12-20-2023

Lebanon Eastover Church Council Minutes

Lebanon United Methodist Church, Eastover

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The meeting was called to order at 7:00 PM by Amy Ray, Chair of the Administrative Board.

Following the opening prayer by Pastor Eddie Usher, a devotional was given by Amy.

Minutes from the November 30, 2006 meeting were distributed and approved as written. There were 28 members in attendance. The list of those present is on file with the minutes.

Old business – none
New business - Election of Vice Chair. Richard McIlwain accepted the nomination and was voted in. Eddie Usher proposed a Short and Long Range Planning Committee for the church. The names of the 16 people who were asked to serve were read. A list of those committee members is on file with the minutes. A motion was made and seconded to accept the planning committee as presented. Tom Seebode will be Chair and the first meeting will be held on Thursday, March 8 at 7:00 PM.

Committee Reports:

Trustees: Tommy Young announced that the next project to be undertaken is the covering of the sanctuary windows with glass in order to protect them as well as for insulation. Ace Glass will provide a sample on the small porch window within the following week or two. The cost of the entire undertaking will be $7,700.00. The trailer on the newly acquired property adjacent to the parsonage will be removed after the end of February. Several options for its removal are being considered.

Nominations: No report

PPRC: Del Soule announced that the PPRC Committee had asked that Eddie Usher remain as our pastor for the next year. Eddie was in agreement to staying.

Council on Ministries: At the successful and meaningful training session held on January 27, a new motto for this year was decided: “To know Him and make Him known”.

Missions: Irma McMillion announced that $842.00 was made from the Mission Soup and Sandwich Lunch on February 25th. The wagon for donations to Harvest Hope will be in the back foyer until March 18.

Finance: Silvia Butler stated that after the final 2006 figures were tallied, $14,518.20 went back to the Reserve Account. The Finance Committee is in support of the $7,700.00 expenditure by the Trustees for the window coverings. The ending figures for 2006 budget and the projected 2007 budget figures were given.

Pastor: Eddie Usher gave a brief statement on looking forward from where we have been.
There will a Children’s Church following the Children’s Minutes during the 11:00 service for children ages 3 – 6 years. Leader(s) needed. Prayerfully consider serving. The congregation was asked to move forward and sit in a different location so as to leave the back pews for visitors and late comers. The church needs growth to at least 300 members. Bracelets with our new motto have been ordered and perhaps a laminated 1 Chronicles bible verse will be ordered. Eddie recognized the Valentine’s Tea hosted by the Circle of Friendship for the senior members of the congregation. He related many of their comments and appreciation. A Bible study will be held the first Sunday night of each month in an informal service beginning in April at 6:00. Easter Sunrise Service will be held at 7:00 in the Lebanon Cemetery (weather permitting), followed by breakfast in the fellowship hall hosted by the Methodist Men. The next meeting will be at 7:00 on April 15. The meeting closed with the reciting of the Lord’s Prayer in a circle of joined hands. Carole Seebode Secretary
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Bracelets with our new motto have been ordered and perhaps a laminated 1 Chronicles bible verse will be ordered.

Eddie recognized the Valentine’s Tea hosted by the Circle of Friendship for the senior members of the congregation. He related many of their comments and appreciation.

A Bible study will be held the first Sunday night of each month in an informal service beginning in April at 6:00.

Easter Sunrise Service will be held at 7:00 in the Lebanon Cemetery (weather permitting), followed by breakfast in the fellowship hall hosted by the Methodist Men.

The next meeting will be at 7:00 on April 15.

The meeting closed with the reciting of the Lord’s Prayer in a circle of joined hands.

Carole Seebode
Secretary
4-15-07
Admin Board

1) Call to Order
2) Prayer
3) Devotion
4) Minutes
   Del Santa - accept
   T. Young - 2nd

Old Bus - none
New Bus - none

Trustee - Windows started, finished this week
   T. Young - Treas. - Ongsering & Reiner Co. will accept
   check for - Sat 21, 5:00 - 7:00
   ladies dessert by 4:00

Non - none
PPRC -
Con M - short meeting - Meets in May -
   all events done well.

Missions - $1,000 on S & S behalf for Mission work
   125 # of people to Harriet Hope - taken
   Equiworth Work Day donation
   maybe school supplies

Finance - Appoint & Direct Billing paid thru April
   Rec to Admin to transfer $500 from
   Reserve to Property Contingency
   made - proceed

   Rec to Admin - buy fire proof safe +
   fireproof 4 drawer by nineteen

Pastor - May 20 - Bicentennial Honored w/dinner
   Bibles ordered - 3 H.S. Torchmark
   Grad. School - Ashley Y. Mitchell 10th
   Shelley Logan is Vice President

4/24 Meeting - Prayer

Florence, SC @ 4th Transitor -
Annual Conference - Gay. delegate
   Sonnie Caughman 4/13 - 4/1

15S - means needed for
   Projected 4/19 - 4/21
   Planning Comm. on Tues. 4/17

Loolie Bruthe - youth on 4B -
   Need cookies - need volunteers
   Needing workers appreciated -
   Worship service - Karen S. thanks.
The meeting was called to order at 7:00 PM by Amy Ray, Chair of the Administrative Board.

Following the opening prayer and a devotional on sorrow by Amy, the minutes were discussed from the April 15 meeting. No written minutes were available. The list of those present is on file with the minutes.

Old business – none
New business - none.

Committee Reports:

**Trustees:**

Tommy Young announced that the cost of the window coverings was $1100 more than estimate. The congregation should be encouraged to make donations to defray the additional cost.

A new contact was needed for the AC and was installed.

The fish fry was successful and really enjoyed by all.

Wayne Reese replaced the motor in the cooler in the kitchen.

Also the Trustees have repaired the front door opener, replaced the awning over the walk, pressure cleaned the front of the church and ordered a fireproof safe and file cabinet for the church. The approximate cost for the sale and file will be $1500.00 through Tom Jones.

Playground Equipment Committee: A visual presentation of suggested/choice equipment was made

By Karen Soule. $35,000 is needed to prepare ground, purchase, and install the equipment and to grade the ground for installation of the safety ground cover on a footprint of approximately 45 ft. X 37 ft. The equipment will be for ages 5 – 12 years and is currently on sale for $16,000 – from its regular price of $22,000. The supplier will honor the sale price when we are ready to purchase and install it. The grading work should be started soon and a completion target date of 2008 VBS.

Motion was made by Mary Young to accept this proposal and the time line. Motion carried.

**PPRC:**

Del Soule reported that Eddie Usher will be staying with us for the next year.

**Council on Ministries:** No report.

**Missions:**

Irma McMillion announced that school supplies for the Corrido of Shame will be collected.

Also thanks was extended to all who assisted and contributed to the food for the Wilson funeral held at the church.

Golf shirts to be ordered by July 15th with profits going to the playground project.

**Finance:**

Silvia Butler stated that all Direct Billing monies thru June have been paid.

The congregation needs to be reminded to continue to work on the Building Fund in order to pay back the money borrowed from our Contingency Fund.

The Chairs of all committees are to have their budgets in by July 15th.

The trailer was removed from the property next to the parsonage and given to a couple in Aiken at a cost of $500.00. The Sr.MYF removed clutter from the same property.

**Pastor:**

Pastor Eddie thanked everyone for their assistance with the Wilson funeral with particular thanks to Barbara Alford, Irma McMillion, and Dot Brown and Roy Young for the grounds as well all those on the Funeral Committee (Don Babson) for their superb efforts.

The next meeting will be at 7:00 on August 26th.

The meeting closed with the reciting of the Lord’s Prayer in a circle of joined hands.

Carole Seebode
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Carole Seebode
Secretary
A special called meeting of the Administrative Board was held in the Fellowship Hall at 9:00 AM. The purpose of the meeting was to train and inform the board of the requirements mandated by the UMC regarding Safe Sanctuaries.

A slide presentation was narrated by Pastor Usher outlining the procedures for compliance for all volunteers who work in any area of the church having contact with or supervision of children and youth.

Following the informative presentation, Del Soule moved that the application sheet not be required nor signed at this time because of concerns over information required for SLED and driver’s licenses checks. The vote was verbal in which the majority agreed with the motion. There were several votes against setting aside the discussion until a later date.

As the Sunday School time arrived, the meeting was dismissed.
The meeting was called to order at 7:05 PM by Amy Ray, Chair of the Administrative Board.
Following the opening prayer and a devotional on vision by Amy, the minutes were discussed from the June 25 meeting. Minutes were presented and corrected. The list of those present is on file with the minutes.

Old business – none
New business - yes - presented in Committee Reports

Committee Reports:

Trustees: Tommy Young announced that the playground equipment has been ordered. In the newsletter the procedure to borrow the metal chairs and fiberglass tables from the church will be printed. A person should call Tommy Young to schedule the use of the tables and chairs and will need to sign out the number of items used, date of check out, and the date of return of the items. A request will be made to the Worship Committee to ask the greeters for the service to make sure the exterior front doors are kept closed during the services. The closure will address both AC/heat and noise concerns. The next fish fry is scheduled for October 13 at the church from 5:00 – 7:00. Proceeds will go toward the playground equipment fund.

Nominations: Pastor Eddie announced that all calls have been made with regard to serving in church positions beginning in January. Charge conference will be on Sunday, October 7.

PPRC: Del Soule and the Trustees will do a walk-through at the Parsonage on Thursday, August 30.

Council on Ministries – No report

Missions: Irma McMillion announced that the school supplies for the Corridor of Shame went to Trenholm Rd. UMC in 4 deliveries. September 9th will be for the Epworth Home Special Offering. The Crop Walk will take place on November 4. Lebanon UMC will again support the Shoe Box Ministry of Franklin Graham and encourages many to go to Charlotte when the boxes are turned in. Silvia Butler announced that boxes have been sent to 3 of our service personnel in the desert – Eric Tysinger, Eric Metcalf, and Elizabeth Waldrop. She is waiting for an address for Wolfe Naumann.

Finance: Silvia Butler reported that the church is doing well in our giving. All direct billing and 2nd quarter apportionments have been paid. A proposal to increase the 2008 Budget was made to cover additional telephone expense due to the necessity to get on satellite – Wild Blue – in order to receive all Methodist information and reports via internet. The total budget is $223,397.93, which is an increase of 8.48% to cover the increases in salaries, apportionments, and the addition of Children’s Ministries as a line item. There were no questions. The budget was accepted by the Board.

LRP Comm: Tom Seebode and Melanie Boyer gave a visual presentation of the committee’s vision of where the church needs to be going and projections of growth by specific dates. The presentation will be made to the congregation on September 9, following a covered dinner after worship that day. Motion was made and passed to accept the LRP Committee’s vision.

Pastor: Eddie Usher stated that consideration of 2 services should be thought about in light of the LRP Comm’s projection vs. staying with one service in a facility that would accommodate everyone by the year 2030. He asked for a consensus regarding continuing with the study of the books of the Bible vs. a regular sermon. The key to the church office is no longer hanging in the hall at the mailboxes. The congregation needs to be mindful of unnecessary use of electricity and misuse of water/plumbing. Please report any plumbing problems immediately upon discovery.

The next meeting will be October 21 at 7:00 in the Fellowship Hall.

The meeting closed with the reciting of the Lord’s Prayer in our circle of joined hands.

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Old business – Alec Sharp, Chair of the Safe Sanctuary Committee announced that at our next meeting on Nov 29, the Rev. Kathy James will address the Board for the purpose of answering any questions regarding the requirements by the our Conference of the Methodist Church for youth and children volunteers. Pastor Eddie Usher answered questions about that issue, including the anticipated length of the Nov. 29th meeting and who shall attend the meeting. All members of the church are welcome and encouraged to attend if they have any concerns about Safe Sanctuary.

New business - yes - presented in Committee Reports

Committee Reports:

Trustees: Tommy Young announced that the playground equipment has been paid for (no labor costs included). The fireproof storage cabinet has been ordered.

Nominations: Pastor Eddie announced that all calls have been made with regard to serving in church positions beginning in January. Some have decided not to continue to serve in some positions for various reasons.

PPRC: No report.

Council on Ministries – No report

Missions: Irma McMillion announced that the shoe boxes for Operation Christmas Child should be returned to the church not later than mid-Nov. A contribution of $7 should be attached to each box to cover the costs of transportation and shipping. The next Mission Meal will be a German American meal held following church on November 18th. Volunteers to assist with the preparation are welcome.

Finance: Silvia Butler reported that the church is doing well in our giving. All direct billing and 2nd quarter apportionments have been paid. Approximately $4400 is needed per week from now until Dec 31 in order to meet the budget. In order to pay for the future playground expenses of $15,000, we need about $550 per week. The cost of the equipment ($16,000) has been paid. A recommendation was made that $1500 be used from the Reserve Fund for the purchase of a new needed computer. The current computer doesn’t allow the church to receive all correspondence sent from the District or Conference. Moved and seconded.

Pastor: Eddie Usher announced that the Community Thanksgiving service will be on Nov 18th at 6:00 PM at Southeast Middle School with several area pastors and choirs participating.

Roy Young has announced that 77 old spots in the cemetery will be reserved and then 200 new spots will be used. It was moved and accepted.

The next meeting will be November 29 at 7:00 in the Fellowship Hall.
The next Finance Committee meeting will be on December 2 at 6:00 PM in the Fellowship Hall

The meeting closed with the reciting of the Lord’s Prayer in our circle of joined hands.

Carole Seebode
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The meeting was called to order at 7:00 PM by Amy Ray, Chair of the Administrative Board. Following the opening prayer and a devotional on habits by Amy, the minutes were discussed from the October 21 meeting. Minutes were presented and corrected and accepted as corrected. The list of those present is on file with the minutes.

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**Trustees:**
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**Nominations:**
Pastor Eddie announced that all calls have been made with regard to serving in church positions beginning in January. Some have decided not to continue to serve in some positions for various reasons.

**PPRC:**
No report.

**Council on Ministries** – No report

**Missions:**
Iris McMillion announced that the shoe boxes for Operation Christmas Child should be returned to the church not later than mid-Nov. A contribution of $7 should be attached to each box to cover the costs of transportation and shipping. The next Mission Meal will be a German American meal held following church on November 18th. Volunteers to assist with the preparation are welcome.

**Finance:**
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Old business – The Christmas Child shoe boxes will be delivered by Doris Hogan. The Community Thanksgiving Service held at Southeast Middle School on November 18th was recapped.

New business - yes - presented in Committee Reports

Committee Reports:

Trustees: Tommy Young announced that the fireproof storage cabinet was ordered and will be delivered December 4, 2007.

Nominations: Pastor Eddie announced that all calls have been made with regard to serving in church positions beginning in January. The slate of those agreeing to serve was presented. It was moved and accepted that the nominees be accepted for positions for the 2008 year.

PPRC: No report except to report that the committee met on Tuesday, November 28.

Council on Ministries – No report except to report that all upcoming activities are printed in the church newspaper with scheduled dates. The training date for the upcoming 2008 committee chairmen will be January 26 at the Oakridge Club House (date/place to be confirmed). The UM Men will meet for breakfast on Saturday before setting up the manger on the front yard of the church.

Missions: No report.

Finance: Silvia Butler reported that there was nothing new to report. The church remains on track with our billing and our giving.

Pastor: Eddie Usher had no report, but introduced Rev. Kathy James, who is our resource for Christian Congregational Ministries. She addressed the Safe Sanctuary recommendations and procedures to get our church in line with the UMC resolution regarding protection of our children, youth, and volunteers working with them. Very specific reasonable guidelines were explained to the Board. Council on Ministries will strengthen the upholding of the requirements and assist in implementing them.

The next meeting will be February 17, 2008 at 7:00 in the Fellowship Hall.
The next Finance Committee meeting will be just prior to the Admin. Board at 6:00 in the Fellowship Hall

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Secretary
The meeting was called to order at 7:00 PM by Amy Ray, Chair of the Administrative Board. Following the opening prayer and a devotional on Spiritual Sluggers by Amy, the minutes were discussed from previous meeting. Minutes were presented and corrected and accepted as corrected. The list of those present is on file with the minutes.

Old business – All new members of the Administrative board were welcomed and thanked for accepting the positions asked of them.

New business - yes - presented in Committee Reports

Committee Reports:

**Trustees:** Tommy Young announced that the trees and stumps along the driveway/parking lot have been removed and a new floor installed in the storage room by the kitchen. David Becknell fixed the icemaker, Wayne Reynolds fixed the heat. The storage room has been cleaned out and organized, so everyone is asked to please refrain from just sticking things in there in a haphazard way. The fence to the West of the playground and the playground equipment have been completed. The fence to the East of the parking lot will be done soon. Jeannie Caughman has suggested that all donations for the upcoming yard sale be placed in the closet across from the Sunday School rooms.

**Nominations:** no report.

**PPRC:** No report from their most recent meeting.

**Council on Ministries** – The training session on January 26, 2008 yielded a new Mission statement for this year.

**Missions:** The Souper Bowl collection was $170, which will go to local missions. The Missions wagon in the back hall will be used until Easter for gathering food for Harvest Hope. The Missions Soup and Sandwich lunch will follow the 11:00 service on February 23, 2008. The Missions Yard Sale will be held on April 19th at 7:00. All participants are asked to arrive at 6:00 so as to be ready by 7:00.

**Finance:** Silvia Butler reported that the church is doing well in our giving and we ended the year with a surplus of $5,100 to the Reserve account and $54.00 over budget. We had approximately $3,100 in interest income for 2007 and already $1,000 for 2008. All insurance is paid. Finance Committee has made the recommendation that the Trustees use contingency funds for playground expenses, which will be replaced as the playground donations come in. The motion was seconded and passed.

**Pastor:** Pastor Eddie again thanked all who are new members to the Administrative Board. He had no other report, but thanked all who had put in hours of hard work making the repairs to the church recently.

The next meeting will be April 20, 2008 at 7:00 in the Fellowship Hall, immediately following the next Finance meeting at 6:00.

The meeting closed with the reciting of the Lord’s Prayer in our circle of joined hands.

Carole Seebode
Secretary
The meeting was called to order at 7:00 PM by Amy Ray, Chair of the Administrative Board. Following the opening prayer and a devotional on Spiritual Sluggers by Amy, the minutes were discussed from previous meeting. Minutes were presented and corrected and accepted as corrected. The list of those present is on file with the minutes.

Old business – All new members of the Administrative board were welcomed and thanked for accepting the positions asked of them.

New business - yes - presented in Committee Reports

Committee Reports:

**Trustees:** Tommy Young announced that the trees and stumps along the driveway/parking lot have been removed and a new floor installed in the storage room by the kitchen. David Becknell fixed the icemaker, Wayne Reynolds fixed the heat. The storage room has been cleaned out and organized, so everyone is asked to please refrain from just sticking things in there in a haphazard way. The fence to the West of the playground and the playground equipment have been completed. The fence to the East of the parking lot will be done soon. Jeannie Caughman has suggested that all donations for the upcoming yard sale be placed in the closet across from the Sunday School rooms.

**Nominations:** no report.

**PPRC:** No report from their most recent meeting.

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Old business –

New business - yes - presented in Committee Reports

Committee Reports:

Trustees: Tommy Young announced that the fence to the East of the parking lot is now completed. Plans for the meditation area were discussed briefly. A discussion was held on the condition of the AC unit that services the Fellowship Hall, Sunday School rooms and the Parlor. It is necessary to replace the unit before summer arrives. Approval for the payment of the replacement was given by the Finance Committee and the contractor will Dixie Heating and Air. The Board agreed with the decision to have it completed and the method of payment.

Nominations: no report.

PPRC: It was announced that Pastor Eddie and Peggy will be reassigned most likely at Annual Conference. There will be some repairs that need to be made prior to the new appointee arrives in June. PPRC will meet again soon and assess exactly what repairs and the costs.

Council on Ministries –

Missions: The Missions Yard Sale will be held on April 19th at 7:00. All participants are asked to arrive at 6:00 so as to be ready by 7:00. The church will not be responsible for selling an individual’s items.

Finance: Silvia Butler and Leslie Fields reported that the church is doing well in our giving and we need to continue with our giving as there are some upcoming expenses that have not been budgeted. The playground equipment has been paid for and it was requested that any future donations not be earmarked for playground, but for the building fund, so that they be used by the Trustees as needed.

Pastor:

The next meeting will be June 22, 2008 at 7:00 in the Fellowship Hall, immediately following the next Finance meeting at 6:00.

The meeting closed with the reciting of the Lord’s Prayer in our circle of joined hands.

Carole Seebode
Secretary
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Carole Seebode
Secretary
Urinary catheter - emergency surgery. 
PR - I.C.E. T.D.T.
Renal clamped-out foot. 
FerroY. U.C.I.
Heart catheterization.
Safe landing - Alex. 7/4/08 @ 6:30 P.M.
6/22/08

Any lay council service 7:00
Deacon programming effective
Time / Del. minutes are corrected

Suggestions: Tom Young in good shape. Lunch (2 areas) Presentation is on hold until

Rutledge. I played golf good shape. Several

New: Tom Young

Rutledge played golf. Good shape. Several

in 2 areas. Meditation is on hold until

Praying for Eddie. Surprise that got

who attended. I \ntier en for James Cook. Not only looks, but acts like him.

Rutledge's Ministers, Alliance - Ellens need

spot for landscape plants. Current

for Alliance, food via email or mail -

Lance. Direct mailing post their list.

Giving in behind. Worked on 2007 budget

Guideline for reimbursement given.

Missions - 2 cases from Alliance to Selkirk.nder

July 5 & July 26. Non-perishable supplies & tools

truck to (all of) furniture, school supplies etc.

Rural Mission needs hygiene bags @ James Island

Preston - Thanks for everything. More I need to learn

future plans. Must get at least 1 more United NW.
11-30-08    Admin Board

1. Amy Read Minutes = Approved
2. Our Business - None
3. New Business
4. Trustees = Tommy = Philip said video equipment is in Indiana, he will put it on.
5. Nominations = None
6. PPC = Del did phone tree message for applicants
   Still no applicants
7. Ocm = Cantata 12-14 Children's Program 12-14
   12-6 Church decoration
   1-17-09 Oakridge Yearly Meeting
8. Missions = 6049.00 missions meal
   120 lbs to Harvest Hope
   71 shoe boxes
   Irma is contact for Food Groups
   Maybe a called meeting in Jan.
   December is usually a good month.
   5 properties = 5 tax bills looking to consolidate
   May have to amend budget.
6-28-09  Admin Board Minutes

Amy opened w/ a devotion/prayer.

Our Business =

New Business =

Lavone Rye - new Secretary

Trustees - Picnic shed ext - we have a grill to install - counter top, sink, may screen it in.

Chimney (CD minutes July 12th, decided)

2 new bulletin boards for hall

Nomination = may start in July

Call people, give job descriptions before they accept.

PPEC = please see in 90 day probation period

COM = DMM = new charter to be drafted

UMW =

High School = college address

Seminaries = salt lake hatchie

UPAC = monthly outings

Kpac =

Worship: nursery sign up

Evangelism = ex. class / communication program
Pastor corr.:

July 13th - Chimes
Conference will not print programs anymore. It will be on CD.
Homecoming = Evangelism to handle

Meeting was adjourned @ 7:40 pm.
Check was lost

VBS = Wanna

Missions = School Supply Drive

Pasta = August - 22 Photos Olan Mills

Family Life Comm. to put together

(Clay ONNA)

Missions = No report

Finance = giving is down but it is summer

Direct Billings paid thru June

No Missions paid

No Apportionment paid

Budget, we need to reduce

Receipts = Con. Chair to sign

See Statement

Safe Sanctuary Drop Dead Date = Implementation

List of people who haven't done the training... Nomination has to think about that when they are nominating

Check was lost and has to be resent

Pasta = He praised all that has been done.

Fall Bible Study

Hope for Better Attendance
Finance - In April, the internal audit team did a year-end financial review. By 1.5% at 2010, the annual meeting discussed a plan -

Treasurer's report: Operating - revenue, expenses, and assets are balanced. The committee is in agreement.

Technical层面 committee: Discussions and performance review.

In March, shareholders approved a 75% increase in dividends. The shareholders approved the new director: John Doe.

By Charter, the board of directors is to get re-elected. The board confirmed the new board members.

The board confirmed the members of new executive positions.
Devotion

Minutes read by Carole Seebode from the Oct.18 meeting. No changes were noted, accepted as read.

New Business: Dishes in the kitchen need to return to their homes. Please come by and claim your dishes.

Benefit Bazaar dates: Friday Nov. 20 5-8pm; Sat. Nov. 21 9am-1pm. Richard will put lights on the sign out front to help with advertising.

PPRC (Buddy Young); Pastor Mark Williams has been assigned our Interim Pastor, but beginning Dec. 1 he will be our full time pastor until June 2010. Lebanon UMC will accommodate the shift in salary. This was recommended to the board therefore no motion was needed, and was approved as recommended.

Meeting adjourned
The meeting of 15 Lebanon members was called to order by Amy Ray, who led us in a devotional and prayer.

The notes from October 15, 2010 were accepted as presented.

