the different church accounts. Brad Dusenbury said that bus maintenance was the only item that was over budget. He also said that the first quarter apportionment had been paid.

Forever Young: Beth Davis said that Forever Young would meet at 11:30 AM on May 18th, under the picnic shelter.

Trustees: Mark Dawsey spoke about installing acoustic panels in the Fellowship Hall to dampen the sound and improve people's ability to hear in meetings and Sunday school. The panels would be installed on the side and back walls. There would be thirty six panels total. Eighteen panels would be inch thick and eighteen would be two inches thick. The panels would be four feet by four feet in dimension. The quoted price of these panels was \$7,193.00. David Parker made the motion to purchase and install the acoustic panels. Bucky Jordan seconded the motion. The motion was carried.

Mark Dawsey then said that the Trustees were proposing to spend \$15,000.00 on the new 50 by 90 playground area and equipment. A diagram of the proposed playground area and picture of an 8 foot by 22 foot Noah's Ark was given to the Council members to review. Briggs Jordan said that the \$15,000.00 would cover the cost of the fencing, edging and playground equipment. Briggs said that the 60 x 45 foot playground equipment area would have mulch. The 30 foot by 50 foot volleyball area would have sand. There will be a black 4 foot high fence around the whole 50 x 90 area.

Brenda Alvarez said that the playground area should be treated yearly for spiders, fire ants and snakes. Bucky Jordan said that money from the "Special Account" could be used to help pay for the playground equipment.

Mark Dawsey made a motion to authorize the spending of \$15,000.00 for the new playground and equipment. Britt Shelley seconded the motion. The Council then voted to approve the motion.

Administrative Council Meeting – May 2, 2021

Old Business:

The Waccamaw Mental Health Center's request to temporarily park a mobile health van on the church property was briefly discussed. Pastor Kelly recommended that the church not move forward on this project because of potential liability issues voiced by the insurance company.

New Business:

Pastor Kelly asked the Council if the summer worship service hours be changed or left the same as the other nine months. There was a discussion in which the Council members expressed a desire to keep the church service hours consistent. This would help the families with young children get to Sunday School on time. It was also pointed out that visitors expect the worship service to be at 11:00 AM. After discussion, Rachel Dawsey made the motion to keep the summer worship service at 11:00 AM. Pamela Hucks seconded the motion. The Council then voted to keep the worship service at 11:00 AM.

Pastor Kelly then asked the Council if every other pew should stay roped off. After some discussion Brenda Alvarez made the motion to remove the ropes on the pews. Britt Shelley seconded the motion. The Council then voted to remove the ropes from the pews.

David Parker then said it was time to start up individual Sunday school classes again. Rachel Dawsey said she doesn't think we should have Sunday school classes in the Fellowship Hall because it interferes with other church activities. Brenda Alvarez made the motion to reopen the individual Sunday school classes. David Parker seconded the motion. The Council voted to reopen the individual Sunday school classes. Pastor Kelly said that we could start next Sunday if the teachers are ready.

Pastor Kelly then said that the church needs to have a fund raiser to pay for the playground equipment and acoustic panels and asked if anyone had any ideas for fund raising. Pastor Kelly said that Patricia Whitner had suggested a Top Chef competition. Bucky Jordan suggested a car wash by the youth and a luncheon served by the children.

Bucky and Briggs Jordan said the children could put together a Playground Equipment Fund Raiser Presentation for the May 23rd worship service. Briggs said the theme of the presentation would be "Come Play With Us".

Pastor Kelly then closed the meeting with a prayer.

APPROVED
10/10/21

**AYNOR UNITED METHODIST CHURCH
ADMINISTRATIVE COUNCIL MEETING**

May 16, 2021

Council Members present at 5/16/21 meeting:

Phyllis Morrison – Administrative Council Chair

Rachel Dawsey – Treasurer, Membership Secretary

Brad Dusenbury – Assistant Treasurer

Mark Dawsey - Trustee

David Parker – UMM President, Alternate Lay Member to AC

Sylvia Page – Music Director

Craig Morrison – Recording Secretary, PPRC Chair

Bucky Jordan – Youth Ministry

Catherine Johnson – Children’s Ministry

Jeannie Doyle – Family Ministries

Patricia Whitner – Evangelism, Missions & Worship

Sara Whitner – Epworth Representative, Nuture

Bill Altman – Boy Scouts

Cindy Dawsey - Member at Large

Don Hopson – Member at Large

Rev. Kelly Snelgrove

May 16, 2021 Council Meeting

Phyllis Morrison asked Rev. Kelly to open the meeting with a prayer at 11:45 AM.