Old Business - The sign permit has been applied for. The sign will need to be moved at least 5 feet from the present location. There have been 3 appeals made to allow our 15 foot sign. The hope is that by the March 10 Trustees meeting the permit will have been issued and the last rendition of the design completed. It will take approximately 12 weeks to complete once construction is started.

New Business – none

Council on Ministries – See attached sheet for summary of the Council’s meeting in January.

Trustees – Richard McIlwain reported that a new alarm system has been installed in church office. The lock to the door will be re-keyed and new keys will be assigned to those needing access to the office. Video cameras will be installed on the outside of the church and will be focused on the parking lot, picnic shed, back door and the hall. The kitchen floor will be replaced with vinyl.

Finance Committee – Silvia Butler announced that we wrapped up 2010 with about $23,000 in surplus funds. Other items discussed were 1) Cooperative Ministries will receive the Christmas Eve offering; 2) $750.00 needs to be added to the budget under Administration Approved by the Admin Brd.; 3) The website host fees have been being paid by the Winburns and the church needs to be responsible for them monthly. The redesigned website will cost about $3,000 plus $20 per month. $3,000 will be moved from the Reserve Fund for the website activity; 4) On the 27th of February a report will be made to the congregation with a reminder that the Building Fund needs to stay in everyone’s mind and giving plans.

Nomination Committee - Pastor Mark announced that the work of the nominating committee will continue with its work at their March 20th meeting in accordance with the Book of Discipline. Even though Clyde Fraser has been ill and unable to participate, he will remain on the Trustees committee. John Blackmon will be added.

Missions - Doris Hogan shared with us the email from Diane Moseley of Killingsworth about the Valentine gifts for the residents. Missions also donated to Katie Privet’s and Becca Boyer’s mission trip to Costa Rica during Spring Break from school. All classes in the Sunday School will be involved with providing items to Killingsworth this year. Doris reported that the United Methodist Men had done several repairs at Killingsworth and plan more “hands on” activities.

PPRC - Buddy Young announced that the Appointment process has begun within the District.

Pastor’s Report – Rev. Mark Williams reported that 1) Gail Johnson has completed her Lay Speaker Training. Lynda Smith has indicated she would like to be a Lay Speaker for Lebanon. 2) June Administrative Board will be on June 12th. 3) He is so happy and excited about Lebanon’s participation @ Killingsworth.

A reminder to all - if you are healthy and able to do so, please leave the closest spaces for our visitors.

The meeting adjourned with a prayer by Pastor Mark Williams.

Carole Seebode
Recording Secretary
The meeting of 35+ Lebanon members was called to order by Amy Ray, who led us in a devotional and prayer.

The minutes from November 20, 2009 were corrected and accepted.

**Council on Ministries** – Melanie Boyer reported that the annual planning meeting had been held and many plans and activities were scheduled. The Evangelism committee wants to expand the bazaar held in the fall and is targeting the last weekend of October or the November 3rd weekend. The Admin Board approved the motion made by Jackie McIlwain and noted that approximately $1100.00 was made and forwarded to Evangelism from the previous bazaar. Stated goals for the upcoming year are: 1) To purchase a new permanent sign for the front of the church on which events/activities can be announced. 2) To develop and post on the bulletin board in the back hall an organizational chart detailing job descriptions of each position/committee.

**Trustees** – Tommy Young reported that recent activities included installation of the new water fountain in the Sunday School hall, widening of the covered walkway, and the write-up for the required kitchen work. Permission was given by Richland County to allow use of the stove burners only – not the oven, until replacement of the vent hood could be completed. The new permanent sign for the front of the church will be under the guidance of the Trustees. Prior to the Admin Board meeting, the Finance Committee had approved approximately $26,000 for the resurfacing of the parking lot to be completed in phases.

**Finance Committee** – Silvia Butler reported that the Annual Audit had been completed and delivered to the District Superintendent before the deadline. 2009 came to a close with $8500 in surplus funds. Attendance, as well as giving, is up so far this year. Building fund monies will be used for resurfacing the parking lot.

**Cemetery Committee** – Roy Young stated that the rules for use of the cemetery will be updated. Changes in the verbiage were accepted by the Admin Board. All graves must have a vault from now on.

**Nomination Committee** - The new nominating committee members were announced with the dates of their retirement from the committee.

**Missions** - Doris Hogan stated that 200 personal kits were donated from Lebanon to the Haiti relief effort in addition to approximately $800. 95,000 kits have been received so far from the UMC. Eight LUMC youngsters and adults will serve in one of 2 Salk Hatchie locations this summer. There are 2 barrels located in the church for donations to Harvest Hope.

**PPRC** – Buddy Young gave a review of the dates/meetings with the District Superintendent regarding the new appointments for the coming year – in particular, regarding our request that Rev. Mark Williams be appointed to LUMC.

**Pastor’s Report** – Rev. Mark Williams reported on a very difficult situation he had to face with regard to the UMC’s stand on Safe Sanctuaries. He met with an individual who had been identified as a person who would be allowed to continue attendance at LUMC only if that person would sign a commitment of good faith. The individual would not sign the letter of commitment and their meeting ended in prayer.

The meeting adjourned with praying of the Lord’s Prayer.

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The meeting adjourned with praying of the Lord’s Prayer.

Carole Seebode
Recording Secretary
The meeting of 21+ Lebanon members was called to order by Amy Ray, who led us in a devotional and prayer.

The minutes from February 21, 2010 were corrected and accepted.

Council on Ministries – Melanie Boyer reported that the Men’s Club raised $1100.00 on the BBQ lunch, provided breakfast for the Sunrise Service on Easter and their next project will a cook-out for VBS in June. Our History Cabinet is running out of room and Lonnie Caughman is looking at several options for a storage system. The Safe Sanctuary Committee has been asked to report as needed to Council on Ministries. Health and Welfare provided a headstone for Pastor LaRue Cook’s grave. Circle of Friendship will hostess a going-away covered for Sharon Cook on Sunday, June 6th following the worship service. The Youth groups continue to be active with the YPAC purchasing a vase for Pastor Cook’s grave and the KPAC supplying the flowers for the vase. Missions had a successful Harvest Hope food drive and many thanks to chairman Doris Hogan for reorganizing and cleaning the kitchen. Doris then thanked all who assisted her. Music continues to be a special part of our worship with the children participating in the Palm Sunday Play, and the upcoming Men’s Choir on Mother’s Day. Worship Committee is looking for a volunteer to help create banners for display in the sanctuary. Support for the nursery remains a concern. Fall Festival Committee is beginning to firm plans and will establish a date as soon as is possible. Evangelism hosted an outreach covered dish dinner complete with door prizes. Native American Sunday is May 2, at which we will have a guest speaker during the worship service. During Annual Conference in Florence on June 12 @ 2PM, Pastor LaRue Cook will be honored.

Trustees – Tommy Young reported that the soon-to-be purchased portable sign for the front of the church will NOT be brick and will NOT replace the signage presently in front of the church. The committee is evaluating several options and will keep the congregation appraised of the progress and will ask for input by church members. The resurfacing of the parking lot should start about April 19 and will take approximately one week.

Finance Committee – Silvia Butler outlined the procedures for requesting money from the Treasurer for both budget items and other needs. Our Apportionment has already been paid for the first 6 months. The budget has for this year has been dropped by $22,000. Approval has been given to the Bishop’s request for $350 to go to the retired ministers fund. Thanks was given to Del Soule for going to Richland County regarding the taxes on all church parcels. We should be receiving about $3,500 in refunds on previous years’ taxes.

Nomination Committee - The new nominating committee members will meet with Pastor Mark on Sunday night, May 16 for its preliminary meeting.

Missions - Doris Hogan stated that approximately #200 of food was taken to Harvest Hope. Salkehatchie is coming up in July.

PPRC - Buddy Young deferred to Pastor Mark as everything the PPRC needed to report concerned the Pastor and his report/information for the board.

Pastor’s Report – Rev. Mark Williams reported 1) that Molly, the church custodian was really struggling in her battle with cancer. LUMC wants to be involved with her family during this especially difficult time for them. 2) The holidays for 2010 for the church secretary was approved by vote on a motion by Pastor Mark. 3) The District Superintendent has asked if LUMC would consider allowing a seminary couple to use the soon-to-be-vacant parsonage for the 2010-2011 appointment year. The board agreed to let the DS/Pastor Mark pursue this possibility. A new class on Methodism will be held for 4 weeks.

A reminder to all - if you are healthy and able to do so, please leave the closest spaces for our visitors.

The meeting adjourned with praying of the Lord’s Prayer.

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Carole Seebode
Recording Secretary
Minutes were read from an email from Carob-See bode and accepted as read.

Devotion by Pastor Mark with prayer.

Lay Delegate Report from Lonnie Caughman, from Annual Conference 2010:

A copy of the report will be on top of the mailboxes for anyone to look at. To say the least the Annual Conference is entertaining, at best, and very informative. Next year’s dates are: June 8-12, 2011. It includes service ceremonies, business meetings, church services, in all well attended. A few issues that were discussed were 1) Retired minister's pension issues; 2) Budget- new position of comptroller in conference; 3) Resolution re: sexuality activity among teens. Plan is poorly written, more toward females then males. Suggestions were sent back to committee. Anyone with opinions can be sent to the committee. (Lonnie had contact info); 4) Church to take position on immigration reform.

Interesting fact: 6000 less Methodists in SC since last year. Increase in interest in Africa University for $ .29/year/Methodist to fund; $6/Methodist member for Epworth Children's' Home

Would like to see a change in image at Annual Conference, with new (young) faces in attendance. Anyone interested in attending please contact Lonnie. Things to think about: Proactivity is up and coming. What is our focus? The church needs to be more active! There are many awards given out in various topics, i.e. evangelism, missions.

"Advocates" (newsletter from the conference), we should start receiving these again soon.

Find new ideas to increase attractiveness, increase members, ministry, and participation.

COM: Melanie absent: Mark reported Blood drive July 18; Summer Ice Cream social/summer concert; Fall festival planned for Oct. 16

Finance: Budget changes/requests due Aug.8. This is early this year because we are not sure when Annual Charge Conference is. Financially, Lebanon UMC is doing well.
Missions: $958 raised today for Safkehatchie Summer Service Missions. Thanks to all for the work buckets, prayer shawls, and monies given for this. Sent a care package to Duncan to keep him busy while he is recuperating. Operation Christmas Child coming soon.

PPRC: Pastor Mark’s appointment confirmed with the conference for 2010-2011 year. Eddie Wells will continue to clean the church as a contract employee.

Nominations: continue to meet and make progress for next year appointments to committee.

VBS: Acknowledgment went to Jody Young and Pam Gross for a job well done!

Trustees: Parsonage vacant for now. 2 people declined the offer to reside there. We will have to report to the insurance company of vacancy in 60 days. Any claims due to vandalism and/or theft, will be reduced by 15%. To check to see if an increase in premiums would stop reduction. Plans to install alarm system and garage doors. The next trustee meeting will be at the parsonage this Thursday night. The lawn mower and weed eater have been removed from the parsonage for now.

Pastors Report: Sign Report from the Evangelism committee:

Proposed upgrade Of existing sign with modification: Suggested to post versions of choices for congregation to view, final decision to go to the Admin. Board for approval. Option A: current sign, add 3 LED lines. Signage will be wireless control to post events; Option B: reduction in cost as we would do the wood work ourselves; Option C: current sign, letters print in white, with removable lettering and tinted glass, 3 lines in LED, LEBANON UMC on top, lighted. Floor was opened to discussion: Silvia liked Option C with name prominent, street number visible and the wireless communication. Mary Young commented that the savings in $22000/year in salary offsets cost of sign improvements. We must weigh the cost vs. the benefits of the sign. Jeannie Caughman questioned the size of the lettering and liked the idea of not changing the foot print of the sign. Melanie Boyer agrees with Silvia that we need to modernize. Other concerns: fading? Electrical costs for power supply? Protective covering on LED sign to minimize damage from road debris. New signage will increase advertisement of our church. Other considerations were zoning concerns with height of new sign, and having phone number visible.

The sign committee to consider all options and hope to have presentation for next Administrative Board meeting for approval.
The meeting of 21+ Lebanon members was called to order by Amy Ray, who led us in a devotional and prayer.

The minutes from June 27, 2010 were accepted as printed.

Council on Ministries – No report.

Trustees – Tommy Young reported that the parsonage is empty. Pastor Mark added that the occupant(s) should be someone in ministry. Consideration has been given to putting a door on the garage. There is brick work needing to be done. It has been suggested that someone’s extra vehicle be parked in the garage so it looks like there is an occupant in the parsonage. Lights are on a timer in the house. The Fire Marshall’s visit is imminent. Charge Conference has been scheduled for Sunday, October 31 @ 1:00 – following morning worship. The Summer Concert is scheduled for August 29 @ 6:00 PM and will be followed by a social time in the fellowship hall.

Finance Committee – Silvia Butler announced that all church apportionments for the remainder of the year have been paid. All Chairpersons of any committee must sign/approve requests for reimbursements. The following recommendations were made and passed by those in attendance: 1) All undesignated memorials be applied to the sign fund; 2) Approximately $16,000 be used from the Reserve Fund to allow the purchase and installation of the proposed new digital sign in the front of the church; 3) The proposed 2011 budget be accepted with an increase of $12,911.65, which includes a 5% increase in salaries to the church staff and additional apportionments of $3,200.

Nomination Committee - Pastor Mark announced that the work of the nominating committee is about 60% completed. The next meeting for the committee will be in September. The changes to the leadership/committees of the church will be posted along with the termination dates of service noted on the listing. Some people will rotate off their current committee and some folks have indicated an interest in being relieved of their commitment for various reasons.

Missions - Doris Hogan stated Operation Christmas Child is about to begin. The shoeboxes will be available in the back hall and should be returned to the church November 21.

PPRC - Buddy Young announced the 5% increase in salaries for the church staff that was presented to the Finance Committee prior to the Admin meeting. Eddie Wells will continue to be the custodian.

New Business – Charge Conference is scheduled for October 31 at 1:00.

Pastor’s Report – Rev. Mark Williams reported that 1) Gail Johnson has indicated her desire to be a Methodist Lay speaker and will be part of Lebanon’s worship services as she trains. The Board voted to support and assist her in this field. 2) In order for Pastor Mark to perform marriages for military couples at the local installations, the Board gave him the authority to add the military couple to our membership rol until they establish a church home and can transfer their membership there.

A reminder to all - if you are healthy and able to do so, please leave the closest spaces for our visitors.

The meeting adjourned with praying of the Lord’s Prayer.

Carole Seebode
Recording Secretary
The meeting of 21+ Lebanon members was called to order by Amy Ray, who led us in a devotional and prayer.

The minutes from June 27, 2010 were accepted as printed.

Council on Ministries – No report.

Trustees – Tommy Young reported that the parsonage is empty. Pastor Mark added that the occupant(s) should be someone in ministry. Consideration has been given to putting a door on the garage. There is brick work needing to be done. It has been suggested that someone’s extra vehicle be parked in the garage so it looks like there is an occupant in the parsonage. Lights are on a timer in the house. The Fire Marshall’s visit is imminent. Charge Conference has been scheduled for Sunday, October 31 @ 1:00 – following morning worship. The Summer Concert is scheduled for August 29 @ 6:00 PM and will be followed by a social time in the fellowship hall.

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The meeting adjourned with praying of the Lord’s Prayer.

Carole Seebode
Recording Secretary
The meeting of 15 Lebanon members was called to order by Amy Ray, who led us in a devotional and prayer.

The notes from October 15, 2010 were accepted as presented.

Old Business - The sign permit has been applied for. The sign will need to be moved at least 5 feet from the present location. There have been 3 appeals made to allow our 15 foot sign. The hope is that by the March 10 Trustees meeting the permit will have been issued and the last rendition of the design completed. It will take approximately 12 weeks to complete once construction is started.

New Business – none

Council on Ministries – See attached sheet for summary of the Council’s meeting in January.

Trustees – Richard McIlwain reported that a new alarm system has been installed in church office. The lock to the door will be re-keyed and new keys will be assigned to those needing access to the office. Video cameras will be installed on the outside of the church and will be focused on the parking lot, picnic shed, back door and the hall. The kitchen floor will be replaced with vinyl.

Finance Committee – Silvia Butler announced that we wrapped up 2010 with about $23,000 in surplus funds. Other items discussed were 1) Cooperative Ministries will receive the Christmas Eve offering; 2) $750.00 needs to be added to the budget under Administration Approved by the Admin Brd.; 3) The website host fees have been being paid by the Winburns and the church needs to be responsible for them monthly. The redesigned website will cost about $3,000 plus $20 per month. $3,000 will be moved from the Reserve Fund for the website activity; 4) On the 27th of February a report will be made to the congregation with a reminder that the Building Fund needs to stay in everyone’s mind and giving plans.

Nomination Committee - Pastor Mark announced that the work of the nominating committee will continue with its work at their March 20th meeting in accordance with the Book of Discipline. Even though Clyde Fraser has been ill and unable to participate, he will remain on the Trustees committee. John Blackmon will be added.

Missions - Doris Hogan shared with us the email from Diane Moseley of Killingsworth about the Valentine gifts for the residents. Missions also donated to Katie Privet’s and Becca Boyer’s mission trip to Costa Rica during Spring Break from school. All classes in the Sunday School will be involved with providing items to Killingsworth this year. Doris reported that the United Methodist Men had done several repairs at Killingsworth and plan more “hands on” activities.

PPRC – Buddy Young announced that the Appointment process has begun within the District.

Pastor’s Report – Rev. Mark Williams reported that 1) Gail Johnson has completed her Lay Speaker Training. Lynda Smith has indicated she would like to be a Lay Speaker for Lebanon. 2) June Administrative Board will be on June 12th. 3) He is so happy and excited about Lebanon’s participation @ Killingsworth.

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The meeting adjourned with a prayer by Pastor Mark Williams.

Carole Seebode
Recording Secretary
Minutes were reviewed, 1 correction was made to Finance section, accepted as read.

Old Business: None to report

New Business: Lonnie Caughman mentioned for future reference for out of country mission trips to check with insurance for coverage availability

COM: Upcoming dates to make note of:

March 16 Meeting

April 21 Maunday Thursday service

April 23: Decorate the cross

A 24: Easter Sunrise service 7 am, breakfast, and Sunday school, Worship I lam

A 26: Primetimers

A 28: Journey to Amaeus, pizza and salad

May 1: Fall Festival Meeting mtg. (Oct 29, 2011), 2 pm Mother's Day project

M8: Mother's Day

M 15; Grad Sunday, men's BBQ lunch

M 22: Native American Sunday, 5pm Blessing of the Animals Pet show

M 24: Primetimers last meeting @ Victory Ranch

June 5 Communion

J6 Men's club

J8-11 Florence UM conference

J12 Nominations meeting

July 24 Blood drive

Dec 25 No Sunday school classes

Trustees: Richard reported; Church office doors have been re-keyed, if anyone needs to get in the office, please see Richard to sign for a key. Garage door ordered for parsonage should be installed by end of week. The circle group went and cleaned the parsonage. Floor finished in church kitchen. Estimates for video monitoring equipment. Church signage approved by trustees and first installment has been paid,
This will be a turnkey installation with us providing power and computer fine. Workday had a disappointing number to show up.

Nominations:

Mar 20 meeting: Book of Disciplines regulations were considered for all appointments

Finance: Budget reported. Bills up to date, apportionments yet to be made. Adding a goal for sign fund to the bulletin each week for congregation to be aware of

Missions:

Any donations for missions can be placed in the box under the mailboxes by church office. Deliveries are made frequently to Killingsworth. Garden has been tilled and is being prepared, any groups can participate with the garden project. May 9 Killingsworth golf tourney. "Boat Load of Fun" planned for July 16. Satkehatchie: 13 planned to attend. Camp Wildwood: need a rising 10 grader to send. Kitchen items labeled.

PPRC: No action needed. Pastor Mark has been appointed to stay for at least another year. Millcreek and Mcleod to receive a new pastor, with this, we may increase participation in community. Should know by April 20 may have a candidate for parsonage.

Pastor's report: Today's service was very special, many thanks to all who help lead this church.
Administrative Board Minutes

June 12, 2011

Amy Ray called the meeting to order.

Pastor Mark opened with prayer.

Minutes from April 17, 2011 were approved as written.

No old business; no new business.

Council on Ministries: Report from May 15, 2011 meeting are attached.

Trustees: Richard McIlwain reported the garage doors installed on parsonage. Electrical work also completed. New sign for church should be installed by the end of June; second installment has been paid. Cable to the sign is done with an additional cost of $1600. Funds are already available. Water spigots at planting area and meditation garden have been installed as well as electrical work at the meditation gardens. Locks are on the electrical boxes, and keys are in the office. Termites have been discovered in the vestibule of the church. Parsonage will be occupied on June 13, 2011. Dinner will be served that evening by the church.

Finance: Leslie Fields reported that apportionments have already been paid by the first half of 2011. Need to start working on the 2012 budget. Salkehatchie funding in the amount of $1,023 per van – two are needed. After fundraising, any additional funds will be drawn from miscellaneous funds. The goal for 2012 building fund will be $150,000 with $70,000 needed within 18 months.

Nominations: Pastor Mark has led the committee and identified new leaders for 2012. Calls will be going out within the next 2 weeks.

Missions: Doris Hogan announced that fresh vegetables will be delivered to Killingsworth tomorrow morning. Boat Load of Fun fundraiser will be held on July 9, 2011. Katie Privett planning a possible mission trip in the near future.

SPPRC: Buddy Young announced that Pastor Mark will be staying with us another year. Mark sees a need for children’s ministry coordinator to staff and coordinate children’s activities. Motion was made by Buddy Young to accept this proposal and seconded by Jeannie Caughman. Passed by administrative board.

Pastor’s Report: Pastor Mark asked Lonnie Caughman to give the report on Annual Conference. Lonnie reported that the conference was very upbeat, with no doom and gloom. The overall 2012 budget will be less than 2011 by approximately 1%. Our conference has a new organizational pyramid with individual churches as the basis...not the conference as the basis, as previous.

There were 23 members present at the meeting.

Carole Seebode
Administrative Secretary
Administrative Board Minutes

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Carole Seebode
Administrative Secretary
The meeting was called to order at 7:30 PM by Amy Ray, Chair of the Administrative Board.
Following the opening prayer by Pastor Mark Williams, a motion was made and seconded to convene the meeting without the required 3 day notification.
The item of concern was the 1995 termite bond with Dial Exterminating Company. The contract was entered into with Dial after an initial payment of $1500.00 and required a yearly renewal fee of $250.00, which was paid by the church and accepted by Dial following Dial’s annual inspection of the church.
During the renovations of the sanctuary in 1997, termites were discovered and Dial was called to treat the church.
IN 2007 Dial requested a new contract. And $950 was paid as the initial fee.
In 2011 Termites were discovered and Dial informed the church the sanctuary was not covered in the contracts.
Upon finding the two previous contracts, it was discovered that indeed the sanctuary was not covered, but the contracts were both signed by unauthorized persons – someone other than the chairman of the Board of Trustees.
In the interim of 2007, 2008, 2009, 2010 certificates were issued by Dial stating there was no evidence of termites in the church.
Jamie Cook has examined the infested area and confirmed that there are termites and they appear to have been there for a long time as their distance of travel in about a foot per year – and the damage appears to be about 20 feet long.
The conference Atty has been contacted as well as the District Superintendent.
On July 2, Pastor Mark visited with Dial’s owner who stated that Dial would not be responsible for the current infestation.

Dr. Nolan an expert from Clemson will make an inspection of the church in the near future at the church’s request with the assistance of the Conference Atty.

Carole G. Seebode
Secretary
Amy Ray opened meeting by reading Romans 5: 3-5 & Philippians 4: 4-9 followed by a prayer.

Mark Williams reminded us that our last meeting was held in the Sanctuary. There were several conversations going on during the meeting and several could not hear. It is his responsibility to bring order and he asks that we not have individual conversations during our meeting. Please give all our attention to the persons speaking or leading the meeting.

Amy stated the last meeting was an informative meeting and no voting took place. Minutes were taken but are not available today.

Mark stated that many have gone beyond the call of duty during the past few weeks due to this termite issue but he especially wants to thank Richard McIlwain and Leslie Fields for all their hard work. Where do we stand now – Mark said we stand on Jesus. The last 3 weeks worship in the Fellowship Hall has been wonderful with all considered. The mood is great and he is pleased at where we stand. We don’t know the cost of anything yet but it has been reported to just repair the current damage will start at $27,000 for the materials. We don’t know of any wall damage in the sanctuary yet. There is $12,000 termite damage at the parsonage – all at the back porch side with no live termites. This could wait years for repairs since there are no structural issues to cause harm to people living there.

Mark explained that if we were building a new structure according to the UMC we would need to set up a Building Committee. With a renovation that is less than 25% of the total value of the property (our structure valued at $1.1 million) there is no need for a separate committee. The UMC District Committee on Building suggested we have an additional 3 persons to work on this issue with the Trustee Committee. This will be the Termite Task Force (TTF). Mark also asked the District Committee on Building about any additional building to add to our church to upgrade to a commercial kitchen. They would not consider this at this time due to the current national financial crisis and for us not having 2 capital campaigns going on at the same time at our church.

Richard McIlwain, Trustee Chair, spoke: A hole was cut in the Vestibule floor so more inspection could be made. The Entomologist, Maxi Nolan, visited again. The wall was tested up to 10 feet up. There is damage in the subfloor, not in the heart pine flooring. Where there is new wood there is damage. Maxi can say we have had active termites but cannot say when it all took place. David Clark, exterminator and contractor found the beams are damaged: beams that were 8 X 8 are now like 4 X 4. Floor joist look good but could stick a screw driver through them. Can see termite tubes present in the center of the sanctuary down aisle area. David Clark also checked the Parsonage and the SS building. Problems at the Parsonage but none in the SS building. Dial Exterminating had a graph of the sanctuary marking damage but never indicated or reported live termite damage. Richard said we have a Service Contract but not a bond or repair contract. Fellowship Hall has a contract. Richard said that when Dial came out to kill the termites they said they had inspected the Fellowship Hall but never asked to see the Fellowship Hall.

Clemson regulates Exterminators and a representative is to be here this Tuesday, 8/9/11. They will inspect the sanctuary. The District’s attorney asked that we do not do anything until after the Clemson person comes and inspects and give a report.

Mark asked for any questions but ask that any legal questions be put off until the Adm Board meeting on August 28, 2011. Discussion followed.
Mark asked that we follow Item # 6 of the agenda pertaining to TTF. Mitch is already a member of Trustees and he will chair this task force. Three other have been appointed to this task force. Silvia made a motion to accept this motion, “In an effort to repair the termite damage in our sanctuary we vote to establish a 3-person ‘Termite Task Force.’ The TTF will work with our current trustees to remedy our current termite problem and to ensure that we never have a termite problem again. Specifically, the Administrative Board will charge the TTF with the following four responsibilities.” See item 6 for A,B, C & D and committee members. Silvia Butler moved to accept motion as written and Leslie Fields seconded. All approved unanimously.

How to Contribute: Leslie Fields, Treasurer, discussed – the Building Fund currently has $96,428 in 4 accounts at the SC National Guard Credit Union (3-Cds and 1 Money Market) The Credit Union will allow us to borrow against these account. We have ~$150,000 at the SC National Guard Credit Union and they will offer us a loan at 2% above the dividend rate up to the amount we have at the Credit Union. The Finance Committee recommends we get this loan. As we pay the principal back we can get the money from the CDs. Until then they will be used as collateral.

Silvia Butler, Finance Committee Chair said that the Building Fund will be capped at $96,428 for now and all money contributed to the BF will go to pay on the renovations loans. All undesignated memorials will also go toward paying the loan amount and renovations.

Mark questioned if we settle with Dial Exterminating or go to litigation. This is a very sensitive issue. We feel anger and hurt. We need to go forward with wisdom and patience. The majority vote of the Administrative Board on August 28, 2011 will decide what we do. Mark said we are not unified as a church about this at this time. Following the Clemson report we will have a called Adm Board meeting. Mark reminded us that at least 3 church members would be required to testify and all would be made public. This is a very sensitive and messy situation. Mark is to report the pros and cons of litigation. He referenced 1 Corinthians 6:1-6.

Mark again reminded us that we have been resilient and worship attendance is higher than 2011. Our next meeting will be called for either 8/14 or 8/21/11 and we will be notified by phone tree.

Mark closed with a prayer and we all said the Lord’s Prayer.

Respectfully Submitted,

Mary Young for Carole Seabode

Attachments: Attendance sign in sheet for 8/7/11
Adm Board Agenda for 8/7/11
Letter to Trustees and TTF
2011 Trustee members and TTF members list
Amy Ray opened meeting with a prayer.

The minutes were approved as corrected with reference to the year 2011 instead 2010. 23 people were in attendance.

Committees:
Trustees: Richard McIlwain stated that Dr Nolan from Clemson has come to the church 2 times to inspect the sanctuary. There was no written report yet. The Trustees have agreed to hire a structural engineer for consistency of specifications, then will send to contractors for bids. Dr. Nolan was anticipated to come back about 8-27-11. Many church members helped with the removal of the pews and the transportation of them to the Balls’ house for storage. Many thanks to those who helped. Within 3 hours everything was done. Penny Reynolds reported on Garden Club plans in conjunction with termite repair/work.

Nominations: Pastor Mark reported on the progress of the committee. All work is almost finished with filling positions with new personnel. He reminded us that Charge Conference will will 10-23-11 @ 12:00, immediately following worship.

Finance: Silvia Butler reported that the 3rd quarter apportionments were paid on 8-28-11 and ½ of the Mission budget amount. The new sign costs have been paid in full. Presented was the partial Proposed Budget for 2012 and presented to the Admin Board minus the SPPRC (staffing) portion. Portion presented was approved.

Missions: Doris Hogan reported that the Missions Committee is “keeping on keeping on”.

SPPRC: Buddy Young reported that Eddie Wells will be in North Carolina for 2 weeks for hurricane cleanup.

Old Business – none to report.

New Business: Pastor Mark had 2 areas on which to report. Re Safe Sanctuary: there is an individual who has frequented our church as well as another area UM church. He was encountered at Asbury Church when the Men’s Club joined Asbury for their meeting. Pastor Mark’s conversation with the Asbury UMC was informative as he was told Asbury is/has assisted the man with some counseling. Mark will file another report with the District Office documenting the individual’s activities and his conversation with the Asbury pastor.  Re Termite Litigation: the lawsuit against the termite company is on hold until more info is received from Dr. Nolan.

Buddy Young brought to our attention and reminded us all that the social media needs to be used carefully as anything put on it is there forever. In particular, judgement should be used when putting items on the church Facebook page as it is the only “face” of the church many folks will “see”.

The meeting was closed with a prayer by Pastor Mark.

Respectfully,

Carole Seebode
Secretary, Admin. Board
October 16, 2011 Administrative Board meeting - Minutes

Amy Ray opened meeting with a prayer and devotional.

The minutes from August 28, were accepted and approved as presented. 25 people were in attendance.

Old Business – Pastor Mark gave an update on the Termite Task Force and the termite situation. Past - Our church was built in 1925. In 1995, a SERVICE CONTRACT was signed with Dial Pest Control at which time an upfront fee was paid and annual premiums were paid. A graph of a portion of the church NOT covered under the contract (due to the lower than normal clearance between the floor joists and the ground) was attached to and agreed upon by the then pastor, Fred Reece. In 2003 a second Contract of Service with Dial was signed requiring another upfront fee and annual premiums. This Service Contract was signed by someone unauthorized to sign for the church, who most likely was unaware of the nature of what he/she was signing. In early June 2011, custodian Eddie Wells discovered “bugs” and after discussions with Richard McIlwain and Pastor Mark, Dial Pest was asked to come and retreat the area for termites. Later in June, Jamie Cook, a Lebanon layperson and Clark Pest Control employee, examined under the church at the request of the Trustees in order to determine the extent/existence of damage. Clark Pest Control owner Mr. Clark, at the request of the Clemson Extension Service, made an assessment of the situation. A Termite Task Force was appointed consisting of 4 men from Lebanon to work with the Trustees and all involved parties. Currently – The TTF has hired Jeff Kliner, a structural engineer, and Jeff Stroud, an architectural engineer, to lead us through the process of assessment and recommendations for the repair work. Their report will be presented to the TTF and the Trustees and then the Admin Board. Future – The engineers’ 3 phase proposals will be reviewed and then presented to the Admin Board with the TTF/Trustees recommendation. At the present no litigation is planned against Dial Pest Control.

Committees:
Council on Ministries – Mary Young gave a verbal recap of past activities and future plans. Her report is attached to these minutes.

Trustees: Richard McIlwain reporting on his conversations with the engineers stated that most of the damage under the church was caused by water/moisture. To bring legal action against Dial is not an immediate plan, but to follow alternate methods in trying to recover our costs over the years. The Trustees presented this course of action to the Admin Board, which approved their recommendation. The general belief is held that Dial did not properly report to the church any concerns regarding water/moisture under the church as a result of their annual inspections/treatments for which we have consistently paid. The Better Business Bureau could be the venue of assistance for us. The damage to the parsonage is assessed to be “minimal” by some termite repair/work.

Garden Club – Penny Reynolds stated that the Garden club will have a table at the Fall Festival in the hope of making funds to assist with the ground work needed in conjunction with the repairs and also for the Christmas season decorations of the church.

Nominations: Pastor Mark reported that the district has changed the name of Nominations to Committee on Lay Leadership Development. The list of leaders beginning in January is posted in the hall for all to see. Amy Ray will be listed as the member of SPPRC under 35 years of age.

Finance: Silvia Butler reported that the 3rd quarter apportionments were paid and ½ of the Mission budget amount. The remainder of the Missions will be paid, but not just yet as a concern about cash flow. In the 2012 Budget, increases in some of our programs, increased apportionment/insurance requirements, Pastor
Mark’s salary and the increases for the remaining staff will increase the 2011 budget by about $15,000. The finance Committee has asked the SPPRC to cut its budget by about $4000 - most likely the easiest way would be NOT to hire or fund the parttime position of Children’s Coordinator during the 2012 year. If the Admin Board agrees to resend the hiring of the coordinator position during 2012, the savings to the budget will actually be closer to $5000, with consideration of the insurance/workman’s comp/increased apportionments. Pastor Mark’s salary for 2012 must be established and approved by the Admin Board before Charge Conference on October 22nd. His salary and the increase was approved. Because of incorrect figures given to Lebanon regarding apportionments and direct billing, all the 2011 budget will be spent. Last year we had a slight overage of the requirements of the budget. The floor was opened for questions regarding the 2012 budget.

**Missions:** Doris Hogan reported that the Missions Committee is planning a trip to the Billy Graham Library in Charlotte, NC on November 14. In addition to turning in our Christmas Child shoe boxes, we will be able to view a very special Chinese exhibit entitled *The Bible in China.* We will leave the church about 9:00 and return about 2:00. The Christmas Eve service will have an offering plate in the back which will benefit the Harvest Hope Ministry. Harvest Hope is in need of grocery bags.

**SPPRC :** Buddy Young reported that the increases in staff salaries was not an across the board %, but done on an individual assessment of each position. Discussion followed regarding the finance Committee’s request to cut the SPPRC budget by $5000 for 2012. The Admin Board upheld the request and also approved NOT hiring a Children’s Coordinator for the year 2012.

**New Business:** Pastor Mark had 3 remarks: 1) The Columbia District Council on Ministries has asked for the individual churches to respond to several questions before Charge Conference. Mark asked the Admin Board to respond and he wrote the answers which he will polish and present to the DS when asked at Charge Conference. 2) Regarding the Termite Situation: If we dwell on the past history of this situation, it can be harmful. We need to use what we have learned, be wiser, and move forward with what needs to be done. 3) Reflections on Charge Conference: All are invited to come. Mark also feels that Lebanon has done a great job facing our situation since July and thinks the DS will state the same feelings at Charge Conference.

The meeting was closed with a prayer by Pastor Mark.

Respectfully,

Carole Seebode
Secretary, Admin. Board
Amy Ray opened meeting with a prayer and devotional.

The minutes from August 28, were accepted and approved as presented. 25 people were in attendance.

Old Business – Pastor Mark gave an update on the Termite Task Force and the termite situation. Past - Our church was built in 1925. In 1995, a SERVICE CONTRACT was signed with Dial Pest Control at which time an upfront fee was paid and annual premiums were paid. A graph of a portion of the church NOT covered under the contract (due to the lower than normal clearance between the floor joists and the ground) was attached to and agreed upon by the then pastor, Fred Reece. In 2003 a second Contract of Service with Dial was signed requiring another upfront fee and annual premiums. This Service Contract was signed by someone unauthorized to sign for the church, who most likely was unaware of the nature of what he/she was signing. In early June 2011, custodian Eddie Wells discovered “bugs” and after discussions with Richard McIlwain and Pastor Mark, Bug Depot was asked to come and retreat the area for termites. Later in June, Jamie Cook, a Lebanon layperson and Clark Pest Control employee, examined under the church at the request of the Trustees in order to determine the extent/existence of damage. Clark Pest Control owner Mr. Clark, at the request of the Clemson Extension Service, made an assessment of the situation. A Termite Task Force was appointed consisting of 4 men from Lebanon to work with the Trustees and all involved parties. Currently – The TTF has hired Jeff Kliner, a structural engineer, and Jeff Stroud, an architectural engineer, to lead us through the process of assessment and recommendations for the repair work. Their report will be presented to the TTF and the Trustees and then the Admin Board. Future – The engineers’ 3 phase proposals will be reviewed and then presented to the Admin Board with the TTF/Trustees recommendation. At the present no litigation is planned against Dial Pest Control.

Committees: Council on Ministries – Mary Young gave a verbal recap of past activities and future plans. Her report is attached to these minutes.

Trustees: Richard McIlwain reporting on his conversations with the engineers stated that most of the damage under the church was caused by water/moisture. To bring legal action against Dial is not an immediate plan, but to follow alternate methods in trying to recover our costs over the years. The Trustees presented this course of action to the Admin Board, which approved their recommendation. The general belief is held that Dial did not properly report to the church any concerns regarding water/moisture under the church as a result of their annual inspections/treatments for which we have consistently paid. The Better Business Bureau could be the venue of assistance for us. The damage to the parsonage is assessed to be “minimal” by some termite repair/work.

Garden Club – Penny Reynolds stated that the Garden club will have a table at the Fall Festival in the hope of making funds to assist with the ground work needed in conjunction with the repairs and also for the Christmas season decorations of the church.

Nominations: Pastor Mark reported that the district has changed the name of Nominations to Committee on Lay Leadership Development. The list of leaders beginning in January is posted in the hall for all to see. Amy Ray will be listed as the member of SPPRC under 35 years of age.

Finance: Silvia Butler reported that the 3rd quarter apportionments were paid and ½ of the Mission budget amount. The remainder of the Missions will be paid, but not just yet as a concern about cash flow. In the 2012 Budget, increases in some of our programs, increased apportionment/insurance requirements, Pastor
Mark’s salary and the increases for the remaining staff will increase the 2011 budget by about $15,000. The finance Committee has asked the SPPRC to cut its budget by about $4000 - most likely the easiest way would be NOT to hire or fund the parttime position of Children’s Coordinator during the 2012 year. If the Admin Board agrees to resend the hiring of the coordinator position during 2012, the savings to the budget will actually be closer to $5000, with consideration of the insurance/workman’s comp/increased apportionments. Pastor Mark’s salary for 2012 must be established and approved by the Admin Board before Charge Conference on October 22nd. His salary and the increase was approved. Because of incorrect figures given to Lebanon regarding apportionments and direct billing, all the 2011 budget will be spent. Last year we had a slight overage of the requirements of the budget . The floor was opened for questions regarding the 2012 budget.

**Missions:** Doris Hogan reported that the Missions Committee is planning a trip to the Billy Graham Library in Charlotte, NC on November 14. In addition to turning in our Christmas Child shoe boxes, we will be able to view a very special Chinese exhibit entitled *The Bible in China.* We will leave the church about 9:00 and return about 2:00. The Christmas Eve service will have an offering plate in the back which will benefit the Harvest Hope Ministry. Harvest Hope is in need of grocery bags.

**SPPRC :** Buddy Young reported that the increases in staff salaries was not an across the board %, but done on an individual assessment of each position. Discussion followed regarding the finance Committee’s request to cut the SPPRC budget by $5000 for 2012. The Admin Board upheld the request and also approved NOT hiring a Children’s Coordinator for the year 2012.

**New Business:** Pastor Mark had 3 remarks: 1) The Columbia District Council on Ministries has asked for the individual churches to respond to several questions before Charge Conference. Mark asked the Admin Board to respond and he wrote the answers which he will polish and present to the DS when asked at Charge Conference. 2) Regrding the Termite Situation: If we dwell on the past history of this situation, it can be harmful. We need to use what we have learned, be wiser, and move forward with what needs to be done. 3) Reflections on Charge Conference: All are invited to come. Mark also feels that Lebanon has done a great job facing our situation since July and thinks the DS will state the same feelings at Charge Conference.

The meeting was closed with a prayer by Pastor Mark.

Respectfully,

Carole Seebode
Secretary, Admin. Board
February 19, 2012 Administrative Board meeting - Minutes

Quorum was established as being present.

At 7:05 the meeting was called to order by Scotty Hogan, Chair of the Administrative Board for 2012.

Scotty read Scripture about Solomon’s request for wisdom from God and followed with a prayer to open the meeting.

The minutes from October 16, 2011 were accepted and approved as corrected. 48 Lebanon members were in attendance.

Announcements – the intention of the Chairman is to have the previous meeting’s minutes available the week prior to the scheduled meeting.

Old Business and Committee Reports

Nominations - Pastor Mark gave an update on the Termite Task Force (TTF) and the termite situation. John Blackmon will continue to assist, but has asked to be removed from Trustees. Jamie Cook will be appointed to the Trustees. Pastor Mark thanked Amy Ray for her leadership of the Administrative Board 2008 – 2011.

Council on Ministries – Mary Young gave a verbal report and will submit her written report from the January 14, 2012 planning meeting. The report will be included in these minutes for distribution. Mary also mentioned the guidelines for sign usage and the proper channels through which information should be submitted. She also reminded every committee chairperson to follow the guidelines for financial reimbursement.

SPPRC – Buddy Young announced that the Appointment Process has begun and we have made Lebanon’s wishes known to the District regarding the continuance of Pastor Mark’s appointment to Lebanon.

Finance – Silvia Butler stated that Lebanon’s 2011 budget requirements were surpassed by $11,570!!! This overage has been moved to the Building Fund in anticipation of our sanctuary repair/rebuilding.

Trustees – Richard McIlwain presented an update on some minor repairs needed at the parsonage. A water line will be laid to the picnic shed. Several other items will be completed before Vacation Bible School.

TTF and Trustees – Pastor Mark presented a Power Point outlining the plans for our sanctuary. The plans are on display for all to see. The initial cost estimate is between $436,500 and $532,950. The floor was then given to the TTF subcommittee consisting of Richard McIlwain, Dale Ball, Wayne Reynolds, and Mitch Ray. Questions were taken from the floor. The congregation will convene at 12:15 PM on February 26, 2012 for voting on the concept of moving forward with reconstruction.

Having no new business to bring forward, a motion was made by Buddy Young for adjournment at 8:22 PM.

Pastor Mark closed with a prayer.

Respectively submitted,

Carole Seebode
Secretary, Administrative Board
Minutes of the Administrative Board April 15, 2012

The Administrative Board of Lebanon UMC was called to order by Scott Hogan, Chair @ 7:23 PM.

A quorum was verified.

A correction to the minutes of February 26, 2012 was made and accepted to read 2012 instead of 2011 as written. The February 26th minutes were accepted as corrected.

Nominations- Pastor Mark Williams commented on those named to the Building Committee and reread the list of members. He thanked the Nominating Committee for its work and announced the first Building Committee meeting for Monday, April 16, 2012 at 7:00 PM.

Council on Ministries – Mary Young’s report of the COM meeting on March 18, 2012 is attached to these minutes.

Finance- Silvia Butler reported that Lebanon’s finances are in good order and all apportionments are paid. Needing no motion, a vote was taken at the request of the District for $100.00 to be sent to No More Malaria. The District will no longer pay for necessary background checks. A motion was made and passed by vote that $300.00 from the Reserve Funds account be set aside to be used as required for that purpose.

Trustees – Richard McIlwain reminded everyone that if there is a church problem, a phone call to the church office or to a Trustee is the proper venue for action. The doors into our current “sanctuary” need to be kept closed for heating/cooling reasons. Please make sure ALL exterior doors are locked when the last person leaves the building – at all times! The parsonage will be vacated by the current family about May 1st, making it available for use as church offices during the building of the sanctuary.

Building Committee - The first meeting will be held on April 16 at 7:00 PM in the church fellowship hall.

There was no old business.

New business – Lonnie Caughman announced that a blood drive will be held at the church on July 22. Pastor Mark spoke about Nehemia’s “rebuilding walls” with regard to Lebanon’s sanctuary building.

The next Admin Board will be June 24th at 7:00 PM.

Scott Hogan adjourned the meeting.

Respectfully submitted,

Secretary.
The Administrative Board of Lebanon UMC was called to order by Scott Hogan, Chair @ 7:23 PM.

A quorum was verified.

A correction to the minutes of February 26, 2012 was made and accepted to read 2012 instead of 2011 as written. The February 26th minutes were accepted as corrected.

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There was no old business.

New business – Lonnie Caughman announced that a blood drive will be held at the church on July 22. Pastor Mark spoke about Nehemia’s “rebuilding walls” with regard to Lebanon’s sanctuary building.

The next Admin Board will be June 24th at 7:00 PM.

Scott Hogan adjourned the meeting.

Respectfully submitted,

Secretary.
The Administrative Board of Lebanon UMC was called to order by Scott Hogan, Chair @ 7:02 PM.

A quorum was verified.

The meeting began with a prayer by Scott Hogan.

The minutes of the Called Charge Conference on April 15, 2012 were approved with no corrections. The minutes of the Administrative Board on April 15, 2012 were approved with no corrections.

**Report of the SC Annual Conference:** Lonnie Caughman, Lay Member to Annual Conference gave a report of the SC Annual Conference that was held June 10 -13 in Florence, SC.

**Nominations:** Pastor Mark Williams reported that the Nominations Committee will be meeting on July 22 and August 19 to prepare for the Charge Conference.

**SPPRC:** Pastor Mark Williams, reporting for Buddy Young. Mark Williams has been reappointed to Lebanon UMC.

**TRUSTEES:** Pastor Mark Williams, reporting for Richard McIlwain.

The move of the church office to the parsonage will be done during the week of July 23rd. The office will be closed that week. Volunteers will be used to help with the move.

The copier in the office needs to be replaced. A new copier is being considered with a lease option.

**COM:** Pastor Mark Williams, reporting for Mary Young. The report is attached to these minutes.

**Caring Cooks Ministry:** Pastor Mark Williams presented the need for a new Ministry to meet the needs of meals for those who are recovering from a major illness/surgery or grieving the loss of a loved one. This ministry will replace the “Food Groups” that has been used for many years. Ann Hamm will be chair of this new ministry. This ministry will report to the Council on Ministries. (Attached is the proposal and guidelines for the Caring Cooks Ministry) The Board voted unanimously to begin this new ministry.

**Finance:** Silvia Butler, chair reported that all bills are current, and apportionments have been paid for the first two quarters. She also reported that giving continues to be strong for the budget and for the building fund. Budget requests will be due by August 12, 2012 for the year 2013.

_Silvia presented a recommendation from the Finance Committee as follows:_ As good stewards of all church funds, whether a Sunday School class, circle, etc. there must be accountability. The finance committee needs a simple accounting of these funds to include: Statement of purpose – yearly beginning balance, amounts dispersed, and ending yearly balance. This applies to all accounts
not administered by the church Treasurer. A template will be provided by the Finance Committee. The recommendation passed unanimously.

**Building Committee**: Mitch Ray, chair reported that the Building Committee has been meeting on a regular basis.

- The questionnaires that were completed by the congregation are being considered. Some of the items are increase in number of seats, a need for a restroom in the Narthex area, covered walkways, larger storage area, and larger choir loft. This is not an all-inclusive list.

- Architects have been interviewed, some in person, some over the phone. An architect has been retained and is in the process of some preliminary drawings.

- The conference approved budget amount at this time is $650,000.00.

- There is no time schedule at this point for completion. An approximate completion date will come once a builder is actually hired.

**New Business**: None.

The next Board meeting will be August 19th at 7:00 PM.

After a closing prayer, the meeting adjourned at 7:58 PM.

Respectfully Submitted:

Doris Hogan
Acting Secretary
Minutes of the Administrative Board June 24, 2012

The Administrative Board of Lebanon UMC was called to order by Scott Hogan, Chair @ 7:02 PM.

A quorum was verified.

The meeting began with a prayer by Scott Hogan.

The minutes of the Called Charge Conference on April 15, 2012 were approved with no corrections.
The minutes of the Administrative Board on April 15, 2012 were approved with no corrections.

**Report of the SC Annual Conference:** Lonnie Caughman, Lay Member to Annual Conference gave a report of the SC Annual Conference that was held June 10 -13 in Florence, SC.

**Nominations:** Pastor Mark Williams reported that the Nominations Committee will be meeting on July 22 and August 19 to prepare for the Charge Conference.

**SPPRC:** Pastor Mark Williams, reporting for Buddy Young. Mark Williams has been reappointed to Lebanon UMC.

**TRUSTEES:** Pastor Mark Williams, reporting for Richard McIlwain.

The move of the church office to the parsonage will be done during the week of July 23rd. The office will be closed that week. Volunteers will be used to help with the move.

The copier in the office needs to be replaced. A new copier is being considered with a lease option.