Phyllis then told the council members that they were being asked to choose the color of the acoustic panels that were to be installed in the Fellowship Hall.

David Parker said that the panels could all be one color or that every other panel could be a second color. David then passed around a sheet of color samples that the acoustic panels come in. Each council member was invited to make a first and second choice selection of the colors. David said that the acoustic panels from Strategic Connection would cost \$7193.00. This would include material, labor, freight and tax. Bill Altman asked how long the panels would last. David Parker said they would last about forty years.

A majority of the council members chose the color of "Bone #748" as their first choice. The second most popular color was "Eucalyptus # 468".

Sylvia Page made the motion to use the colors of Bone and Eucalyptus in alternating panels. Catherine Johnson seconded the motion. The Council then voted to approve the motion.

Pastor Kelly then spoke to the Council about Streaming Licenses and said for now the live streaming and taping of the service would not begin until the sermon begins. This would help the church avoid violating streaming license laws.

Pastor Kelly then closed the meeting with a prayer.

October 3, 2021 Council Meeting

David Parker said that a lot of things have been let go and needed to be touched up around the church. He said a painter needed to touch up the dormers and molding, 20 light bulbs were out in the church and that bird and wasp nests need to be removed.

Don Hopson said that shoe boxes need to be in by Nov 2nd, and that last year the church gave 34 boxes. Kelly said that an announcement would be put in the bulletin.

Pastor Kelly said that nomination for the 2021 church officers would be voted on at the charge conference. She then spoke about the sexual misconduct charges against the Boy Scouts and that the Boy Scouts would have to sign an agreement and present a COI to be able to meet on church property.

Pastor Kelly then spoke about the Epworth Children's Home and the Foster Care program. There is a need for Resource closet space. She then said that all of the 2020 apportionments were paid in 2020 and that the third quarter apportionments for this year had been paid.

Pastor Kelly then closed the meeting with a prayer.

APPROVED 3/27/22

**AYNOR UNITED METHODIST CHURCH
ADMINISTRATIVE COUNCIL MEETING**

October 3, 2021

Council Members present at 10/3/21 meeting:

Phyllis Morrison – Administrative Council Chair

Rachel Dawsey – Treasurer, Membership Secretary

Brad Dusenbury – Assistant Treasurer

Mark Dawsey – Trustee

David Parker – UMM President, Alternate Lay Member to AC

Beth Davis – UMW President, Forever Young

Sylvia Page – Music Director

Craig Morrison – Recording Secretary, PPRC Chair

Bill Altman – Boy Scouts

Cindy Dawsey - Member at Large

Don Hopson – Member at Large

Britt Shelley – Member at Large

Katy Hucks – Member at Large

Freddie Gerrald – Lay Member to Annual Conference

Linda Gerrald – Sunday School Superintendant

Rev. Kelly Snelgrove

October 3, 2021 Council Meeting

Phyllis Morrison asked the council members present to review the meeting minutes from the May 2, 2021 and May 16, 2021 meetings. Rachel Dawsey made the motion to approve the minutes as presented and Sylvia Page seconded the motion. The Council then voted to approve the minutes as presented.

Pastor Kelly then reviewed the 2021 budget items and said there would be a ceremony to celebrate the paying off the mortgage on the parsonage.

Phyllis Morrison then talked about the proposed salary increases for the pastor and church custodian. Sylvia Page made the motion to approve the proposed salary increases. David Parker seconded the motion. The council voted to approve the salary increases.

Sylvia Page then voted to approve the 2021 budget with changes as presented. Mark Dawsey seconded the motion. The council then voted to approve the 2021 budget with changes as presented.

Brad Dusenbury then reviewed the amounts that are in the church checking account, the special account and the trustee account.