**COM:** Pastor Mark Williams, reporting for Mary Young. The report is attached to these minutes.

**Caring Cooks Ministry:** Pastor Mark Williams presented the need for a new Ministry to meet the needs of meals for those who are recovering from a major illness/surgery or grieving the loss of a loved one. This ministry will replace the “Food Groups” that has been used for many years. Ann Hamm will be chair of this new ministry. This ministry will report to the Council on Ministries. (Attached is the proposal and guidelines for the Caring Cooks Ministry) The Board voted unanimously to begin this new ministry.

**Finance:** Silvia Butler, chair reported that all bills are current, and apportionments have been paid for the first two quarters. She also reported that giving continues to be strong for the budget and for the building fund. Budget requests will be due by August 12, 2012 for the year 2013.

    *Silvia presented a recommendation from the Finance Committee as follows:* As good stewards of all church funds, whether a Sunday School class, circle, etc. there must be accountability. The finance committee needs a simple accounting of these funds to include: Statement of purpose – yearly beginning balance, amounts dispersed, and ending yearly balance. This applies to all accounts
Building Committee: Mitch Ray, chair reported that the Building Committee has been meeting on a regular basis.

- The questionnaires that were completed by the congregation are being considered. Some of the items are increase in number of seats, a need for a restroom in the Narthex area, covered walkways, larger storage area, and larger choir loft. This is not an all-inclusive list.

- Architects have been interviewed, some in person, some over the phone. An architect has been retained and is in the process of some preliminary drawings.

- The conference approved budget amount at this time is $650,000.00.

- There is no time schedule at this point for completion. An approximate completion date will come once a builder is actually hired.

New Business: None.

The next Board meeting will be August 19th at 7:00 PM.

After a closing prayer, the meeting adjourned at 7:58 PM.

Respectfully Submitted:

Doris Hogan
Acting Secretary
The Administrative Board of Lebanon UMC was called to order by Scott Hogan, Chair, @ 7:02 PM.

A quorum was verified with 28 people in attendance.

The meeting began with a prayer by Pastor Mark Williams.

The minutes of the August 26, 2012 were presented. As there were no additions or corrections, Buddy Young moved to accept the minutes as printed. Passed.

Nominations: Pastor Mark Williams reported that the Nominations Committee work was completed and presented at the Charge Conference on Sept. 23, 2012. All action was approved and accepted. Howard Jones was presented as an at-large member and was approved.

SPPRC: Buddy Young, Chair, announced there has not been a meeting of APPRC since last Admin Board meeting, but will convene on October 29, 2012 for pastor’s evaluation.

COM: Mary Young, Chair, stated that the minutes from the COM meeting on September 16, 2012 are written and are attached to these minutes. With regard to Rev. Amerson’s visit to Lebanon on December 30, Doris Hogan reminded that Red Bird Mission in Kentucky is the largest UMC mission in the US. The label ministry equates to new vans for the mission.

Trustees: Richard McIlwain, Chair, reported that Karen Soule and Jeannie Caughman will keep the playground in good order. Any problems in the church should be forwarded to and addressed by Richard McIlwain as head of the Trustees.

Finance: Silvia Butler, Chair, reported that in addition to all apportionments being paid through Dec. 31, 2012, the church giving has exceeded our budget needs by $14,000. A new freezer has been purchased for church-wide use and is in a Sunday School room.

Building Committee: The next meeting of the committee will be with the architect on October 22 @ 6:30 PM. It is hoped that there will be plans for review.

New Business: Clyde Lane, Chair of Cemetery Committee, presented an update to the verbiage of items 13 and 14, page 3, of the Policies Governing the Use of Lebanon Cemetery. Silvia Butler moved to approve the recommendations, which are attached to these minutes. Approved by vote.

Pam Roberts gave a Cub Pack update, stating there are 5 boys and the church rep involved to date. A playground project of filling pinecones with peanut butter for the birds will be done by the boys. Rawdon Naumann will be the leader of Boy Scouts in March 2013.

The next Board meeting will be February 10th at 7:00 PM. A motion to adjourn was made by Wayne Reynolds and seconded.

After a closing prayer, the meeting adjourned at 7:41PM.

Respectfully Submitted:

Carole Seebode
Secretary
Quorum was established as being present.

At 7:05 the meeting was called to order by Scotty Hogan, Chair of the Administrative Board for 2012.

Scotty read Scripture about Solomon’s request for wisdom from God and followed with a prayer to open the meeting.

The minutes from October 16, 2011 were accepted and approved as corrected. 48 Lebanon members were in attendance.

Announcements – the intention of the Chairman is to have the previous meeting’s minutes available the week prior to the scheduled meeting.

Old Business and Committee Reports
Nominations - Pastor Mark gave an update on the Termite Task Force (TTF) and the termite situation. John Blackmon will continue to assist, but has asked to be removed from Trustees. Jamie Cook will be appointed to the Trustees. Pastor Mark thanked Amy Ray for her leadership of the Administrative Board 2008 – 2011.

Council on Ministries – Mary Young gave a verbal report and will submit her written report from the January 14, 2012 planning meeting. The report will be included in these minutes for distribution. Mary also mentioned the guidelines for sign usage and the proper channels through which information should be submitted. She also reminded every committee chairperson to follow the guidelines for financial reimbursement.

SPPRC – Buddy Young announced that the Appointment Process has begun and we have made Lebanon’s wishes known to the District regarding the continuance of Pastor Mark’s appointment to Lebanon.

Finance – Silvia Butler stated that Lebanon’s 2011 budget requirements were surpassed by $11,570!!! This overage has been moved to the Building Fund in anticipation of our sanctuary repair/rebuilding.

Trustees – Richard McIlwain presented an update on some minor repairs needed at the parsonage. A water line will be laid to the picnic shed. Several other items will be completed before Vacation Bible School.

TTF and Trustees – Pastor Mark presented a Power Point outlining the plans for our sanctuary. The plans are on display for all to see. The initial cost estimate is between $436,500 and $532,950. The floor was then given to the TTF subcommittee consisting of Richard McIlwain, Dale Ball, Wayne Reynolds, and Mitch Ray. Questions were taken from the floor. The congregation will convene at 12:15 PM on February 26, 2012 for voting on the concept of moving forward with reconstruction.

Having no new business to bring forward, a motion was made by Buddy Young for adjournment at 8:22 PM.

Pastor Mark closed with a prayer.

Respectively submitted,

Carole Seebode
Secretary, Administrative Board
The Charge Conference was convened at 7:02 PM by District Superintendent Dr. Tim McClendon with a prayer for the work of Lebanon’s Building Committee. He outlined the District’s procedures for approval of the Lebanon Building Committee/Project. There had already been a meeting between the district’s representatives and Lebanon’s representatives: Pastor Mark Williams; Finance Chair Silvia Butler; and Richard McIlwain, Chair of Trustees. At a future date, there will be one more Charge Conference and a church conference.

Buddy Young made the motion to move ahead on removing the sanctuary and rebuilding as opposed to renovating the current sanctuary. Del Soule seconded and the motion carried 29 yea – 0 nay.

The Building Committee was announced as: Mitch Ray, Chair; Silvia Butler, Secretary; Dale Ball; Stephen Hicks; Mary Jo Kiser; Richard McIlwain; Elizabeth Waldrop. The acceptance of the committee was accepted by a vote of 29 – 0.

A motion was brought to the floor by Silvia Butler to allow the building committee to use up to $30,000 for construction estimates and related expenses and seconded by Mary Young. Motion passed by a 29 -0 vote.

The Charge Conference was adjourned by Dr. Tim McClendon at 7:22 PM.

Respectfully submitted,

Carole Seebode

Secretary
Youth - Amy Ray & Gail Johnson & 7 youth attended Revolution in Columbia in March. 13 youth & adults went to Lake Junaluska for a retreat & skiing over a weekend in February. 15 people are signed up for Salkehatchie - divided in 2 groups - June @ Greenwood or July @ Dillon. Also planning on a Youth project during VBS.

Health & Welfare - Amy Ray - Planning a meal on Maundy Thursday prior to service as fund raiser.

YPAC & KPAC - Lisa Carino - YPAC will clean the playground on 3/25. KPAC - The Palm Sunday play practice & Easter Egg Hunt is on 3/31. To Plant tree for Earth day.

Choir - Sue Tysinger - 6 children will sing with the choir on Palm Sunday. Also Nancy Lewis, a new member, has joined the choir. Interested in request for familiar hymns to be used during worship. Choir practice will be canceled during the week of VBS.

Evangelism - Jackie McIlwain - “Family Fun Night” in January raised $333.

Garden Club - Penny Reynolds - Landscaping around new sign. Made 45 bud vases for Valentine. Plants around the picnic shelter & other areas. Missions Garden to start 4/7 - Tomatoes, cucumbers, squash and beans for Killingsworth and Harvest Hope. Need volunteers to help with the weeding and watering. To sell plants at Yard Sale.

Education / Historian - Lonnie Caughman - Reminded us to welcome all new members & tell them about Safe Sanctuary. The bulletin board will have History of rebuilding of our sanctuary. The Blood Drive on 7/22. (not 7/8/12 as noted during COM meeting.)

Worship - Pam Roberts - Listed events for Lent & Holy Week: Palm Sunday skit, Maundy Thursday service w/ Communion, Decorate the cross with flowers, Sunrise service and Easter services. Plan for a few Easter Lilies for the Easter Services. Individuals may make contributions in memory or honor of a loved one. All proceeds will benefit the Building Fund. The lilies will be given to shut-ins. Considering a special ground-breaking Sunday.

Men’s Club - Sonny Hamm - Breakfast following Easter Sunrise service. BBQ planned for May 5th during church Yard Sale. Cookout on Graduation Sunday for church. Cookout @ VBS. Clothing drive for Oliver Gospel Mission in Feb & March. Will do one in Summer. Members went to Killingsworth & did a fish fry for the residents.

Newsletter/Finance/VBS - Silvia Butler - $51,000 for the Building Fund since June of last year. VBS will be 7/15-19/12 with a fishing theme.

Missions - Doris Hogan - collecting items for Health Kits to be distributed in disaster areas. April having a food drive for Harvest Hope. Mission Garden. Diane Moseley of Killingsworth met with the editor of the Advocate and an article will be published about Lebanon support.

Sunday School Superintendent - Jeannie Caughman - SS attendance has been as high as 92. Breakfast & Bible Stories going well. Each month a new class will be selected. Looking for ways to increase the attendance for the Nursery - there are about 7 or 8 that are Nursery age but do not attend. Lebanon UMC made the Epworth newsletter regarding the Christmas gifts that were delivered. Graduation Sunday is 4/29 w/ Men’s Club's cookout to honor all graduates. There are 3 high school graduates, 4 college graduates & 1 recipient of a doctorate (Mark).

Lay Leader - Gail Johnson - no longer a Native American Committee.

Family Ministries - Karen Soule - Church wide yard sale on 5/5. A space (2 parking spaces) will be $10. On 6/3 a wedding vows renewal with a reception will be held. Couples participating are asked to bring an original wedding photo to share. This event will be held in the Meditation Garden.

Mark Williams, Pastor - Praying all continue to stay focused on our church’s mission as we continue with the building of our new sanctuary.

Children’s Church - Mary Young - Using the Spark Children’s Bible.
Minutes of the Administrative Board August 26, 2012

The Administrative Board of Lebanon UMC was called to order by Scott Hogan, Chair @ 7:02 PM.

A quorum was verified.

The meeting began with a prayer by Pastor Mark Williams.

The minutes of the June 24, 2012 were presented. As there were no additions or corrections, Silvia Butler moved to accept the minutes as printed. Passed.

Nominations: Pastor Mark Williams reported that the Nominations Committee work has been completed in preparation for the Charge Conference on Sept. 23, 2012 immediately following worship. The completed approved lists of church leaders for 2013 will be posted on the bulletin board. Buddy Jordan will replace Arthur Gross, at Arthur’s request, and will begin his term as a Trustee immediately. This change was accepted and approved by the Administrative Board.

SPPRC: Buddy Young announced that there will be no changes in the church staff for the 2013 year. Mark Williams has been reappointed to Lebanon UMC.

COM: Mary Young stated that the minutes from the COM meeting on July 22, 2012 are written and will be attached to these minutes. Doris Hogan announced that Pastor Robert Amerson will address the adults during Sunday School on December 30, 2012 regarding the Redbird Mission.

TRUSTEES: Richard McIlwain reported that the move of the church office to the parsonage across the street was made and all equipment has been hooked up. There will be phone and fax access in both locations. This dual service was approved by the Trustees at their last meeting. All questions and concerns regarding the “office” arrangements should be addressed to Richard McIlwain through either Richard, Pastor Mark, or the church secretary.

Fire ants have invaded the mission garden; therefore, all spent plants have been pulled up.

Some office/sanctuary items remain in the church and will be gathered and moved across the street shortly. The new copier is leased and will be upgraded every several years. Toner and service calls are provided by the lesser. Large copy jobs should be done at the parsonage office. The internet service was changed from Wildblue to Verizon. Wifi service for our digital sign will be handled from the office across the street.

Finance: Silvia Butler, chair, reported that all apportionments through Dec. 31, 2012 have been paid. Accounts not paid by Treasurer, but still part of church, must be documented through forms now available. A much needed freezer is going to be purchased for fundraising and other activities for a suggested amount of $495. It will be purchased from the Property Maintenance fund. Aproved.

YTD excess in our church accounts is $6,300.00 above the required 2012 amounts needed. The proposed 2013 Budget was presented, indicating an increase of 4.25% over 2012’s budget for a total
budget of $223,482.44. The budget was approved as there were no questions regarding the proposed amount.

**Building Committee:** Silvia Butler for Mitch Ray, chair, reported that the Building Committee has a good plan for the new sanctuary within our budget. The architect has been asked for plans. The contract received is being reviewed. Drawing will possibly be available by the end of 1st week of September. A discussion was held regarding the stages being held in the out building. It was decided to offer them to some other church.

**New Business:** Everyone was reminded of the up-coming Family Fun Night and encouraged to attend.

Lebanon’s Charge Conference will be held immediately following morning worship on September 23, 2012. Administrative Board members’ attendance is required and EVERYONE in the congregation is welcome to attend.

Buddy Young will be the contact point for church business and Gail Johnson will be contact for other situations during Pastor Mark’s absence when Baby Boy Williams arrives the early part of October. The pastors of Millcreek UMC and McLeod UMC are on call for emergency services during that time.

Wayne Reynolds thanked all the Sunday School teachers, who do an amazing job with the children and adults.

The next Board meeting will be October 21st at 7:00 PM.

After a closing prayer, the meeting adjourned at 7:45 PM.

Respectfully Submitted:

Carole Seebode
Secretary
The Administrative Board of Lebanon UMC was called to order by Scott Hogan, Chair @ 7:02 PM.

A quorum was verified.

The meeting began with a prayer by Pastor Mark Williams.

The minutes of the June 24, 2012 were presented. As there were no additions or corrections, Silvia Butler moved to accept the minutes as printed. Passed.

**Nominations:** Pastor Mark Williams reported that the Nominations Committee work has been completed in preparation for the Charge Conference on Sept. 23, 2012 immediately following worship. The completed approved lists of church leaders for 2013 will be posted on the bulletin board. Buddy Jordan will replace Arthur Gross, at Arthur’s request, and will begin his term as a Trustee immediately. This change was accepted and approved by the Administrative Board.

**SPPRC:** Buddy Young announced that there will be no changes in the church staff for the 2013 year. Mark Williams has been reappointed to Lebanon UMC.

**COM:** Mary Young stated that the minutes from the COM meeting on July 22, 2012 are written and will be attached to these minutes. Doris Hogan announced that Pastor Robert Amerson will address the adults during Sunday School on December 30, 2012 regarding the Redbird Mission.

**TRUSTEES:** Richard McIlwain reported that the move of the church office to the parsonage across the street was made and all equipment has been hooked up. There will be phone and fax access in both locations. This dual service was approved by the Trustees at their last meeting. All questions and concerns regarding the “office” arrangements should be addressed to Richard McIlwain through either Richard, Pastor Mark, or the church secretary.

Fire ants have invaded the mission garden; therefore, all spent plants have been pulled up.

Some office/sanctuary items remain in the church and will be gathered and moved across the street shortly. The new copier is leased and will be upgraded every several years. Toner and service calls are provided by the lesser. Large copy jobs should be done at the parsonage office. The internet service was changed from Wildblue to Verizon. Wifi service for our digital sign will be handled from the office across the street.

**Finance:** Silvia Butler, chair, reported that all apportionments through Dec. 31, 2012 have been paid. Accounts not paid by Treasurer, but still part of church, must be documented through forms now available. A much needed freezer is going to be purchased for fundraising and other activities for a suggested amount of $495. It will be purchased from the Property Maintenance fund. Aproved.

YTD excess in our church accounts is $6,300.00 above the required 2012 amounts needed. The proposed 2013 Budget was presented, indicating an increase of 4.25% over 2012’s budget for a total
budget of $223,482.44. The budget was approved as there were no questions regarding the proposed amount.

**Building Committee:** Silvia Butler for Mitch Ray, chair, reported that the Building Committee has a good plan for the new sanctuary within our budget. The architect has been asked for plans. The contract received is being reviewed. Drawing will possibly be available by the end of 1st week of September. A discussion was held regarding the stages being held in the out building. It was decided to offer them to some other church.

**New Business:** Everyone was reminded of the up-coming Family Fun Night and encouraged to attend.

Lebanon’s Charge Conference will be held immediately following morning worship on September 23, 2012. Administrative Board members’ attendance is required and EVERYONE in the congregation is welcome to attend.

Buddy Young will be the contact point for church business and Gail Johnson will be contact for other situations during Pastor Mark’s absence when Baby Boy Williams arrives the early part of October. The pastors of Millcreek UMC and McLeod UMC are on call for emergency services during that time.

Wayne Reynolds thanked all the Sunday School teachers, who do an amazing job with the children and adults.

The next Board meeting will be October 21st at 7:00 PM.

After a closing prayer, the meeting adjourned at 7:45 PM.

Respectfully Submitted:

Carole Seebode
Secretary
Minutes of the Administrative Board October 21 2012

The Administrative Board of Lebanon UMC was called to order by Scott Hogan, Chair, @ 7:02 PM.

A quorum was verified with 28 people in attendance.

The meeting began with a prayer by Pastor Mark Williams.

The minutes of the August 26, 2012 were presented. As there were no additions or corrections, Buddy Young moved to accept the minutes as printed. Passed.

Nominations: Pastor Mark Williams reported that the Nominations Committee work was completed and presented at the Charge Conference on Sept. 23, 2012. All action was approved and accepted. Howard Jones was presented as an at-large member and was approved.

SPPRC: Buddy Young, Chair, announced there has not been a meeting of APPRC since last Admin Board meeting, but will convene on October 29, 2012 for pastor’s evaluation.

COM: Mary Young, Chair, stated that the minutes from the COM meeting on September 16, 2012 are written and are attached to these minutes. With regard to Rev. Amerson’s visit to Lebanon on December 30, Doris Hogan reminded that Red Bird Mission in Kentucky is the largest UMC mission in the US. The label ministry equates to new vans for the mission.

Trustees: Richard McIlwain, Chair, reported that Karen Soule and Jeannie Caughman will keep the playground in good order. Any problems in the church should be forwarded to and addressed by Richard McIlwain as head of the Trustees.

Finance: Silvia Butler, Chair, reported that in addition to all apportionments being paid through Dec. 31, 2012, the church giving has exceeded our budget needs by $14,000. A new freezer has been purchased for church-wide use and is in a Sunday School room.

Building Committee: The next meeting of the committee will be with the architect on October 22 @ 6:30 PM. It is hoped that there will be plans for review.

New Business: Clyde Lane, Chair of Cemetery Committee, presented an update to the verbiage of items 13 and 14, page 3, of the Policies Governing the Use of Lebanon Cemetery. Silvia Butler moved to approve the recommendations, which are attached to these minutes. Approved by vote.

Pam Roberts gave a Cub Pack update, stating there are 5 boys and the church rep involved to date. A playground project of filling pinecones with peanut butter for the birds will be done by the boys. Rawdon Naumann will be the leader of Boy Scouts in March 2013.

The next Board meeting will be February 10th at 7:00 PM. A motion to adjourn was made by Wayne Reynolds and seconded.

After a closing prayer, the meeting adjourned at 7:41PM.

Respectfully Submitted:

Carole Seebode
Secretary
The Administrative Board of Lebanon UMC was called to order by Scott Hogan, Chair, @ 7:02 PM.

A quorum was verified with 22 people in attendance.

The meeting began with a scripture reading by Scott Hogan and followed with a prayer by Pastor Mark Williams.

The minutes of the October 21, 2012 were presented and approved with the correction of the spelling of Rev Amundson’s name. Jeannie Caughman moved to accept; seconded by Sony Hamm.

**Nominations:** Pastor Mark Williams asked that Kim Wooten be approved to serve the remaining term of Clayton Wooten – thru 2014. Buddy Young was submitted for the Building Committee. Approved by all in attendance.

**SPPRC:** Buddy Young, Chair, reported that Pastor Mark Williams’ evaluation has been completed and submitted to the District as requested on an accelerated schedule.

**COM:** Mary Young, Chair, stated that the minutes from the COM meeting on January 12, 2013 are written and are attached to these minutes.

**Trustees:** Richard McIlwain, Chair, reported that at a cost of approx. $26,000, the church’s HVAC was vandalized. After a discussion of how to protect the remaining units and what the status is in repairing/replacing the damaged units, Richard shared that bids were received and that Dixie Heating and Air Conditioning firm has gone above and beyond the call of duty and has ordered the units and will install them ASAP. The check has been received by our insurance company less the deductible amount, which the church must pay. The church has met the requirement by the insurance company to secure our units for future insurance coverage. The motion to proceed with replacement passed.

The picnic shed is scheduled to be screened and the framing has already been completed by the UMM and many others. The current grill will be moved into the screened area.

**Finance:** Silvia Butler, Chair, reported that the total giving for 2012 was $317,000 with $87,000 towards the Building Fund. Interest and dividends, due to good money management by Leslie Fields, totaled $5,000. All Year End reports and the Audit have been completed and submitted.

Regarding the printing of the Lebanon Leader by the Methodist Center, as of March 1, 2013, we will need to find a new printer as the printing center will be closing.

**Building Committee:** Since the previous Admin meeting, the committee has met 4 or 5 times and are close to the final review of the plans. Richland County needs to complete additional measurements for their approval of our plan.

**New Business:** Pastor Mark Williams brought the board attendees up to date on a dangerous sexual predator who has again attended a Lebanon UMC function. He was identified by Pastor Mark and he soon departed. As required by the Book of Discipline, a written report was made and the Admin Board was notified of the action. Mr. Richard Brown has been offered counseling, but it was refused.

The next Board meeting will be April 21, 2013 At 7:00 PM. Meeting adjourned at 7:43 PM following a closing prayer.

Respectfully Submitted:
Carole Seebode, Secretary
Minutes of the Administrative Board February 10 2013

The Administrative Board of Lebanon UMC was called to order by Scott Hogan, Chair, @ 7:02 PM.

A quorum was verified with 22 people in attendance.

The meeting began with a scripture reading by Scott Hogan and followed with a prayer by Pastor Mark Williams.

The minutes of the October 21, 2012 were presented and approved with the correction of the spelling of Rev Amundson’s name. Jeannie Caughman moved to accept; seconded by Sony Hamm.

**Nominations:** Pastor Mark Williams asked that Kim Wooten be approved to serve the remaining term of Clayton Wooten – thru 2014. Buddy Young was submitted for the Building Committee. Approved by all in attendance.

**SPPRC:** Buddy Young, Chair, reported that Pastor Mark Williams’ evaluation has been completed and submitted to the District as requested on an accelerated schedule.

**COM:** Mary Young, Chair, stated that the minutes from the COM meeting on January 12, 2013 are written and are attached to these minutes.

**Trustees:** Richard McIlwain, Chair, reported that at a cost of approx. $26,000, the church’s HVAC was vandalized. After a discussion of how to protect the remaining units and what the status is in repairing/replacing the damaged units, Richard shared that bids were received and that Dixie Heating and Air Conditioning firm has gone above and beyond the call of duty and has ordered the units and will install them ASAP. The check has been received by our insurance company less the deductible amount, which the church must pay. The church has met the requirement by the insurance company to secure our units for future insurance coverage. The motion to proceed with replacement passed.

The picnic shed is scheduled to be screened and the framing has already been completed by the UMM and many others. The current grill will be moved into the screened area.

**Finance:** Silvia Butler, Chair, reported that the total giving for 2012 was $317,000 with $87,000 towards the Building Fund. Interest and dividends, due to good money management by Leslie Fields, totaled $5,000. All Year End reports and the Audit have been completed and submitted.

Regarding the printing of the Lebanon Leader by the Methodist Center, as of March 1, 2013, we will need to find a new printer as the printing center will be closing.

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The next Board meeting will be April 21, 2013 At 7:00 PM. Meeting adjourned at 7:43 PM following a closing prayer.

Respectfully Submitted:
Carole Seebode, Secretary
The Administrative Board of Lebanon UMC was called to order by Scott Hogan, Chair, @ 7:02 PM.

A quorum was verified with 29 people in attendance.

The meeting began with scripture and a story from The Upper Room by Scott Hogan followed with a prayer by Pastor Mark Williams.

The minutes of the February 10, 2013 were presented and approved as written.

**Nominations:** Pastor Mark Williams announced that he has tentatively been reappointed to Lebanon UMC, and will be made official at Annual Conference in June. The next Nominations Committee meeting will be on June 2, 2013 @ 5 PM. Andy Colucci as President of the UMM is a member of the Administrative Board, but was not informed of what the Book of Discipline states regarding this position until tonight. A Checklist For Meetings with the District Board of Church Locations and Building (DBCL&B) was distributed by Pastor Mark in preparation for our Building Committee/District Board upcoming meetings. The first of these meetings will be on April 24, 2013. There should be 3 or 4 meetings, including Charge Conferences, in the next month which should put us on track to begin construction around the first part of May. Lebanon has completed all of item #1 on the checklist. A copy of the checklist will be attached to these minutes.

**COM:** Mary Young, Chair, stated that the minutes from the COM meeting on March 17, 2013 are attached to these minutes. Additionally, Mary reported that attendance of Jr and Sr High students for today's Breakfast and Bible Stories was 14, which is double the normal number. Eastside Printing will be the new printer of the Lebanon Leader. The Lebanon UMM are ready to install the doors on the screened part of the picnic shed and the fans and lights will follow shortly. Pastor Mark will lead us in 3 book reviews during June, July, and August.

**SPPRC:** Buddy Young, Chair, reported that Lebanon UMC did not receive a call from the DS telling us that Pastor Mark will be moving. Hence unofficially, we will have Pastor Mark and Emily (and Nolan) Williams reappointed to Lebanon!!!

**Trustees:** Richard McIlwain, Chair, reported problems have developed with the new HVAC unit. Dixie Heating has replaced the faulty smoke detector in the unit. We were asked to be mindful of the thermostat when using the church at odd times. Please leave the settings as found and ask for help. When reconfiguring the Fellowship Hall for an event, please return it to the arrangement as indicated in the diagram posted on the refrigerator in the kitchen. There are still items in the sanctuary that need to be removed before construction begins. At the onset of construction, the hall between the sanctuary and the Fellowship Hall will be blocked and secured.

**Finance:** Silvia Butler, Chair, reported that Lebanon’s checking and Money Market accounts will be moved from Wells Fargo to SC Bank & Trust in the very near future. The reason for this action is the relatively small amount of loan needed for our building project. We have preapproval from SCBT for up to $500,000 while Wells Fargo’s minimum loan is $5 million. A question was raised regarding the Building Fund matching funds. We were reminded that the budget needs to be supported through our giving – as well as the building fund.

**Building Committee:** Elizabeth Waldrop, spokesperson, stated that significant progress has been made since the last Admin Board. Preliminary plans have been approved by Richland County following some additional landscaping and retention wall additions. The plans posted in the hall are still correct and are out for bid at this time. In the very near future the Building Committee and the architect will meet to select the contractor. Pastor Mark added that the Building Committee will be meeting with the congregation @ 9:55 AM on Sunday, April 28 and again at 7:00 PM on Thursday, May 2, 2013. He reminded us that the church needs to be of “one mind” with regard to the plans.
and building. Children are encouraged to be in the congregational meeting on Sunday, April 28. The question of how long for the building process was asked. Elizabeth answered 310 days from the start of construction. The question about whether the District will be assisting us with any money for our building was asked. The answer was that will be discussed at/after the first meeting with DBCL&B on April 24.

**New Business:** Pam Roberts gave an update on the Cub and Boy Scouts. They have 5 and 10 members respectively. Probably in May, the boys will hold a Blue and Gold ceremony. Any outing away from the normal meeting location must be approved through a permit request. The Boy Scouts will do an overnight camping trip in Congaree Park on May 10, 2013. Discount “Camp Cards” are being sold by the local Council as a fund raiser.

The next Board meeting will be June 2, 2013 at 7:00 PM.

Meeting adjourned at 7:45 PM following a closing prayer by Tommy Young.

Respectfully Submitted:
Carole Seebode, Secretary
Minutes of the Administrative Board April 21, 2013
The Administrative Board of Lebanon UMC was called to order by Scott Hogan, Chair, @ 7:02 PM.
A quorum was verified with 29 people in attendance.
The meeting began with scripture and a story from The Upper Room by Scott Hogan followed with a prayer by Pastor Mark Williams.
The minutes of the February 10, 2013 were presented and approved as written.

Nominations: Pastor Mark Williams announced that he has tentatively been reappointed to Lebanon UMC, and will be made official at Annual Conference in June. The next Nominations Committee meeting will be on June 2, 2013 @ 5 PM. Andy Colucci as President of the UMM is a member of the Administrative Board, but was not informed of what the Book of Discipline states regarding this position until tonight. A Checklist For Meetings with the District Board of Church Locations and Building (DBCL&B) was distributed by Pastor Mark in preparation for our Building Committee/District Board upcoming meetings. The first of these meetings will be on April 24, 2013. There should be 3 or 4 meetings, including Charge Conferences, in the next month which should put us on track to begin construction around the first part of May. Lebanon has completed all of item #1 on the checklist. A copy of the checklist will be attached to these minutes.

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SPPRC: Buddy Young, Chair, reported that Lebanon UMC did not receive a call from the DS telling us that Pastor Mark will be moving. Hence unofficially, we will have Pastor Mark and Emily (and Nolan) Williams reappointed to Lebanon!!!

Trustees: Richard McIlwain, Chair, reported problems have developed with the new HVAC unit. Dixie Heating has replaced the faulty smoke detector in the unit. We were asked to be mindful of the thermostat when using the church at odd times. Please leave the settings as found and ask for help. When reconfiguring the Fellowship Hall for an event, please return it to the arrangement as indicated in the diagram posted on the refrigerator in the kitchen. There are still items in the sanctuary that need to be removed before construction begins. At the onset of construction, the hall between the sanctuary and the Fellowship Hall will be blocked and secured.

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The next Board meeting will be June 2, 2013 at 7:00 PM.

Meeting adjourned at 7:45 PM following a closing prayer by Tommy Young.

Respectfully Submitted:
Carole Seebode, Secretary
Minutes of the Administrative Board June 2, 2013

The Administrative Board of Lebanon UMC was called to order by Scott Hogan, Chair, @ 7:11 PM.

A quorum was verified with 27 people in attendance.

The meeting began with a scripture reading from Ephesians 4: 1-6 by Scott Hogan, followed with a prayer by Pastor Mark Williams.

The minutes of the April 21, 2013 were presented and approved as written.

Nominations: Pastor Mark Williams announced that the Nominations Committee has been meeting in preparation for the Charge Conference in the early Fall. The meeting tonight at 5:00 saw some tentative appointments and changes in church leadership. Effective now will be the appointment and approval of Clyde Lane and Roy Frierson to the Trustees, replacing Mitch Ray and Phillip Pryne who have asked to be removed from those duties. Among several tasks being worked on is 1) the completion of job descriptions for committee chairs/members and 2) the formation of a Communications Committee. At a regularly specified meeting time, the main duty of this committee will be the compilation of all pertinent church info and activities to be made available thru all church media venues – front sign, Lebanon Leader, phone tree, etc. In an effort to pare down the size of the Finance Committee, the Audit Committee will no longer be considered a part of Finance, but will be a separate committee. The next meeting will be in July to continue recommendations for church leadership for 2014 and beyond.

COM: Pastor Mark reported for Mary Young, Chair. An overview of the COM meeting of 5/19/2013 was given. A heartfelt “thank you” was given to Ann and Sonny Hamm for orchestrating the cookout held today in honor of the 2013 Lebanon graduates. Following the 11:00 service on Promotion Sunday on August 25th, the Lebanon UMM will host a cookout. The addendum to the pictorial directory will be completed and copied this week of June 3rd. The Key Note speaker at Annual Conference will be Dillon Thompson formerly of USC. Doris Hogan announced that during the recent flooding at Red Bird Mission, all their supplies and clothing were lost and are in need of replenishment. Pastor Mark also remarked that due to recent changes in policies by the Boy Scouts of America, he and concerned parents will be meeting. The minutes from the COM meeting on May 19, 2013 are attached to these minutes. Pastor Mark reminded us of the 3 book readings/reviews during June, July, and August.

SPPRC: Buddy Young, Chair, reported that the committee met on May 5, 2013 to discuss several upcoming changes and asked for approval of the presented suggestions: 1) That an amount of $10.00/week be paid to Lorraine as reimbursement for additional travel to SCB&T bank on Forest Drive; 2) That Lebanon agree to host an intern, Reed McNitzky, for a period of 5 weeks beginning June 30, 2013. Reed is the son of a UM pastor of a large San Antonio church and personal friend of the Williamses. There will be no financial obligation to Lebanon as his home church is financially supporting his internship; 3) That Becca Boyer be interned at Lebanon for 10 months beginning in August 2013 as Children’s Coordinator at a total compensation of $3,200. An anonymous donor paid $1,600 toward her internship provided Lebanon UMC approve and pay the remaining amount from the 2014 budget. Becca’s duties will be to create new programs, coordinate current programs and to follow her own interests with regard to worship and office assistance with Pastor Mark. All recommendations were unanimously approved by Lebanon UMC Administrative Board.

Trustees: Richard McIlwain, Chair, had no report.

Finance: Silvia Butler, Chair, reported that Lebanon’s checking and Money Market current accounts are being phased out and being re-established at South Carolina Bank & Trust, which is able to assist us with the building of the new sanctuary. The Budget and the Building Fund are in good shape. The first half of 2013’s apportionments have been paid.
Building Committee: For the Building Committee Leslie Fields, Church Treasurer, using a flow chart spoke to the bids received on June 6th that are above our original estimate of $775,000. After review by the architect and the Building Committee on May 30, 2013, the decision was made to accept the revised proposal of $950,399. Several considerations prompted this agreement – the price of steel tripled in cost during the bidding process and the need to build with only steel joists and beams was deleted in favor of using treated lumber. Based on the progress of our building fund increase, the history of loan repayment, and Lebanon’s current financial status, SCBT has increased its commitment to $600,000. Since being displaced from our sanctuary in July 2011, our giving to the building fund has totaled $172,981 ($65,709 of which has been received since January 1, 2013). We must show enough funds to complete the project prior to beginning and at this time, we have access (reserves, bank loan, Contagious Giving, and current building balance) to $918,000.

New Business: Continuing with the discussion of the building, Leslie stated that the contract price of $950,399 is good for 60 days from May 16, 2013. Therefore, by June 16, the following items must be received: 1) Final contract; 2) Complete set of building plans; 3) two years of financial statements from contractor; 4) Detailed construction budget. The bank appraisal will take an additional 3 – 4 weeks.

Updates to the congregation will be given at both services on June 9th.

At a later date, a Charge Conference will be held to vote on final detailed costs.

Tommy Young asked if financial assistance by the Columbia District would be available. Pastor Mark replied that he intended to ask for $20,000, but doubted that sum would be given.

Jeannie Caughman asked about a ground breaking date based on the above schedule. The answer was possibly in late July or early August.

The next Board meeting will be August 18, 2013 at 7:00 PM.

Motion to adjourn was made and accepted at 8:12 PM.

A closing prayer was given by Tommy Young.

Respectfully Submitted:
Carole Seebode, Secretary
Minutes of the Administrative Board June 2, 2013

The Administrative Board of Lebanon UMC was called to order by Scott Hogan, Chair, @ 7:11 PM.

A quorum was verified with 27 people in attendance.

The meeting began with a scripture reading from Ephesians 4: 1-6 by Scott Hogan, followed with a prayer by Pastor Mark Williams.

The minutes of the April 21, 2013 were presented and approved as written.

Nominations: Pastor Mark Williams announced that the Nominations Committee has been meeting in preparation for the Charge Conference in the early Fall. The meeting tonight at 5:00 saw some tentative appointments and changes in church leadership. Effective now will be the appointment and approval of Clyde Lane and Roy Frierson to the Trustees, replacing Mitch Ray and Phillip Prynne who have asked to be removed from those duties. Among several tasks being worked on is 1) the completion of job descriptions for committee chairs/members and 2) the formation of a Communications Committee. At a regularly specified meeting time, the main duty of this committee will be the compilation of all pertinent church info and activities to be made available thru all church media venues – front sign, Lebanon Leader, phone tree, etc. In an effort to pare down the size of the Finance Committee, the Audit Committee will no longer be considered a part of Finance, but will be a separate committee. The next meeting will be in July to continue recommendations for church leadership for 2014 and beyond.

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Trustees: Richard McIlwain, Chair, had no report.

Finance: Silvia Butler, Chair, reported that Lebanon’s checking and Money Market current accounts are being phased out and being re-established at South Carolina Bank & Trust, which is able to assist us with the building of the new sanctuary. The Budget and the Building Fund are in good shape. The first half of 2013’s apportionments have been paid.
**Building Committee:** For the Building Committee Leslie Fields, Church Treasurer, using a flow chart spoke to the bids received on June 6th that are above our original estimate of $775,000. After review by the architect and the Building Committee on May 30, 2013, the decision was made to accept the revised proposal of $950,399. Several considerations prompted this agreement – the price of steel tripled in cost during the bidding process and the need to build with only steel joists and beams was deleted in favor of using treated lumber. Based on the progress of our building fund increase, the history of loan repayment, and Lebanon’s current financial status, SCBT has increased its commitment to $600,000. Since being displaced from our sanctuary in July 2011, our giving to the building fund has totaled $172,981 ($65,709 of which has been received since January 1, 2013). We must show enough funds to complete the project prior to beginning and at this time, we have access (reserves, bank loan, Contagious Giving, and current building balance) to $918,000.

**New Business:** Continuing with the discussion of the building, Leslie stated that the contract price of $950,399 is good for 60 days from May 16, 2013. Therefore, by June 16, the following items must be received: 1) Final contract; 2) Complete set of building plans; 3) two years of financial statements from contractor; 4) Detailed construction budget. The bank appraisal will take an additional 3 – 4 weeks.

Updates to the congregation will be given at both services on June 9th.

At a later date, a Charge Conference will be held to vote on final detailed costs.

Tommy Young asked if financial assistance by the Columbia District would be available. Pastor Mark replied that he intended to ask for $20,000, but doubted that sum would be given.

Jeannie Caughman asked about a ground breaking date based on the above schedule. The answer was possibly in late July or early August.

The next Board meeting will be August 18, 2013 at 7:00 PM.

Motion to adjourn was made and accepted at 8:12 PM.

A closing prayer was given by Tommy Young.

Respectfully Submitted:
Carole Seebode, Secretary
Minutes of the Administrative Board August 19, 2013

The Administrative Board of Lebanon UMC was called to order by Scott Hogan, Chair, @ 7:21 PM.

A quorum was verified with 23 people in attendance.

The meeting began with a scripture reading from 1st Thessalonians 5:16-24 by Scott Hogan, followed with a prayer by Pastor Mark Williams.

The minutes of the June 2, 2013 meeting were presented and approved as written.

**Nominations:** Pastor Mark Williams, Chair, announced that the Nominations Committee has met 3 times during the summer in preparation for the Charge Conference. The new list of those willing to serve beginning in January 2014 will be posted in the hall prior to the Charge Conference. A recommendation was made to create a new entity to be called the Children, Youth, Family Fellowship, replacing previous age-specific activities/functions. The funds for this non-budgeted item will be comprised of the funds previously budgeted under the age-specific divisions (collapsing 5 accounts into one) and managed by Becca Boyer. The board accepted the recommendation of the Nominations and Finance Committees. Eight events involving the total family have been planned during the next 4 months, September - December. The activities will be joint efforts of the new CYFF and other activities of the church. The beginning balance of the CYFF Fund is approximately $1200.00.

**COM:** Pastor Mark reported for Mary Young, Chair, that there are many activities coming up in the life of our church: 8-25-13 Promotion Sunday and lunch provided by the UMM; 9-8-13 Biblical Scavenger Hunt; 9-15-13 Special Ground Breaking Service with picnic to follow; 9-22-13 Charge Conference following the 11:00 service; 9-29-13 Family Fun Night; 10-6-13 Blessing of the Animals. The report of the COM July 21, 2013 meeting are attached to the June minutes.

**SPPRC:** Pastor Mark Williams reported for Buddy Young, Chair, that the committee has met and has recommended a 2% COL increase for the entire staff. The next meeting will be in October for the Pastor’s Evaluation and the November meeting will concern the reappointment of Pastor Williams.

**Trustees:** Richard McIlwain, Chair, stated that it is the sole responsibility of anyone re-configuring the Fellowship Hall for a special event to return the tables and chairs to the “original/normal” configuration as used during worship services. The handrails removed from the front of the sanctuary are available to anyone who has need of them. There are many bricks removed from the building that will be used in some manner in the Meditation Garden - or if you want one/some, they are available. Please see Richard about taking one or more of either of these items. The copier in the “old” office is useable, but should stay covered with plastic after each use in order to protect it from the dust and dirt from the construction. Special events at the church will take priority over the work schedule of the construction company. However, please use the parsonage for all meetings. Regarding the picnic area: the UMM have installed a sink with water and a grill, which has been secured as well as possible. The group using the grill must bring its own propane tank(s) and clean the area after using. A spigot and hose are going to be installed for use in the picnic area. Guidelines for the use of the picnic area/outdoor kitchen will be drawn up and posted by the UMM and/or the Trustees.

**Finance:** Silvia Butler, Chair, reported that Lebanon’s 2013 Budget and all bills are up to date and paid. In the proposed 2014 Budget, a 2% Cost of Living Allowance increase is included for all staff, as well as an increase in the van allocation for Salkehatchie and an increase of $500.00 for the Choir to purchase new hymnals for the choir members. After the combining of the aforementioned budgeted age-specific items into the non-budgeted CYFF fund, the 2014 Budget would be $223,019 vs. the 2013 Budget of $223,482. The 2014 Budget was approved as presented.
Building Committee: For Mitch Ray, Chair, Pastor Mark reported the following events: 1) The building loan will be closed during the week of August 19, 2013. 2) The foundation of the new building should be poured about the 1st of September. 3) A committee for the interior of the new sanctuary has been appointed consisting of the four women on the Building Committee. 4) All names on the various deeds to the church properties were removed and the deeds made consistent in ownership as required by the lending bank. 5) The 10-year stipulation by the Gwinn Family for land use by the church was immediately removed when requested. 6) For the building, additional funding by the UMC through the District Connectional Committee may be possible. Pastor Mark has made a $10,000 request and the decision of “IF and HOW MUCH” will be made by the District Committee September 30, 2013. The funds available are $30,000, but requests have been received of $65,000. Pastor Mark reminded us that the Day of Dedication will not be the same day as the first day of worship in the new sanctuary.

Annual Conference: In accordance with the Book of Discipline, Lay Representative, Lonnie Caughman, gave a report on the Annual Conference held in June in Florence, SC. He reminded us of the hierarchy of the UMC all the way to the UMC World Conference that is held. The Bishop stated that the UMC is “seeking disciples, not members” for the future. Several points were reported: 1) Health/Pension benefits are now offered to part-time pastors and retired pastors. 2) The Columbia District is 100% in paying apportionments. 3) Lebanon UMC again was recognized and received the 5 Star Award. 4) Seaweed Camp on the SC coast is in need of serious repairs. 5) Emerging Ministries are considered and funded by the UMC whether or not they are affiliated with Methodist ideals/goals. 6) The Board of Laity reminded that there are 5 different areas in which anyone can serve the UMC. The next Annual Conference will again be held in Florence, SC in June 2014.

Reminders: Charge Conference will be held at LUMC on September 22, 2013 immediately following the 11:00 service.
The next Board meeting will be October 20, 2013 at 7:00 PM.

Motion to adjourn was made and accepted at 8:24 PM.
The closing prayer was given by Pastor Mark Williams.

Respectfully Submitted:
Carole Seebode, Secretary
Pam Roberts – **Worship Committee** – held a covered dish lunch on July 28 after the 11 AM worship to honor Reed McNitzky, intern here this summer. A groundbreaking ceremony is planned for Sept 15 following worship. Only the 11 am worship service will be held that day.

Pam Robert – **Boy Scouts** – They are looking into a new organization called “On My Honor” that will not be accepting gay members. More to come about this.

Jeannie Caughman – **Sunday School Superintendent** – Promotion Sunday will be on August 25. The Men’s Club is planning a picnic lunch following worship that day. A New Sunday school class for young unmarried people for high school – college age is starting. Becca Boyer & Pastor Mark will assist Amy Ray with this class. Breakfast and Bible stories is continuing with Sept 8 for the New Horizons and the Fidelis Classes & Nov 13 the Mary Hogan class and New Beginnings class.

Jackie McIlwain – **Evangelism Committee** – Lonnie, Silvia and Frieda held a follow-up Yard Sale on June 1 making $160. Lonnie found a couple of charities in Sumter to donate the remaining items. They want to reach each person that may be out of church for several weeks due to illness or hospitalization by getting them CD’s of the sermons. Everyone help in notifying the church office of extended absents are appreciated. Working on getting the sermons put onto the website. There are new signs, COME BUILD YOUR FAITH WITH US, out front during our construction. There are a lot of brochures about our church left and they are looking into sending these out to neighborhoods. Mark reported that 5 new members have joined the church in July.


Doris Hogan – **Missions Committee** – No additional clothing donations are needed at this time. A stole was given to Robert Amundsen at the Red Bird Mission. Killingsworth is still in need of items for their kitchen and also quarters for laundry. The Boatload of Fun was July 20. A great time was had by all who attended.

Gail Johnson – **Ruth Smith Circle Leader** – A “Tea Party” was held on July 23 with Pastor Mark, Intern Reed & Al Sawyer serving as the wait staff! Enjoyed by all.

Silvia Butler – **Newsletter, Finance & Stewardship** – All articles for the Newsletter are due in on the weekend that COM is held. All budget requests for 2014 are due by August 18.

Ann Hamm – **Caring Cooks** – reported they have been busy preparing meals for those in recovery of an illness or hospital stay.

Lonnie Caughman – **Lay Delegate & Historian** – The annual Blood Drive was a big success w/ 23 that donated. The Annual Conference report will be given at the Administrative Board meeting on Aug 18.

Mark Williams – **Pastor** - Communications Committee meetings going well. The last Book Review for the summer was August 5. Mark will be leading a Bible Study beginning on Monday, Sept 9 at 6PM for 10 weeks on the Book of Daniel. Children’s ministry & the youth groups will combine efforts & to have everyone participate as Lebanon Family Fellowship. Reed McNitzky’s last day with us was July 21. Becca Boyer will be a ministerial intern for 10 months beginning on Aug 11, 2013. She will be helping with the teaching of the high school / college group on Sunday mornings as well as participating in the worship services with Mark. Becca will help committees with planning one family event for each month. Becca will be doing a Bible based Scavenger Hunt on Sept 8 for families and children. She will be working on an outing to go see the shoe boxes in November. Mark asked that all committees call her and involve her with their ministries.

**Festival Committee** – working on decorative wreaths to be sold at the annual fish fry scheduled for Oct 12, 2013.

Reed McNitzky – **Intern** - shared with all that he has been received with open arms and has been really blessed. He thanked everyone for their kindness and graciousness. Reed was invited to return when our new sanctuary is completed.

Respectfully Submitted,
Mary Young, COM Chair
The Administrative Board of Lebanon UMC was called to order by Scott Hogan, Chair, @ 7:21 PM.

A quorum was verified with 23 people in attendance.

The meeting began with a scripture reading from 1st Thessalonians 5: 16-24 by Scott Hogan, followed with a prayer by Pastor Mark Williams.

The minutes of the June 2, 2013 meeting were presented and approved as written.

**Nominations:** Pastor Mark Williams, Chair, announced that the Nominations Committee has met 3 times during the summer in preparation for the Charge Conference. The new list of those willing to serve beginning in January 2014 will be posted in the hall prior to the Charge Conference. A recommendation was made to create a new entity to be called the Children, Youth, Family Fellowship, replacing previous age-specific activities/functions. The funds for this non-budgeted item will be comprised of the funds previously budgeted under the age-specific divisions (collapsing 5 accounts into one) and managed by Becca Boyer. The board accepted the recommendation of the Nominations and Finance Committees. Eight events involving the total family have been planned during the next 4 months, September - December. The activities will be joint efforts of the new CYFF and other activities of the church. The beginning balance of the CYFF Fund is approximately $1200.00.

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**Building Committee:** For Mitch Ray, Chair, Pastor Mark reported the following events: 1) The building loan will be closed during the week of August 19, 2013. 2) The foundation of the new building should be poured about the 1st of September. 3) A committee for the interior of the new sanctuary has been appointed consisting of the four women on the Building Committee. 4) All names on the various deeds to the church properties were removed and the deeds made consistent in ownership as required by the lending bank. 5) The 10-year stipulation by the Gwinn Family for land use by the church was immediately removed when requested. 6) For the building, additional funding by the UMC through the District Connectional Committee may be possible. Pastor Mark has made a $10,000 request and the decision of “IF and HOW MUCH” will be made by the District Committee September 30, 2013. The funds available are $30,000, but requests have been received of $65,000. Pastor Mark reminded us that the Day of Dedication will not be the same day as the first day of worship in the new sanctuary.