Pastor Kelly then said that the proceeds from the second sale of the Wofford Dawsey property in North Carolina were \$30,342.25.

There was then a discussion about the new playground equipment. A total of \$12,231.00 had been collected so far from donations. Mark Dawsey said that all the playground equipment had been paid for except for the fence. A carpenter would build the Ark. A border would be installed when everything else was in place. Phyllis Morrison said that it was her understanding that the money raised at the Aynor Harvest Hoe-Down blowups would be used for the volleyball net and other playground equipment.

Sylvia Page then said that the children of the church would be singing with the adult choir at the Veteran's Day Service at 4:00 PM November 7th. The Christmas cantata would be at 6:30 PM on December 5th.

David Parker said that \$7,193.00 was spent on the sound panels in the fellowship hall.

Katy Hucks said that a new rug is needed at the door because the floor gets wet when it rains.

APPROVED 3/27/22

October 24, 2021 Council Meeting

Phyllis Morrison asked Stevie Johnson to present estimates for maintenance work on the church.

Stevie presented an estimate from M & J Southern Charm Painting to repaint all boxing, doors, windows, ceilings where doors are present, and the steeple. Two coats of paint would be applied to all white exterior surfaces. All wood would be caulked and sealed, where needed, and then primed before painting. The total cost of the lift, labor and materials would be \$16,150.00. A 50% deposit would be due upon acceptance of the work listed and the balance is due upon completion of the work.

Stevie then presented a bid from Atlantic Electrical Services. Four light lifts with remotes would be installed to lower and raise the chandeliers for \$5217.08. The bulbs on all 32 can lights would be changed out to LED for \$300.00. All 60 bulbs in the chandeliers would be changed to LED for \$1078.08. The total cost of the work to be done by Atlantic Electric Services would be \$6,595.16.

Phyllis Morrison then asked for a motion to accept the bids and authorize the work to be done. David Parker made a motion to authorize the work to be done. Jeanne Doyle seconded the motion. The Council then voted to accept the bids and to authorize the work to be done.

Pastor Kelly then closed the meeting with a prayer.

**AYNOR UNITED METHODIST CHURCH
ADMINISTRATIVE COUNCIL MEETING**

October 3, 2021

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Rachel Dawsey – Treasurer, Membership Secretary

Brad Dusenbury – Assistant Treasurer

Mark Dawsey – Trustee

David Parker – UMM President, Alternate Lay Member to AC

Beth Davis – UMW President, Forever Young

Sylvia Page – Music Director

Craig Morrison – Recording Secretary, PPRC Chair

Bill Altman – Boy Scouts

Cindy Dawsey - Member at Large

Don Hopson – Member at Large

Britt Shelley – Member at Large

Katy Hucks – Member at Large

Freddie Gerrald – Lay Member to Annual Conference

Linda Gerrald – Sunday School Superintendant

Rev. Kelly Snelgrove

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Pastor Kelly then closed the meeting with a prayer.

**AYNOR UNITED METHODIST CHURCH
ADMINISTRATIVE COUNCIL MEETING**

October 24, 2021

Council Members present at 10/24/21 meeting:

Phyllis Morrison – Administrative Council Chair
Rachel Dawsey – Treasurer, Membership Secretary
Brad Dusenbury – Assistant Treasurer
Pamela Hucks – Financial Committee Chair
Jeffery Singleton – Financial Secretary
Stevie Johnson – Trustee Chair
David Parker – UMM President, Alternate Lay Member to AC
Beth Davis – UMW President, Forever Young
Sylvia Page – Music Director
Craig Morrison – Recording Secretary, PPRC Chair
Catherine Johnson – Children’s Ministry & Lay Leader
Jessie Johnson – UMYF President
Jeanne Doyle – Family Ministries
Patricia Whitner – Evangelism & Mission
Sara Whitner – Epworth Representative, Nuture
Bill Altman – Boy Scouts
Cindy Dawsey - Member at Large
Don Hopson – Member at Large
Britt Shelley – Member at Large
Brenda Alvarez – Member at Large
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Linda Gerrald – Sunday School Superintendant
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