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**Reminders:** Charge Conference will be held at LUMC on September 22, 2013 immediately following the 11:00 service.
The next Board meeting will be October 20, 2013 at 7:00 PM.

Motion to adjourn was made and accepted at 8:24 PM.
The closing prayer was given by Pastor Mark Williams.

Respectfully Submitted:
Carole Seebode, Secretary
Minutes of the Administrative Board October 20, 2013

The Administrative Board of Lebanon UMC was called to order by Pastor Mark Williams in the absence of Scott Hogan, Chair, @ 7:21 PM.

A quorum was verified with 22 people in attendance.

The meeting began with a prayer by Pastor Mark Williams.

The minutes of the August 19, 2013 meeting were presented and approved as written with a motion by Buddy Young.

Nominations: Pastor Mark Williams, Chair, announced that the Nominations Committee's list of Officers and Leaders for 2014 was presented at the Charge Conference and was approved as presented. The list posted in the hallway is correct as there were no changes made.

COM: Mary Young, Chair, stated that her report was typed and is attached to these minutes. She gave a few highlights of her report from the meeting that took place on September 15, 2013.

SPPRC: Buddy Young, Chair, reported that Pastor Mark will be nominated to become an Elder of the SC United Methodist Conference. The congregation is reminded that Lorrain's, Mark's and Leslie's times are limited and must first and foremost address the needs of the church as a whole. If you have a specific request of any of them, please put your request in on Sunday and expect your request to be granted/completed by the following Sunday. Be respectful of their times and please be patient.

Trustees: Richard McIlwain, Chair, followed the above discussion with a similar request that we all realize the limitations of a person's time. He reported that the parsonage needs a new furnace which will be approximately $2,500.00. SCEG needs to install gas line in church for heat. An offer by David Jones (the brother of Barbara Alford) would give the church some property. The disadvantage to accepting his gift would be the need to pay taxes and insure the property for at least a year. At the next Trustees' meeting a discussion will be held with the Cemetery Committee regarding the cemetery.

Finance: Leslie Fields, Treasurer, reported for Silvia Butler, Chair, extra copies of the 2014 budget are available. All is looking good and all Lebanon's bills and apportionments are paid. There is an excess of $9,000 over our budget requirements to date. The insurance company has lowered our premiums temporarily because we have no sanctuary to be covered and will refund to us approximately $1,100.00 thru the end of the year. At that time, the value of the new sanctuary will be established for the new 3 year contract. The Occupancy requirement of about $193,000 is needed prior to our occupying the new sanctuary. The financial needs to-date show a negative balance. Leslie explained that year-to-date needs vs received year-to-date usually reflects this situation. We are reminded to continue our generous giving so that we will be able to show a positive balance before the end of the year.

Building Committee: Leslie Fields gave the report for Mitch Ray, Chair. The brick for the sanctuary has been chosen, trying to match the existing brick visible from the street. Our building loan closed on August 29, 2013 for up to $600,000.00. On the day of closing of our new loan, it was discovered that
our 1982 renovation loan had not been recorded as satisfied (paid in full). The bank also required that all collateralized church properties be in one uniform name will not be the same day as the first day of worship in the new sanctuary.

Two draws have been made from our building funds IAO approximately $90,000.00 to the construction company. Also payment was made to the engineering company, the architect, and down payment for the pew work, which will be completed by occupancy.

**Old Business: Charge Conference:** The form for the Safe Sanctuary is completed. The Administrative Board must review and approve it. Background checks will be done through TrakOne as recommended by the Conference. Background checks have to be redone every 5 years, but no additional training is required of the individuals. The Admin Board approved the Sunday School Policy that has not changed.

Question was asked if Killingsworth ever got the $5,000.00 from the Conference that was approved at SC Annual Conference. Yes, Killingsworth and the other UM Missions received their monies.

A question was also asked about the significance of the steeple in the yard at McLeod UMC. No explanation was given.

Beulah Baptist has offered to host Prime Timers during our construction time.

**Other notes of Interest:** Claytor Young returned home from hospital. Buddy Jordan's 52 year old brother died suddenly from a heart attack.

**Reminders:**
- The next Board meeting will be February 16, 2014 @ 7:00PM.
- Motion to adjourn was made and accepted.

The closing prayer was given by Pastor Mark Williams.

Respectfully Submitted:
Carole Seebode, Secretary
Minutes of the Administrative Board October 20, 2013

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A quorum was verified with 22 people in attendance.

The meeting began with a prayer by Pastor Mark Williams.

The minutes of the August 19, 2013 meeting were presented and approved as written with a motion by Buddy Young.

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Trustees: Richard McIlwain, Chair, followed the above discussion with a similar request that we all realize the limitations of a person's time. He reported that the parsonage needs a new furnace which will be approximately $2,500.00. SCEG needs to install gas line in church for heat. An offer by David Jordan (the brother of Barbara Alford) would give the church some property. The disadvantage to accepting his gift would be the need to pay taxes and insure the property for at least a year. At the next Trustees' meeting a discussion will be held with the Cemetery Committee regarding the cemetery.

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Beulah Baptist has offered to host Prime Timers during our construction time.

**Other notes of Interest:** Claytor Young returned home from hospital. Buddy Jordan's 52 year old brother died suddenly from a heart attack.

**Reminders:**
- The next Board meeting will be February 16, 2014 @ 7:00PM.
- Motion to adjourn was made and accepted.

The closing prayer was given by Pastor Mark Williams.

Respectfully Submitted:
Carole Seebode, Secretary
Minutes of the Administrative Board February 23, 2014

The Administrative Board of Lebanon UMC was called to order by Scott Hogan, Chair @ 7:08 PM.

A quorum was verified with 28 people in attendance.

The meeting began with a Scripture reading by Scott followed by a prayer by Pastor Mark Williams.

The minutes of the October 20, 2013 meeting were presented and approved as corrected.

Nominations: Pastor Mark Williams, Chair, announced that the Nominations Committee will not meet anymore with him, but only with the new pastor in preparation for the Charge Conference in the Fall of 2014 for the 2015 church leaders. Our District Superintendent will convene a Charge Conference in the near future. Pastor Mark reported that work is continuing on a notebook containing the duties and job description of each committee/position of leadership in the church.

COM: Mary Young, Chair, stated that her report was typed and is attached to these minutes. She gave a few highlights and 6 month calendar from the planning meeting that took place on January 19, 2014. The Administrative Board was also asked to assist with the cessation of cell phone use during the worship services. "To connect with God, disconnect from the world" was the mantra. Pastor Mark added that a special Lebanon showing of the movie "Noah" is being planned. The Lebanon congregation will have input into whether we will continue with two worship services in the new sanctuary. There are pluses and minuses on both sides of the discussion.

SPPRC: Buddy Young, Chair, reported that on February 5, 2014 the D.S. Dr. Tim McClendon met with the SPPRC and discussed the qualities Lebanon is looking for in our new pastor. The profile of the church has been submitted to the District so the Cabinet and the new pastor nominees can see who we are as a church. Initial appointments will be made the week of March 2, 2014 and the SPPRC will meet on Tuesday, March 11 to review the candidate for Lebanon. The new appointee will make a visit to Lebanon SPPRC in late March or early April. Moving day is June 25, 2014.

Trustees: Richard McIlwain, Chair, stated that the hall in the older part of the church is leaking as is the ceiling in the previous office. The contractor has assured that the repairs will be done quickly so that repainting of the office, hall, and surrounding areas can be completed prior to relocating the office to its original location. Also, there is work that needs to be completed in the parsonage ideally, prior to the visit of the candidate. Richard requested that everyone be mindful of turning off all lights before leaving and DO NOT mess with the thermostat(s).

Finance: Silvia Butler, Chair, reported that Lebanon finished the 2013 year with an excess of ~$5,300 after all bills and apportionments were paid. $462,000 in checks have been written from the building fund to date. We need to continue the current rate of giving so that we will need to borrow only the $500,000 to complete the building.

Building Committee: Elizabeth Waldrop, giving an update on the progress on the building, stated the plumbing has all been installed and tested with good results. The roof shingles are on and part of the brick is on. Pastor Mark added that a discussion is being had concerning the completion date and the date of dedication for the sanctuary. He is planning to have the dates firmed up and announced on Easter Sunday.
Salkehatchie Update: Amy Ray, camp director, gave an in depth and enlightening update on the upcoming camp to be sponsored by Lebanon UMC. She thanked the church for the wonderful sum of $1500.00 given to Salkehatchie from the spaghetti dinner. Each camper must pay $215 to help cover the costs of food and materials for the houses selected to be refurbished. Three houses in Eastover were chosen after reviewing 9 properties. She had tried to get SE Middle school for lodging for the ~40 campers because they have room and showers. There was too much "muddy water" for that to work. A gymnasium in Eastover is a viable option for the use of showers and is within an easy distance of the 3 sites where the kids would be working. Amy asked if the church would allow the campers to sleep in Lebanon and have use of the kitchen and bathrooms. Each camper must be registered with the UMC in order to be covered under the blanket Liability Policy of the UMC. The camp is responsible for providing all meals for the week. Breakfast is covered all week and several area churches have agreed to provide some other meals. A contact was made with Lowes requesting donation of the materials (or a really reduced price) needed for the houses. Pastor Mark added that there are 2 more occasions for meals before church activities in an effort to raise more money for Salkehatchie; those being Shrove Tuesday and Maundy Thursday. He also stated that if the campers were staying in Lebanon and the sanctuary is unfinished, the Father’s Day service in June might be unique as the Fellowship hall would be home to the campers.

Other notes of Interest: Scott Hogan asked the Trustees to convene and determine if the Salkehatchie campers could be housed in Lebanon and present the Administrative Board with a recommendation.

Reminders:
The next Board meeting will be April 6, 2014 @ 7:00PM.
Motion to adjourn was made and accepted.

The closing prayer was given by Tommy Young.

Respectfully Submitted:
Carole Seebode, Secretary
Minutes of the Administrative Board April 6, 2014

The Administrative Board of Lebanon UMC was called to order by Scott Hogan, Chair @ 7:07 PM.

A quorum was verified with 26 people in attendance.

The meeting began with a Scripture reading and a devotional concerning sharp rocks in life by Scott followed by prayer.

The minutes of the February 23, 2014 meeting were presented and approved as corrected. The correction concerned the wording of the remaining 2014 meetings of the Nominations Committee.

Nominations: Pastor Mark Williams, Chair, announced that the Leadership Manual is about half finished and is planned to be completed by the summer. Jackie McIlwain is assisting with the compilation of the job descriptions for inclusion in the manual.

COM: Mary Young, Chair, stated that her report was typed and is attached to these minutes. She gave a few highlights and 6 month calendar from the planning meeting that took place on March 17, 2014.

SPPRC: Buddy Young, Chair, reported that he was notified by the D.S. Dr. Tim McClendon that a pastor has been preliminarily appointed to Lebanon. SPPRC will meet with the appointee on April 7, 2014. Buddy discussed the condition of the parsonage and indicated some of the items that need attention before the arrival of the pastor and his family the end of June. Among some of the things needing attention are the updating of the den and some general cleaning and painting. SPPRC will sponsor a clean-up day with the coordination of the Trustees. The church will try to do all work eliminating the need to pay outside contractors in order to keep costs at a minimum.

Trustees: Richard McIlwain, Chair, stated that he had not talked to the Trustees concerning the Salkehatchie kids sleeping in the church, but made the decision that we would proceed with the plans to do that. Some temporary partitions will need to be erected in order to allow the males access to the men's room and likewise for the females to the women's room. Shower facilities will be elsewhere. The road to the picnic area will be moved about 20-25 feet farther down the slope toward the back fence. The garbage cans will have to be relocated also for easier servicing by the County. The required amount of plantings around the church has been reduced by the County. The metal storage building currently used by the Trail Life boys may also have to be relocated. The bricks salvaged from the old building will be reused as a low wall around the meditation area, about where the chain link fence is presently. The parsonage work is on a list and should be coordinated with the SPPRC so that all work is completed in a timely, logical manner. The question of letting Salkehatchie kids sleep in the church was voted on by those present and approved.

Finance: Silvia Butler, Chair, reported that Lebanon is right now about $10,000 ahead of budget needs. However, there are some additional funds needed for the HVAC work and the pew restoration. There will be a special designated offering on June 8 to try to cover about $31,000 needed so that the bank loan can stay at $600,000. The Audit Committee raised some concerns to Finance about checking accounts for church related activities that are outside the church accounts the treasurer oversees.
Building Committee: Elizabeth Waldrop, giving an update on the progress of the building, stated the electrical work has been completed and inspected. Some of the planting requirements by the County have been mitigated. Pentecostal Sunday, June 8, 2014 is the prayerful target date for dedication of the new sanctuary. The Building Committee has a meeting with the contractor on April 9th, so more information will be available after that date.

Old Business - none

New Business - There will be a Drop-in honoring Dr. Tim McClendon, as he leaves the post of District Superintendent. The drop-in will be at Shandon UMC at 4:00 PM on May 18, 2014. An invitation is posted on Lebanon’s bulletin board.

Reminders:
The next Board meeting will be June 8, 2014 @ 7:00PM.
Motion to adjourn was made and accepted at 7:40 PM.

The closing prayer was given by Pastor Mark Williams.

Respectfully Submitted:
Carole Seebode, Secretary
Minutes of the Administrative Board Aug 17, 2014

The Administrative Board of Lebanon UMC was called to order by Scott Hogan, Chair @ 7:10 PM.

A quorum was verified with 23 people in attendance.

The meeting began with a Scripture reading and a devotional about transition by Scott, followed by prayer by Pastor Drew Martin.

The minutes of the June 8, 2014 meeting were presented and approved as printed. No corrections were noted. Jeannie Caughman moved the minutes be accepted and after being seconded, the minutes were accepted.

COM: In the absence of Mary Young, Chair, Scott Hogan reported on the COM meeting of July 27, 2014. The minutes of that meeting are typed and will be attached to these board minutes. Additional notes to the COM report were that the Festival Committee will hold a fund raiser on Dedication Sunday, October 5, 2014. A picture of the new sanctuary will go on sale.

Nominations: pastor Drew Martin stated that the committee had met and will meet again in 3 weeks. There may be some folks who want to get off the committee on which they currently serve and some who will need to rotate off in accordance with The Book of Discipline.

SPPRC: Buddy Young, Chair, was absent. No report was given.

Trustees: Richard McIlwain, Chair, stated that The Certificate of Occupancy has been issued by Richland County for the new sanctuary. The "punch list" for the contractor is several pages long, but most of the work will be completed within the month. Richard would like to have only one key that fits all the doors into the sanctuary. Only those folks who have a need to have a key, will have one. Lorraine will have an extra key for someone to use for a specific time/purpose. Wiring is being completed for bringing sound and video into the Fellowship Hall and nursery. The current pump house is coming down and the water tanks are being moved into the back storage area of the new building. The garbage cans will be moved to the parking lot, giving Richland County access without having to drive across the yard. The HVAC system needs to be calibrated and tested. Everyone is asked to be very mindful of heat/AC and light usage. It has been suggested that Honeywell controls be put on the thermostat.

Finance: Silvia Butler, Chair, reported that Lebanon’s tentative budget has been reviewed and approved by the Finance Committee. The 2015 budget is 3.1% higher than 2014, which is due to an increase in insurance premiums. The budget totals $230,546.97. The exact amount of Lebanon’s apportionments has not been received, but due to the early date of Lebanon’s Charge Conference, the budget needs to be completed and presented to the Admin Board tonight. No other work on the budget is expected UNLESS the apportionment amount is greater than $3000.00. If the apportionment amount exceeds $3000.00, the Finance will reconvene and present the changed budget via a called meeting. The recommendation of the Finance Committee was accepted by the Admin Board.

Building Committee: No report given.

Old Business: None

New Business: Safe Sanctuary Chair, Alec Sharp, reported that they have had 2 meetings recently. He pointed out that there are no windows between the sanctuary and the Narthex to monitor activity and there is no way of communicating with ushers inside and outside of the sanctuary. Cameras are badly needed that can be monitored in the sound room and in the office of the church. There need to be 2 ushers in the sanctuary and 1 usher in the hallway of old building during services. Radios and/or microphones are needed for ushers in case of an emergency. Likewise, a Response Plan should be drawn up and implemented for the church. He estimated that 6 cameras with 1 monitor would be about $600 and radios would be about $150 - $200. There are monies in the Sunday School and
Trustee accounts that might be utilized. We need to think about increasing the number of ushers each Sunday/service from 2 to 3 persons and stationed as previously suggested.

**Reminders:**  Charge Conference will be October 10, 2014 @ 3:00 PM.
The next Board meeting will be November 9, 2014 @ 7:00 PM.

Motion to adjourn was made and accepted at 8:55 PM.

The closing prayer was given by Tommy Young.

Respectfully Submitted:
Carole Seebode, Secretary
Minutes of the Administrative Board Nov 9, 2014

The Administrative Board of Lebanon UMC was called to order by Scott Hogan, Chair @ 7:04 PM.

A quorum was verified with 25 people in attendance.

The meeting began with a Scripture reading from the Book of Luke about talents by Scott, followed by prayer by Pastor Drew Martin.

The minutes of the Aug 14, 2014 meeting were presented and approved as corrected. One corrections was noted. Leslie Fields moved the minutes be accepted and, after being seconded by Jackie McIlwain, the minutes were accepted as corrected.

COM: Mary Young, Chair, reported on the very recent COM meeting. The minutes of that meeting will be typed and will be attached to these board minutes. Additional notes to the COM report were:
- That the Festival Committee will hold a fund raiser on November 23 which will include the selling of frozen casseroles;
- That Caring Cooks will be meeting to form groups on Nov 30th;
- That Pam Roberts will be leading the Ruth Smith Circle as of January 2015 and continues helping with Trail Life;
- That the Worship Committee has established Nov 23rd to have the cornucopia on the altar, Dec 7 will be Communion Sunday, on Dec 24 at 5:00 PM Christmas Eve Service will be held, the Cantata will be on Dec 14, and $5 from the sale of $15 wreaths will be profit for the church;
- That Shoe Boxes are to be completed on Nov 2nd;
- That Methodist Training will be held on Nov 16th;
- That the next Planning meeting for all COM chairs will be held in the Fellowship Hall on January 17, 2015.

Nominations: Pastor Drew Martin stated that the committee had met. Cindy Sharp will Chair the Worship Committee and Mary Jo Kiser will assist her. Motion to accept these additional nominations was made and seconded.

SPPRC: Buddy Young, Chair, had no report.

Trustees: Richard McIlwain, Chair, stated that in the last minutes there should be a correction - changing the word "pumps" to "water tanks" when talking of the removal of the pump house and relocation of the equipment. Not much to report other than the re-keying of all the doors has been completed. Burglar alarm pads have been installed to the monitored system. Please return all extra old keys to the Trustees or to the office. Anyone who needs access to the church for a special meeting or function will need to sign out a key with the Trustees or in the office, and then be responsible for returning it in a timely manner. Do not pass the key on to someone else.

Finance: Silvia Butler, Chair, reported that all extra bills for the sanctuary have been paid. We will need about $3000 per week for the budget until the end of 2014. The balance on the Building Loan will be made quarterly and posted on the bulletin board in the hall.

Building Committee: No report given.

Old Business: A discussion continued concerning the recommendations of the Safe Sanctuary Committee of camera(s), walkie-talkies, and a monitored TV in the back hall. These items would assist the ushers and other personnel in securing our building during Sunday services as well as other activities.

New Business: None.

Reminders:
The next Board meeting will be February 15, 2014 @ 7:00PM.

Motion to adjourn was made and accepted at 7:37 PM followed by Pastor Drew's closing prayer.

Respectfully Submitted:
Carole Seebode, Secretary
Minutes of the Administrative Board June 8, 2014

The Administrative Board of Lebanon UMC was called to order by Scott Hogan, Chair @ 7:06 PM.

A quorum was verified with 24 people in attendance.

The meeting began with a Scripture reading and a devotional  by Scott  followed by prayer by Pastor Mark Williams.

The minutes of the April 6, 2014 meeting were presented and approved as corrected . The correction concerned the loan amount of $600,000.00 instead of $500,000.00 as stated in April minutes.

COM:  Mary Young, Chair, stated  that her report  from the May 18, 2014 COM meeting was typed and is attached to these minutes. Jackie McIlwain continues work on the job descriptions of church leadership positions in the hope of having all completed before Pastor Drew Martin arrives.

SPPRC: Buddy Young, Chair, reported that there will be a cleanup day for the parsonage at 9:00 AM on Junes 28. On June 22 at the 11:00 service a special presentation will be made to Mark and Emily and Nolan Williams. Trail Life Sunday will be on June 30th. The new DS will meet with Trail Life members the week of April 7, 2014. Plans are in the works for an interim pastor to lead our worship services while Pastor Drew will be on leave from church duties. Our new sanctuary will be dedicated on October 5, 2014, and special mementos made from the old pews will be given to the pastors and DS participating in the service.

Trustees: Richard McIlwain, Chair, stated that no actions have been taken since last meeting’s minutes. He stated that after the Salkehatchie group is finished using the parsonage, the carpets will need to be cleaned - perhaps just the upstairs carpets. The garbage cans at the back of the Sunday School building will need to be moved into the gravel parking lot with, perhaps, some sort of fencing to hide them. This will be necessary for easier access by the garbage collectors. It is possible that the cement block (pump) house will need to be moved and the pump relocated to a location behind the new sanctuary.

Finance: Silvia Butler, Chair, reported that Lebanon is right on target for our 2014 budget needs. The $3400.00 moving expenses is covered by extra funds in budget. We need only $10,000.00 more to meet our move-in goal. The new information on insurance costs and apportionments have not been received by treasurer Leslie Fields yet.

Building Committee: No report given.

Old Business: None

New Business: Lonnie Caughman reminded all to wear their nametags. It will be especially helpful to Pastor Drew and also the interim pastor. He gave a short report on Annual Conference in Florence where again Lebanon UMC was recognized and honored as paying all our obligations to the Methodist Church and sustaining our wide range of missions. Regarding the pastoral and building transitions: If the sanctuary will not be ready to occupy by June 22, then we may need to wait for Drew's arrival to have our first service in there. The Admin Board was in agreement. Jim Ketchum had total shoulder reversal and meals will be taken to him

Reminders:
The next Board meeting will be August 17, 2014 @ 7:00PM.
Motion to adjourn was made and accepted at 7:35 PM.

The closing prayer was given by Buddy Young.

Respectfully Submitted:
Carole Seebode, Secretary
Minutes of the Administrative Board Feb 15, 2015

The Administrative Board of Lebanon UMC was called to order by Scott Hogan, Chair @ 7:07 PM.

A quorum was verified with 21 people in attendance.

The meeting began with a Scripture reading from Matthew 25 about intentional focus by Scott, followed a prayer.

The minutes of the Nov 9, 2014 meeting were presented and approved as verbally corrected with regard to the attendance number. Silvia Butler moved the minutes be accepted and, after being seconded by Clyde Lane, the minutes were accepted as corrected.

COM: Mary Young, Chair, was absent, but Scott mentioned the highlights from the COM January 15, 2015 meeting and planning session. The minutes of that meeting will be attached to these board minutes. Notes of interest were: *Missions plans to have Robert Amundsen of Red Bird Mission in Kentucky in attendance on Sunday Aug 23, 2015. *Trial Life boys will help The Men’s Club with the Chili Cook-off with the boys’ families as special guests. *Caring Cooks, organized and chaired by Barbara Scarborough, is seeking some men to assist with special cooking events. *The Christmas Cantata will be on December 13. *Silvia Butler, Finance Chair, reminded everyone that any separate bank accounts affiliated with church activities must be reported to Leslie Fields, Treasurer. *On Sunday mornings there will be three bells rung - @ 9:35 for Coffee Time, @ 9:50 - first bell for Sunday School and @ 9:55 for the beginning of Sunday School. *Graduation Sunday is planned for May 17 with a covered dish lunch to follow the worship service. *There are 9 children going through Confirmation Class with church activities must be reported to Leslie Fields, Treasurer. *A Communion Service is held at 6:30 each Wednesday evening, each Sunday at the 8:30 service and our normal Communion will continue on the first Sunday of each quarter. *The Men’s Club Chili Cook-off is planned for February 28 at 3:00, just prior to a Family Fun Night. *Amy Ray will lead the second year of 2 Rivers Salkehatchie June 13 - June 20, 2015 with the group of campers staying at Lebanon UMC again during the week. *Pastor Drew will travel to Israel March 15 - 21, 2015, with only one worship service on March 15 to be led by Gail Johnson. *Through Pastor Drew’s efforts, Lebanon received a grant for a youth ministry director in the amount of $10,000.00. David Oleshine will be assisting with the selection of that person and the development of the program. *Pastor Drew’s book and Bible Study for Sunday afternoons and Wednesday evenings have about 30 participants.

Nominations: Pastor Drew Martin stated that the committee had not met recently.

SPPRC: Jim Thomas, Chair, reported that the committee will be working on the job description for the Director of Youth Ministry, which will be a part-time position during the academic school year (Aug/Sept - May/June). In addition to the $10,000 grant, a family has pledged $5,000 for that position.

Trustees: In the absence of the Chair, Clyde Lane reported that many small items have/are being done around the church. Sue Tysinger asked who is/would be responsible for the heat and opening/closing of the church for extra activities (circle meetings and other committee meetings). The initial answer is that the Trustee for the month, but the details will have to be worked out with regard to a church calendar, procedures and access to the church/keys. Richard McIlwain, past Chair of Trustees, reported that the accessibility to the church sanctuary as outlined previously in November has been changed. There is now a key to the sanctuary in the Trustee "mail" box.

Finance: Silvia Butler, Chair, reported that all bills for 2014 have been paid and the excess funds (above budgetary needs) of $8150 have been applied to the building loan balance as was voted a year or so ago. The bulletin every week will reflect what has been received each week and what the needs are weekly to cover the building loan and the budget.

Building Committee: No report given.

Old Business: None
**New Business:** A letter was received by Pastor Drew from SC Parole and Pardons Board concerning Mr. Skinner, who was the person convicted of stealing the church AC/Heat units - along with several other units from other churches and businesses. The board was more than agreeable when Leslie Fields offered to complete the form/letter with Lebanon's opinion about Mr. Skinner's release and return it by the very short deadline.

**Reminders:**

The next Board meeting will be April 19, 2015 @ 7:00PM.

Motion to adjourn was made and accepted at 7:50 PM followed by Pastor Drew's closing prayer.

Respectfully Submitted:
Carole Seebode, Secretary
Minutes of the Administrative Board Feb 15, 2015

The Administrative Board of Lebanon UMC was called to order by Scott Hogan, Chair @ 7:07 PM.

A quorum was verified with 21 people in attendance.

The meeting began with a Scripture reading from Matthew 25 about intentional focus by Scott, followed a prayer.

The minutes of the Nov 9, 2014 meeting were presented and approved as verbally corrected with regard to the attendance number. Silvia Butler moved the minutes be accepted and, after being seconded by Clyde Lane, the minutes were accepted as corrected.

COM: Mary Young, Chair, was absent, but Scott mentioned the highlights from the COM January 15, 2015 meeting and planning session. The minutes of that meeting will be attached to these board minutes. Notes of interest were:
* Missions plans to have Robert Amundsen of Red Bird Mission in Kentucky in attendance on Sunday Aug 23, 2015.
* Trial Life boys will help The Men's Club with the Chili Cook-off with the boys' families as special guests.* Caring Cooks, organized and chaired by Barbara Scarborough, is seeking some men to assist with special cooking events.
* The Christmas Cantata will be on December 13. * Silvia Butler, Finance Chair, reminded everyone that any separate bank accounts affiliated with church activities must be reported to Leslie Fields, Treasurer.* On Sunday mornings there will be three bells rung - - @ 9:35 for Coffee Time, @ 9:50 -first bell for Sunday School and @ 9:55 for the beginning of Sunday School. * Graduation Sunday is planned for May 17 with a covered dish lunch to follow the worship service. * There are 9 children going through Confirmation Class with church activities must be reported to Leslie Fields, Treasurer.* On Sunday mornings there will be three bells rung - - @ 9:35 for Coffee Time, @ 9:50 -first bell for Sunday School and @ 9:55 for the beginning of Sunday School. * Graduation Sunday is planned for May 17 with a covered dish lunch to follow the worship service. * There are 9 children going through Confirmation Class with church activities must be reported to Leslie Fields, Treasurer.* On Sunday mornings there will be three bells rung - - @ 9:35 for Coffee Time, @ 9:50 -first bell for Sunday School and @ 9:55 for the beginning of Sunday School. * Graduation Sunday is planned for May 17 with a covered dish lunch to follow the worship service. * There are 9 children going through Confirmation Class with church activities must be reported to Leslie Fields, Treasurer.

Nominations: Pastor Drew Martin stated that the committee had not met recently.

SPPRC: Jim Thomas, Chair, reported that the committee will be working on the job description for the Director of Youth Ministry, which will be a parttime position during the academic school year (Aug/Sept - May/June). In addition to the $10,000 grant, a family has pledged $5,000 for that position.

Trustees: In the absence of the Chair, Clyde Lane reported that many small items have/are being done around the church. Sue Tysinger asked who is/would be responsible for the heat and opening/closing of the church for extra activities (circle meetings and other committee meetings). The initial answer is that the Trustee for the month, but the details will have to be worked out with regard to a church calendar, procedures and access to the church/ keys. Richard McIlwain, past Chair of Trustees, reported that the accessibility to the church sanctuary as outlined previously in November has been changed. There is now a key to the sanctuary in the Trustee "mail" box.

Finance: Silvia Butler, Chair, reported that all bills for 2014 have been paid and the excess funds (above budgetary needs) of $8150 have been applied to the building loan balance as was voted a year or so ago. The bulletin every week will reflect what has been received each week and what the needs are weekly to cover the building loan and the budget.

Building Committee: No report given.

Old Business: None
**New Business:** A letter was received by Pastor Drew from SC Parole and Pardons Board concerning Mr. Skinner, who was the person convicted of stealing the church AC/Heat units - along with several other units from other churches and businesses. The board was more than agreeable when Leslie Fields offered to complete the form/letter with Lebanon's opinion about Mr. Skinner's release and return it by the very short deadline.

**Reminders:**

The next Board meeting will be April 19, 2015 @ 7:00PM.

Motion to adjourn was made and accepted at 7:50 PM followed by Pastor Drew's closing prayer.

Respectfully Submitted:
Carole Seebode, Secretary
Minutes of the Administrative Board June 12, 2016

The Administrative Board of Lebanon UMC was called to order by Clyde Lane, Chair @ 7:07 PM. Clyde presented a devotional and prayer to open the meeting.

The minutes of the previous meeting were presented, corrected, and approved as corrected.

**Nominations:** Pastor Drew Martin stated that the committee had met twice already in order to stay ahead of schedule. The next meeting will be June 23, Thursday.

**COM:** Clyde presented for Mary Young, Chair, her report and review/preview of activities. Website info and update will be done by Butch Winburn; the choir has set a TENTATIVE date for the Summer Concert (final decision to be made later); VBS planning is off and running with Emily Butzer as Coordinator; Jim Kiser has one daily devotional book from annual conference left for purchase; the Bishop’s sermon was well received and enjoyed by all; Jim and Mary Jo Kiser’s son-in-law, Rick, will preach on Father’s Day; Deborah Schooler, DCE, reported that Salkehatchie Camp started on June 11 and will be utilizing the church as its base of activities and lodging for the week.

**SPPRC:** For Jim Thomas, Chair, Andy Colucci reported on the hiring of a new pianist. Sue Tysinger reported that the first interview/audition will be on June 22nd. Several other applicants are yet to be scheduled for interviews. Gail Besser is doing a superb job as the interim pianist. Andy made several comments on world-wide church attendance.

**Trustees:** Scott Hogan, Chair, reported that the roof has been repaired for $1100.00 by Crescent Construction (which includes $450.00 to Brooks Service for demolition). There were 3 bids considered for the maintenance of the yard and grass every 2 weeks. Larry Bostick had the lowest bid at $900.00 per month. He comes with recommendations as having done a good job for 5 - 6 years at Oak Ridge Community. Bricks remaining in the parking lot will be removed within the next 2 weeks. There should NO food or drinks in the Sanctuary - nor in the Sunday School rooms. Crumbs are attracting bugs. Coffee and doughnut leftovers should be carefully disposed of to alleviate crumbs. The doors on the refrigerator in the kitchen need to be repaired. The stained glass windows in the Sanctuary will be repaired by Hawkins and Kolb Contractors. The outside pump is not working and will be checked out as to the cause. Deborah Schooler thanked the volunteers who planned and led the games recently.

**Finance:** Silvia Butler, Chair, reported that our budget is suffering greatly. A report will be made to the congregation on July 10th so that all are aware of situation. Silvia answered Lonnie Caughman’s questions with regard to this summer’s giving vs previous years’ giving. It was confirmed that we are more in arrears than usual for the summer period.

Chairman Clyde Lane stated that summertime attendance is always lower. We need to recognize the trend and move forward. Through the end of June, our attendance is down 8% from previous year.

**Evangelism:** Jackie McIlwain, Chair, reported that she will resign as Chair effective June 30, 2016.

**Old Business:** None

**New Business:** Men’s Club is really United Methodist Men - open to all men in the church. UMM is hosting a Family Get-Together on July 11 in the picnic shed. Bring your family’s own meat and a side dish to share. UMM will also host a fish fry in October. Lonnie Caughman reminded that the Blood Drive will be held following the 11:00 service on July 11th. Clyde Lane announced that the Admin Board will make a presentation to the Church Council in a month or so. No report tonight. He has spoken to several other churches which adopted the proposed changes to the church structure.

**Reminders:** The next Board meeting will be August 21 @ 7:00PM. Finance will meet at 6:00PM

Motion to adjourn was made and accepted at 7:50 PM followed by Pastor Drew’s closing prayer.

Respectfully Submitted: Carole Seebode, Secretary
Minutes of the Administrative Board Apr 21, 2016

The Administrative Board of Lebanon UMC was called to order by Clyde Lane, Chair @ 7:15 PM. Clyde presented a devotional on Lost Sheep. Pastor Drew led us in prayer.

The minutes of the previous meeting were presented and approved as written.

**COM:** Mary Young, Chair, reviewed activities and the calendar from the planning meeting held on March 13, 2016. The report is attached to the minutes. Of special interest is June 12 when the Bishop will be at Lebanon, Mother's Day/UMW Day on May 8, and the fundraising BBQ for Salkehatchie on May 14 from 4 -6 PM.

**Nominations:** Pastor Drew Martin stated that the committee had no report.

**SPPRC:** Jim Thomas, Chair, was absent. Pastor drew gave an update on the DCE Deborah Schooler, suggesting her work really is/should be almost a full year position.

**Trustees:** Scott Hogan, Chair, had no report.

**Finance:** Silvia Butler, Chair, reported that weekly the church is falling approximately $600 short of our budgetary needs. A recommendation from Finance is to allocate up to $15,000 from the Reserve Funds as needed for roof repairs. This recommendation was approved by the Board. Silvia gave a brief statement about Crescent Construction on Bluff Road who will do the repairs to the roof.

**Evangelism:** Jackie McIlwain, Chair, had no report.

**Old Business:** None except to remind of the upcoming discussion of SHIFT in the church leadership style.

**New Business:** Andy Colucci gave a great report on a conference, which was led by Mark Tidworth, that he and Pastor Drew attended earlier this year regarding the upcoming shift of focus for the Methodist Church. Tentatively, Mark will conduct a 2 day strategic planning session for Lebanon on Saturday September 10 from 9 - 4 and then Mark will preach on Sunday September 11. Mark Tidworth is the author of the book *Shift*. Andy's report presented the following interesting/sobering facts:

- Cultures and Churches change about every 500 years. We are now in the Post-Modern Period. About 125,000 churches have closed between 1990 and 2016. As church members, we must shift from Membership Identity to Disciple Identity; from Attractional Church to Missional Church; from Consumer Church to Sacred Partnership.

Clyde Lane wrapped up the discussion and challenged us to take up this new path and direction.

**Reminders:**
- The next Board meeting will be June 12, 2016 @ 7:00PM. Preceding the Admin Board will be a meeting of the Finance Committee at 6:00.

Motion to adjourn was made and accepted at 7:55 PM followed by Pastor Drew’s closing prayer.

Respectfully Submitted:
Carole Seebode, Secretary
The Administrative Board of Lebanon UMC was called to order by Clyde Lane, Chair @ 7:05 PM. Clyde presented a devotional, which was followed by a prayer.

The minutes of the previous meeting were presented and approved as corrected by Andy Colucci and Jim Kaiser.

**COM:** Clyde presented the COM report for Mary Young, Chair. Regarding the Website, Butch is updating and following it. The choir is considering and has set a very tentative date for a summer concert. Emily Butzer is the heard of VBS and is off and running with planning. Jim Kaiser announced the upcoming Annual Conference and reminded folks that there is only one book left for purchase. The Bishop's sermon was very well received today. On Father's Day, the Kaisers' son-in-law will be our speaker. Deborah Schooler, as the DCE, reported that our Salkehatchie program began yesterday (the 11th of June) and so far the plans have met no snags.

**Nominations:** Pastor Drew Martin stated that the committee had no report.

**SPPRC:** Jim Thomas, Chair, was absent. Andy Colucci gave the report which included the news that Sue Tysinger is in the process of hiring a new pianist. The first audition and interview is scheduled for June 22, with 3 others applicants to be scheduled. In the interim, Gail Besser will be our great pianist. The salary for our replacement pianist was discussed as requested by Silvia Butler, Chair of Finance. Also discussed was that world-wide church attendance is down.

**Trustees:** Scott Hogan, Chair, reported that the roof repairs have been completed at a cost of $11,100 (including $450 to Michael Brooks for the part he did). Three bids were received for grass cutting at the sanctuary. Larry Bostick was given the contract to cut the grass every 2 weeks at a cost of $475 per cutting, which averages about $900 per month. Mr. Bostick has been responsible for the grass at Oak Ridge Community for 5 - 6 years and has a good record. The bricks in the parking lot will be gone within 2 weeks, so help yourself if you have a need. The kitchen refrigerator doors will be repaired soon. There is to be NO food or drinks in the sanctuary or Sunday School rooms because crumbs are attracting bugs. The remaining coffee and donuts after the 8:30 service need to be put away and cleaned up promptly for the same reasons. The stained glass windows in the sanctuary will be repaired by Mr. Burrows with Hawkins and Kolb. The outside pump is not working and will be investigated this week.

**Finance:** Silvia Butler, Chair, reported that she will address the congregation about the shortage in our giving and ask everyone to keep their giving in prayer. Lonnie Caughman asked if this year's shortage is greater than many summers. The answer was it is early in the summer, but it appears that it is. Clyde added that in summation the last 2 years have seen a drop in giving as well as attendance, both down about 8%. We need to accept the trend and move on from here.

**Evangelism:** Jackie McIlwain, Chair, announced she will resign effective June 30, 2016.

**Old Business:** None.

**New Business:** The Men's Club (now named the United Methodist Men) will host a family time at the picnic area on July 11. Bring your own meat and a side dish to share. UMM will have a Fish Fry in October. Everyone was reminded that the UMM includes and needs all male members of the church. Lonnie Caughman announced the annual Blood Drive on July 11, immediately following the 11:00 service. Clyde said he will give a report on the potential change from Admin Board to Church Council type of church structure in a few months. He has talked to other churches who have made the transition.

**Reminders:**
- The next Board meeting will be Aug 21, 2016 @ 7:00PM with the Finance Committee at 6:00 PM. Motion to adjourn was made and accepted at 7:50 PM, followed by Pastor Drew's closing prayer.

Respectfully Submitted: Carole Seebode, Secretary
Mary welcomed Lahoma Brasfield as the new chair of the Evangelism committee. She mentioned that Andy Colucci will be chairing the Council on Ministries beginning in January.

Debra Schooler – Director of Christian Education – The youth had a swim party in July at the Winburn’s and a “Lock-in” as well as a breakfast/car wash fundraiser in August. There are plans for a junior MYF starting in September to include children from 3rd - 6th grade. They hope to have a fall festival and working on a “Walk to Bethlehem”.

Doris Hogan – Missions and the Circle of Friendship held a pancake supper/bake sale fundraiser to help the Caughman family with expenses for Casey Caughman’s trip to a clinic in California. Donations are still being accepted. Salkehatchie Sunday was in July and Mission Sunday with Cheyenne Lewis sharing her experience of her trip to Honduras and Debbie Summers from Harvest Hope was last week. Mission is collecting items each month for Operation Christmas Child.

Silvia Butler – Finance – Reported that Families in Crisis has been working to help different families and persons. Budgets reports will be coming up soon so a budget can be created for the new year. There is no more money in the budget for Camps and Retreats.

Jim Kiser – Lay Leader / Men’s Club - They are planning a Fish Fry this fall. He also shared his report of Annual conference with the congregation during the worship hour at both services today. Reports are available for anyone to see and read. They hosted a cook-out in July with a nice turn out. The Men’s Club will meet every other month. (Oct next one)

Andy Colucci – has started a new Sunday school class for the group of young people ages 18 to 29.

Emily Butzer – Vacation Bible School had about 40 volunteers and 20 children attend VBS this year. Various groups and the Men’s Club provided the meals. The theme this year was G-Force and moving for God and raised money for Pedals for Pastors to purchase bicycles for pastors in Burundi, Africa. About $300 was raised. Salkehatchie has a lot of new kids to attend this year.

Sue Tysinger – Choir – There will not be a Summer Concert this year. In mid September they will start working on plans for the Christmas Cantata. Sue announced that Philip Castro has been hired as the new pianist.

Chris Butzer will be chairing the Safe Sanctuary Committee beginning in January.

Drew Martin, Pastor – Our charge conference this fall will be a joint one with McLeod, Mill Creek, Bluff Road and Lebanon. No date has been determined for this yet. Drew went with a group from the church to the State Museum for the Race Exhibit in August. Rev. Ken Barwick met with the SPPRC in July along with other key committee chairs. On September 10-11, Mark Tidwell will be here for the Shift Conference. Lunch will be provided on Saturday, 9/10 for those in attendance. On September 11 there will be our Blessing of the Animals at 5PM. Karen Soule will be heading this. Adrienne Duprieux, former chaplain for the USC sports, will be here on October 16 for the 11am service. Drew’s Bible study on the Book of John will be on September 7-December 7th on Wednesday evenings at 7PM. Grace’s Women’s Bible study will be on Sunday, September 18 – November 20 or 27 from 4-6PM. Wednesday Communion services will begin again on September 7 at 6:30pm.

Respectfully Submitted,
Mary Young, COM Chair
Minutes of the Administrative Board Aug 21, 2016

The Administrative Board of Lebanon UMC was called to order by Clyde Lane, Chair @ 7:05 PM. Clyde presented a devotion on "Stop, Look, and Listen", which was based on John 14: 16-27, and followed by a prayer. 24 were in attendance.

The minutes of Jun 12 were accepted as written by a motion by Silvia Butler.

**COM:** Mary Young, Chair, reported that LaHoma Brasfield will chair the Evangelism Committee; Andy Colucci will head the Committee on Missions. The COM report is filed with these minutes. About $10,000 was raised to assist the Caughmans with extensive travel expenses for Casey’s medical treatments. September 24 is the date for the Fish Fry to benefit Casey Caughman. Andy Colucci is starting a Sunday School class for young adults 19 - 25 years old. There will be no summer choir concert. Philip Castro has been hired as the new pianist and will start immediately. Sept 10 and Sept 11 are the dates for Mark Tidwell to lead us here at Lebanon on the SHIFT program.

**Nominations:** Pastor Drew Martin stated that the committee had met 2 more times in June and July, for a total of 4 or 5 times, in order to stay ahead of our Charge Conference date, which will be known on Tuesday Aug 23rd. Charge Conference will be held at Lebanon with the churches of McLeod, Bluff Road, and Mill Creek joining Lebanon. Refreshments and a time of fellowship will follow. The DS has requested this combined meeting as a convenience to everyone.

**SPPRC:** Jim Thomas, Chair, was absent. No report was available.

**Trustees:** Scott Hogan, Chair, reported that the bricks are gone from the church yard. The annual termite inspection was completed on the three properties with moisture being found under the parsonage. The annual parsonage inspection was done on Monday, August 15th. Excess materials from any church project should NOT be left at the church.

**Finance:** Silvia Butler, Chair, reviewed budget items. The Missions budget in the amount of $7,600 for the year will be paid shortly. A breakdown of the mortgage payment was given.

**Proposed Bylaws Changes:** No report.

**Old Business:** None.

**New Business:** Clyde reported on the Administrative Board. He will meet with Platt Springs UMC after Charge Conference and more info will be forthcoming regarding the suggested church structure changes. The question was asked if any of the other "cluster" churches have switched to the Council structure. Answer is not known and Clyde asked about meeting with another council meeting. Reminder of the SHIFT Conference on Sept 10 and Sept 11. Need attendees.

The next Board meeting will be Oct, 2016 @ 7:00PM with the Finance Committee at 6:00 PM. Motion to adjourn was made and accepted at 7:40 PM, followed by Pastor Drew's closing prayer.

Respectfully Submitted:

Carole Seebode, Secretary
Minutes of the Administrative Board Oct 16, 2016

The Administrative Board of Lebanon UMC was called to order by Clyde Lane, Chair @ 7:06 PM. Clyde presented a devotion followed by a prayer.

17 were in attendance.

The minutes of Aug 21 were accepted as verbally given. Written minutes will be available at the next meeting.

COM: Mary Young, Chair, reported that Sue Tysinger has announced the Christmas Cantata will be held on December 6th at 6:00PM. A Prayer Service with New Light Beulah Baptist will be held on Oct 25 at New Light. The emphasis will be uniting in our Christian faith across cultural lines. Due to some ongoing discussion about holding two worship services, a survey has been given out to the 8:30 attendees for their input. Drew will oversee this survey and follow the wishes of the congregation. Debra Schooler, DCE, will be starting programs for Jr. and Sr MYF and will participate in a Walk to Bethlehem. Lebanon has been asked to hostess the District UMW Board Meeting on October 18 at Lebanon. Dinner and a meeting place will be provided with help from the circles and any volunteers. The UMM Fish Fry made about $1,600.00. UMM will hold their next meeting at the Smokehouse Restaurant. the idea is to be a face in the community by holding the meetings in the community restaurants.

Nominations: Pastor Drew Martin stated that all positions are filled except for Worship Committee.

SPPRC: Jim Thomas, Chair, reported that salaries are being increased for 2017. The position of DCE has been added to the budget causing an increase of $9000.00.

Trustees: Clyde Lane for Scotty Hogan, Chair, stated that new protective glass panels (for the stained glass windows) would be delivered in October and the crumbled and deteriorated caulking around the windows would also be repaired/replaced. Silvia Butler, speaking on Scotty's behalf said that maintenance would be deferred.

Finance: Silvia Butler, Chair, announced that 1/2 of the 2016 Apportionments of approximately $12,000 will be paid. She explained the 2017 Budget with the increases. The Budget was approved by Finance just prior to the Admin Board meeting tonight. Mary Blank moved that the amendments to the proposed budget (submitted earlier) be accepted. The motion was seconded and passed

Evangelism: No report.

Old Business: None.

New Business: Drew stated that the cluster Charge Conference will be at 6:00 PM on October 16 in the Sanctuary with Mill Creek, McLeod, and Bluff Road attending. Mary Jo Kiser is coordinating food for the Fellowship Time following. Drew explained the order of business and method as it will be done at the Charge Conference. He read his Pastor's Report, which will be presented and be a part of the conference. Drew said he had 28 of the surveys returned to him out of the 36 which were given to the attendees.

The next Board meeting will be Feb 19, 2017 @ 7:00PM with the Finance Committee at 6:00 PM. Motion to adjourn was made and accepted at 7:30 PM, followed by Pastor Drew's closing prayer.

Respectfully Submitted:

Carole Seebode, Secretary
Minutes of the Administrative Board April 23, 23017

The Administrative Board of Lebanon UMC was called to order by Clyde Lane, Chair @ 7:00 PM. Clyde presented a devotion followed by a prayer by Pastor Nels.

21 were in attendance.

The minutes of the February 19th meeting were reviewed, corrected, and accepted as corrected.

Nominations: Pastor Nels asked if all the positions in the church were filled. He was grateful that this business had been attended to prior to his arrival as our interim pastor. All but one position had been filled prior to Drew's departure. It is now filled by LaHoma Brasfield.

COM: Andy Colucci, Chair, reported that there are several things coming up soon, to include April 29 "In As Much"; May 14th, Mother's Day; and May 13th, a second training session of "Taking the Church to the Community". The entire year's calendar was established at the Council on Ministries meeting early in the year and the first 6 months' activities are now posted on the website so everyone will have easy access to the calendar on an on-going basis. Corrections and changes to the calendar will also be updated on the website.

SPPRC: Jim Thomas, Chair, reported that the committee will be meeting on Thursday, April 27th with our incoming Pastor Angela. One topic of discussion will be the amount of furniture she and her family will be bringing to the parsonage so that plans can be made to fill in where the church needs to and to assess the need to store some of the items currently in the parsonage.

Trustees: Scott Hogan, Chair, stated that a new agreement/contract has been negotiated with the Pollock Company regarding the capabilities and costs of our office printer. The new yearly cost will be $203.00 less than our current contract price. Twenty five folks showed up and worked at the last church wide Cleanup Day. Much was accomplished including all the hall carpeting in the Sunday School Building being cleaned and all the toys in the Nursery were taken and cleaned/sanitized. On Saturday, April 29th another group is needed to help spread mulch. The parsonage is outdated and in need of major overhaul. Because of an anonymous $10,000.00 gift for the renovating of the kitchen, much of the following list of things to be done will be covered: new solid surface countertops with integrated sink, new Stainless appliances, new lights and fixtures, new flooring from laundry through kitchen and the den. Carpeting will be cleaned and saved. Painting throughout the house will be done. Also, all interior doors and front door will be replaced, and new exterior black shutters will be installed. Trim outside is to be painted white. The current appliances (except the retained refrigerator) will be going to Salkehatchie for the June work. The current refrigerator will be kept in the laundry room for "overflow".

Finance: Silvia Butler, Chair, called to our attention the Designated Giving accounts which will be dispersed after she and Mary Blank meet with the external auditor on Monday, April 24th. Rather than shuffle some budgeted monies to other accounts, certain budget items will be allowed to go over budget and the adjustment made after all the moving of Pastor Angela and the parsonage renovations are completed. The exact amount needed will then be known. (Of particular note is the budgeted amount for the Website Development, which will not be started in this budget year.) Silvia reported that the 1st quarter Missions amount will be paid soon.

Evangelism: No report.

Lay Leader: Andy Colucci stated that Pastor Nels would be discussing the items that need to be bought up.

Pastor Nels: Faith Sharing and Evangelism are on-going programs (Bringing the Church to the Community and Forward Focus). The Forward Focus program is the Bishop's effort to bring all churches to the Church Council, rather than current Administrative Board concept. Andy Colucci, LaHoma Brasfield, and Pastor Nels have attended training for the Faith Sharing Ministry and will be leading our second training session on May 13th here at the church. Pastor Nels stated that his purpose while here will be to assist us in carrying on our programs and help wherever he can.
**New Business**: *The Homecoming Fund Raiser "Make It, Bake It or Fake It" is only 3 weeks away on May 21, following the 11:00 service. The targeted audience/participants will be the church family, not necessarily outside community. The purpose of the fund raiser is to provide funds for advertising and other expenses relating to the Homecoming in September.

* Silvia Butler is asking chairs of all committees to present their guidelines for spending their budget amounts, with particular attention on the policy of reimbursements. We need to establish reimbursement guidelines and policies with regard to children's camps and retreats reimbursements....only Methodist affiliated camps and only for Lebanon members?

* Deborah Schooler asked for permission for the older youth to use the last classroom on the left as their "lounge". They would like to bring things and decorations that are meaningful to them - as well as paint it to their liking. The youth would only use it during Sunday afternoons while the younger youth use the Fellowship Hall. Permission was given.

* Following words of direction and explanation by both Clyde Lane and Pastor Nels regarding the Church Council idea and the Forward Focus program, Andy Colucci moved that the church accept the District's training (at no cost to Lebanon). It was seconded by Jim Kiser. The vote was unanimous to go with the Forward Focus direction (Church Council) Training. Already 85% of the UMCs have gone this direction. The guidelines of the Council can be narrowed or widened as the congregation wants.

The next Board meeting will be June 11, 2017 @ 7:00PM with the Finance Committee at 6:00 PM. Motion to adjourn was made and accepted at 8:45 PM, followed by Pastor Nels' closing prayer.

Respectfully Submitted:

Carole Seebode, Secretary
Minutes of the Administrative Board June 11, 23017

The Administrative Board of Lebanon UMC was called to order by Clyde Lane, Chair @ 7:08 PM. Clyde presented a devotion followed by a prayer by Pastor Nels.

20 people were in attendance.

The minutes of the April 23rd meeting were reviewed and accepted as presented.

Nominations: Pastor Nels stated that he would pass along to Pastor Angela the list of folks who have agreed to hold offices in the coming year.

COM: Andy Colucci, Chair, reported that there were no changes in the calendar as presented previously and available on the website.

SPPRC: Jim Kiser reported for Jim Thomas, Chair, and stated that the clean up day recently held was good and productive. The work on the parsonage was not completed and another work day is scheduled for June 17 at 10:00 AM. All are invited to attend so that the cleanup can be completed before Pastor Angela starts moving in. June 28th will be the last Sunday we have Pastor Nels as our interim pastor. A farewell pot luck will be had following the June 24th combined service to say goodbye to him. Pastor Nels inquired about the "Welcome" for Pastor Angela. His suggestion to have a series of small "neighborhood" gatherings for her to meet small groups was discussed. Following the combined service on July 2nd, a reception will be held in the Fellowship Hall to welcome her on her first Sunday as our pastor.

Trustees: Scott Hogan, Chair, was absent and the report was given by Richard McIlwain and Clyde Lane. The total parsonage expenses were slightly over the expected $20,000 while thousands were saved by the labors of several men in our church. A reminder about needing several more folks to finish up the parsonage cleanup was reiterated by Clyde.

Finance: Silvia Butler, Chair, stated that the Accountant who had reviewed all the church accounts reported that all accounts had balanced. She had some suggestions regarding our accounting system - namely, that any accounts not handled by the treasurer should not be using the church's IRS ID number. All bills are current for the church and a check will be sent soon for the 1st quarter's apportionments and missions.

Evangelism: No report.

Lay Leader: Andy Colucci stated that there is a valuable list of materials for chair persons and job descriptions on the UMC Discipleship website. The Faith Sharing workshop will be held on June 24 from 9:00 - 1:00. No fee for attending, but just need to have a nose count for the light lunch to be served. Andy noted that 95% of Christians have NEVER brought anyone to Christ and that we are required by the Great Commission to do so. Clyde added his heartfelt support to the Faith Sharing workshop and recalled how meaningful it was.

Old Business: Chris Butzer reported as the Safe Sanctuary Chairperson that the current policy is under review in order to update it and keep our policy a living instrument and policy. He outlined some changes:

1) The policy covers Children and Vulnerable Adults and every January those involved need to review and reaffirm their acceptance; establish and follow policy regarding Social media and cell phones; how a person should go about reporting an incident or contradiction of the policy.

2) Training classes will be delivered to any interested person by packet of materials so they may read the information on their time schedule.

3) Track One will be used for background checks. The District uses them. Finance will cover the costs of $12 - $15 per person every 3 years.
4) Transporting of Children is covered by our policy. Discussion of Salkahatchie transport vs Safe Sanctuary Policy was discussed at length. Participants in Salkahatchie are covered and reviewed in accordance with by the District.

The proposed changes and updates to our existing policy were approved.

**New Business**: Church council vs Admin Board forms of church governance were discussed at length. Many questions were asked and addressed by both Pastor Nels, Andy and Clyde. A motion to follow the Church Council was made and passed. Printed guidelines/outlines of the Council structure were offered for everyone to take.

Silvia Butler expressed the church's appreciation of what Pastor Nels has contributed to our congregation in the time he has been here and thanked him on behalf of all of us.

Harper Sharp is asking permission to follow suggestions from some of the young people regarding small mid-week group meetings and the formation of a Praise Band. The idea was accepted by the board and told him to pursue their ideas.

The next scheduled meeting is August 20, 2017 at 7:00 PM.

Pastor Nels closed our meeting with a prayer after the motion to adjourn was approved.

Respectfully Submitted:

Carole Seebode, Secretary
Minutes of the Administrative Board August 20, 2017

The Administrative Board of Lebanon UMC was called to order by Clyde Lane, Chair @ 7:10 PM. Clyde presented a devotion entitled "Look At The Sunny Side" followed by a prayer. 22 people were in attendance.

The minutes of the June 11th meeting were reviewed and accepted as presented.

Nominations: Pastor Angie Ethredge-Erwin stated that the preliminary Nomination Committee meeting will be held next week. Charge Conference for only Lebanon will be on November 5th at 12:30, immediately following the 11:00 service. Pastor Angie has her first meeting with the District Superintendent since arriving at Lebanon this week.

SPPRC: Jim Thomas, Chair, stated the SPPRC has submitted recommendations for staff salaries. The new secretary of the church would start at $11.50 per hour for the first 90 days; then increase to $12.00 per hour following the 90 day review. A Special Recognition Day For our retiring secretary, Lorraine Rye, will be held on Sunday, September 10th during the 11:00 service.

Trustees: Scott Hogan, Chair, reported that on Tuesday Spectrum will install a new phone system in the church. The Trustees will paint the Fellowship Hall and have the hall carpet cleaned in preparation for Homecoming. Also the back door will be sanded and painted and new door mats will be placed in front of the church...ones that do not hold water. Anyone emptying garbage after an event should NOT take the bag out of the cans in the Fellowship Hall and drag it through the hall. Please roll the can with bag of garbage to the outside dumpsters, empty the bags into them, and then roll the empty cans back into the building. This was demonstrated by Clyde Lane with the explanation that leaking bags keep the hallway dirty. Scott explained that in making copies on the office copier, one should always use the setting for black copies - not color. The difference in cost is significant - 1 cent vs 7 cents. Two questions were asked of the Trustees: Can the copier be set to default to black copies? Will the new phone lines be able to send/receive faxes? Answers will be forthcoming.

Finance: Silvia Butler, Chair, stated that 2nd Quarter apportionments will be paid soon. Silvia reviewed several items/suggestions from the auditor. There are some Music items over budget because of the need for guest and substitute musicians during Philip Castro's military absence.

Evangelism: No report.

Lay Leader: Andy Colucci reported that the next Faith Sharing session will be next year. Platt Springs UMC has asked Andy to conduct a workshop there. The new website is really nice and has the church calendar on it. September is busy and October is shaping up to be also. Shoeboxes and backpack ministries are starting up.

Pastor: Pastor Angie thanked the church (Trustees) for everything that was done to the parsonage prior to her arrival. She mentioned the Eclipse Party in the picnic area and the upcoming Bible Study on the book of Romans, which will meet on Mondays at 6:30 for an hour. In the Spring, a study of the Apostle's Creed is planned. Possibly during Advent there will be a parsonage Open House. The new land line in the parsonage is 803 764-3009.

UMM: Dale Ball stated UMM have no funds to be reported to Charge Conference.

UMW: Deborah Schooler reported UMW have no money to be reported to Charge Conference.

Old Business: Any Colucci, Lay Leader, reviewed the Church Council info and structure given at last meeting. Clyde Lane has spoken to 4 churches using Church Council format. Three of them are very happy with it. They had added 3 additional members-at-large. Scott Hogan moved to add 3 more members to the Council as Members-At-Large. Voted and accepted. Council on Ministries will be called Nurture, Outreach, Witness (NOW).

Next meeting to be on October 15, 2017 at 7:00 in Fellowship Hall. At 7:59 the motion was made to close meeting. Pastor Angie closed with a prayer.

Respectively submitted, Carole Seebode, Recording Secretary
The Administrative Board of Lebanon UMC was called to order by Clyde Lane, Chair @ 7:10 PM. Clyde presented a devotion entitled "Look At The Sunny Side" followed by a prayer. 22 people were in attendance.

The minutes of the June 11th meeting were reviewed and accepted as presented.

**Nominations:** Pastor Angie Ethredge-Erwin stated that the preliminary Nomination Committee meeting will be held next week. Charge Conference for only Lebanon will be on November 5th at 12:30, immediately following the 11:00 service. Pastor Angie has her first meeting with the District Superintendent since arriving at Lebanon this week.

**SPPRC:** Jim Thomas, Chair, stated the SPPRC has submitted recommendations for staff salaries. The new secretary of the church would start at $11.50 per hour for the first 90 days; then increase to $12.00 per hour following the 90 day review. A Special Recognition Day for our retiring secretary, Lorraine Rye, will be held on Sunday, September 10th during the 11:00 service.

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**Evangelism:** No report.

**Lay Leader:** Andy Colucci reported that the next Faith Sharing session will be next year. Platt Springs UMC has asked Andy to conduct a workshop there. The new website is really nice and has the church calendar on it. September is busy and October is shaping up to be also. Shoeboxes and backpack ministries are starting up.

**Pastor:** Pastor Angie thanked the church (Trustees) for everything that was done to the parsonage prior to her arrival. She mentioned the Eclipse Party in the picnic area and the upcoming Bible Study on the book of Romans, which will meet on Mondays at 6:30 for an hour. In the Spring, a study of the Apostle's Creed is planned. Possibly during Advent there will be a parsonage Open House. The new land line in the parsonage is 803 764-3009.

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**Old Business:** Any Colucci, Lay Leader, reviewed the Church Council info and structure given at last meeting. Clyde Lane has spoken to 4 churches using Church Council format. Three of them are very happy with it. They had added 3 additional members-at-large. Scott Hogan moved to add 3 more members to the Council as Members-At-Large. Voted and accepted. Council on Ministries will be called Nurture, Outreach, Witness (NOW).

Next meeting to be on October 15, 2017 at 7:00 in Fellowship Hall. At 7:59 the motion was made to close meeting. Pastor Angie closed with a prayer.

Respectively submitted, Carole Seebode, Recording Secretary
Minutes of the Administrative Board October 15, 2017

The Administrative Board of Lebanon UMC was called to order by Clyde Lane, Chair @ 7:09 PM. Clyde presented a devotion followed by a prayer.

22 people were in attendance.

The minutes of the August 20th meeting were reviewed and accepted as presented.

Nominations: Pastor Angie Ethredge-Erwin stated that the Nomination Committee has completed its work. Jenni Jordan will continue as Chairperson of Caring Cooks for the immediate future. Pastor Angie commented how smoothly the transition has been and thanks everyone for the warm welcome.

SPPRC: Jackie McIlwain reported for Jim Thomas, Chair, stating that we should have a designated Parsonage Fund so that when repairs need to be done or something needs to be replaced or purchased, there is a fund just for that purpose.

Finance: Silvia Butler, Chair, stated that 1st and 2nd Quarter apportionments are paid and 3rd quarter will soon be paid. An antivirus program has been added to all church computers. After some discussion with regard to the suggestion brought by Jackie McIlwain about funds for the parsonage/pastor’s move, it was agreed that the overage funds at the end of the year will be placed in a Transition Account to be used for the parsonage and future pastoral moves. The idea passed the vote unanimously. The 2018 Budget was discussed as presented. All chairpersons returned the requested forms stating their budgetary needs. The 2018 Budget will be 3% less than the 2017 Budget was.

Trustees: Scott Hogan, Chair, reported that the office printer has been set to default for black only printing, and that the fax machine is now useable. Scotty stated that a plea has been directed to all chairpersons whose committees have items stored in any of the church closets. Please by October 31, 2017 immediately remove all unnecessary/surplus items and straighten up and properly box anything that needs to be kept. We will have a courtesy inspection by firemen in preparation for the Fire Marshall’s inspection. The church will have an insurance inspection in November. It is imperative that we pass both inspections the first time around. Other points made by the Trustees 1) The Fellowship Hall has been painted. Anything to be hung on the wall should be attached to the cork strips by pushpins. 2) The grass cutting contract for this year has expired. 3) A 12-camera security system (provided by an individual donation) has been installed. The AC units are the only armed items, but all cameras record if movement is detected. 4) PLEASE clean out the Worship closets. 5) Items for the next Time Capsule should be brought not later than next Sunday, Oct 22. At no cost to the church a Time Capsule marker will be provided.

Evangelism: No report.

Lay Leader: Andy Colucci reported that the Church Council diagram of its construction is available for you to take tonight. The Members At Large are shown on the diagram. He introduced our new secretary, Vilma Nettles, and welcomed her. Andy will begin the study course for Lay Speaker in the new year. The Committee on Missions will be called NOW (Nurture, Outreach, Welfare). Communications has done a great job on our new and improved website. Look at the website as a non-believer. On Saturday, October 21st the Community Block Party will be held from 4:30 – 6:30 in the parking lot and picnic area. Lebanon may be participating in the Eastover Christmas Parade in December.

Pastor: Pastor Angie said that things are going well. She encouraged all to participate in the District Training. Vilma is working out well as secretary. She challenged each member to target 12 different people in the congregation by sending them a card or thoughtful small gift for the next 12 weeks...either anonymously or with your name. We need to minister to ourselves as well as those beyond our walls. Every second week of the month, Pastor Angie has two district meetings. Other than those meetings she is available. She says she feels blessed to be at Lebanon with us.

UMM: Jim Kiser stated UMM have plans, but no date, to honor our local First Responders with a fish fry here at the church. 62 T-shirts have been sold. Plans to build a new nativity scene are emerging. The scene and the Christmon
Tree will be put up on Saturday, Dec 2\textsuperscript{nd} and taken down on January 13\textsuperscript{th}. All are heartily encouraged to attend the Men's Retreat February 16 – 18 at Christ UMC in Myrtle Beach.

**UMW:** No report.

**Old Business:** Any Colucci, Lay Leader, announced that in the District Training, there are many new groups for whom training is available. Charge Conference for Lebanon will be at 12:30 on November 5, 2017 in the sanctuary following the combined 11:00 service. On Saturday January 20\textsuperscript{th}, the Church Council and NOW will meet for a combined session at 8:30 for breakfast and subsequent planning meeting.

Our next meeting to be in January 2018 at 7:00 in Fellowship Hall.

Following the motion was to close meeting. Pastor Angie dismissed us with a prayer.

Respectively submitted,

Carole Seebode, Recording Secretary
18 February – Church Council Minutes

- 10 people present – Quorum in attendance
  - +2 extra non-Council members present
  - See sign-in sheet for specific attendees
- Review of Minutes from last meeting on 15 October 2017
  - Fish Fry did happen (Richard) – correction to wording of last minutes
  - Caring Cooks – Jenni Jordan will finish the year, but not serve after
  - Minutes Approved – Motion: Silvia; Second: Clyde; All Vote: Yes
- Buddy Young – Intro
- Silvia Butler – Finance (see report)
  - Summarized Budget from 2017 (see report sheet for details)
  - All bills paid and $13K left after
    - Tentative plan for $13K left is to put it in operating budget
    - January is a big month for bills (Ins $7K + Salaries $7K)
  - Specific recommendation from Finance
    - Move $3K from Operating Budget to Pastor Transition Fund, and $750 from Operating Budget into Parsonage Furniture Fund
    - Move $8,743 from Reserve and $5K from Operating Budget to Trustees
    - Motion approved by vote
  - 2018 – after January, will be < $400K left on mortgage
  - Had audit – got compliments from auditor
    - Bank account reconciliation especially noticed
    - Outside auditor – goes to conference (doesn’t need to be an internal audit)
- Scott Hogan – see written report
  - Trustee Work Day 24 March @9:00 AM
  - Need to sign supplemental application for insurance → Buddy will sign (covers such things as: Directors and Officers, Pastoral Counseling, Employee Dishonesty, Sexual Misconduct, and Emotional Injury)
- Lay Leader – Andy Colucci
  - 3-4 March → Lay Servant training
- Handout on church council structure and people
  - N.O.W. -- Clyde Lane – Outreach
    - See sheet with minutes from planning session on 1/20/2018
    - Lots of new plans (no details yet)
    - Prayer Tent – Lahoma is planning this
    - Next Evangelism meeting – Lahoma
      - 6 March @ 6 PM
  - Richard Nauman Men’s Club – Fish Fry – will be 4-7pm on 7 April
    - Will need dessert donations
  - Sunday School improvements coming
  - Andy Colucci Comment: relabeled church council structure – we need to start using the new terms
    - For example, “missions” and “evangelism” still exist, but now under N.O.W.
  - Pastor Angie
    - Recovering still from surgery and illness
    - Gideons coming 18 March – will be at both services and give message
    - This year marks 40 years of Salkehatchie
      - 10 March – Anniversary celebration
      - 1-5 PM
      - Angie has flyer with info.
    - Info from conference – she will always bring to us
      - Encourage people to go to training – Lebanon should have more based on size of church (now 2 going)
      - South Wesleyan Conference – Angie will attend 14 March
      - Holy Land Trip – 2019 (19 Feb- 1 March)
        - Pastor Shay Long at Millcreek/McLeod is leading the trip
        - Angie has info and is going to information meeting – let her know if interested
        - $3700 (including 2 meals)
    - Easter
      - 7 AM Sunrise Service with breakfast afterward
      - Sunday School at normal time
      - 11:00 AM service with Communion
      - NO 8:30 AM service
Sue brought up a question about updating Chairs of committees – funeral committee, for example
  - Howard Jones being helped and backfilled by Del Soule (and Clyde Lane and Richard Naumann) until new year
- United Methodist Men’s Club – Richard Naumann – see report sheet
  - Moving next meeting to 4 June (b/c Salkehatchie conflict) @ 7 PM
  - Doing Salkehatchie meal
  - Re-roofing project outlined (Roger Tysinger led the project)
    - Not Men’s Club, but really Outreach
    - Jimmy Turner’s house on Congaree Rd.
  - Presentation at Men’s Retreat at Myrtle Beach – Richard Naumann went to it – outstanding presentations
- United Methodist Women (and youth) – working on Shoebox Ministry throughout year (knitting, etc.)
  - Also Weight Watchers and Exercise – new effort Wed nights
  - Question raised: What is proper term, UMYR (United Methodist Young Representative) or UMYF (United Methodist Youth Fellowship)?
    - Will clarify roles and terms by next meeting
    - Youth council rep. is on church council – is Karleigh Young
    - There is also a youth coordinator
    - Another hole to fill is Young Adult
    - Andy, Angie, Buddy, and Debra will clarify by next meeting
- Meeting Adjourned – next meeting 15 April 2018

(Recording Minutes – Elizabeth Waldrop)
Minutes of the Administrative Board (Church Council) June 9, 2019

The Administrative Board of Lebanon UMC was called to order by Mary Young for Buddy Young, Chair, @ 6:00 PM. Mary presented a devotion based on 2 Peter regarding Agape Love, “Come, Holy Spirit, Come”, followed by a prayer. 14 people were in attendance.

The minutes of the February 17th and April 14th meetings were approved as read and corrected. Motion made by Mary Blank, seconded by Silvia Butler.

**Finance:** Silvia Butler, Chair, stated that our Budget numbers are behind, but none of the bills are behind. Mary Young inquired about payment of offering online. Silvia responded that it is not feasible at this time due to the fees involved with online transactions. Silvia reported that Missions has asked permission to sell American Flags to congregants for $2.00 as a fund raiser. The flags would be placed on the church front lawn on appropriate days/holidays in recognition of our active duty and veteran military. As treasurer, Mary Blank reported all bills had been paid.

**Trustees:** Scott Hogan, Chair, stated that anyone parking or having knowledge of someone parking a vehicle on church property needs to alert the Trustees as the cameras are monitored and any unknown vehicle would have to be investigated and possibly towed. At the next Trustee meeting, the remaining projects on the church will be re-evaluated and perhaps re-prioritized. On Saturday, June 15th, the Educational building will need to be restored to its usual arrangement following Salkehatchie’s use of the space.

**NOW/Lay Leader:** Andy Colucci, Chair, announced that the minutes from the last NOW meeting will be part of these minutes. He also said that a total of $4,100 was given to Salkehatchie following the UMM’s fund raiser spaghetti dinner.

**Lay Delegate:** Jim Kizer. The notes from the Annual Conference are on the website. There were 2 petitions to the Conference that were not allowed to be presented because they were “out of order” in their wording. They can be reworded and sent to the Conference Secretary and ruled on. Jim stated he will remain the delegate as long as Angie is the pastor at Lebanon UMC.

**Salkehatchie:** Amy Ray It was reported that there is a need for someone with plumbing skills for Salkehatchie. Pastor Angie stated that of the 53 folks involved in our Salkehatchie Camp this year more than half were 1st time participants. Their lives will be transformed forever after this experience.

**UMW:** Deborah Schooler, Chair. It was reported in her absence that Circle of Friendship activities will continue during the summer to work on projects – with only one dinner meeting. Deborah Schooler will participate in the Missions Weekend at Spartanburg UMC.

**UMM:** Richard Naumann confirmed stated that the UMM had provided a cookout for Salkehatchie the previous night. He was also thanked for his support by Pastor Angie and many others. Another cookout by the UMM will be done in July.

**SPPRC:** No report

**Worship:** Valorie Cotton, Chair, said everything was going well. A lengthy discussion followed regarding times of the worship services for the remainder of the summer. Plan for next year? Pastor Angie will ask for congregational input and present ideas on Sunday, June 16.

**Sound:** David Becknell asked for any comments on sound problems.

**Pastor Angie:** Nominating committee will be filling the SPPRC chair position from current members. Lots of unexpected happenings during May in addition to planned special activities. Discussion was had about combining children and youth during summer. Directory is a work in process with 2 options of size and format and the dates for pictures are not the best. Still in digital format. VBS is last week of June and volunteers are needed – especially for games/activities. Next VBS planning meeting is June 18 at 6PM. Pastor Angie’s vacation is 1st week of July. UMW is
150 years old this year. Pastor Angie was disheartened after reading someone’s comments at Conference on the issues at hand.

Next meeting to be on August 18, 2019 at 6:00 PM in Fellowship Hall.

At 7:14 the motion was made to close meeting. Pastor Angie closed with a prayer.

Respectively submitted,

Carole Seebode, Recording Secretary
Minutes of the Administrative Board (Church Council) April 14, 2019

The Administrative Board of Lebanon UMC was called to order by Buddy Young, Chair @ 6:02 PM. Buddy presented a devotion, “Don’t Always Believe What You Think”, followed by a prayer. 12 people were in attendance.

The minutes of the February 17th meeting were tabled.

Finance: Silvia Butler, Chair, stated that 1st qtr apportionments will be paid during the coming week. She stated that Finance Comm had agreed for planning purposes to move monies to various accounts: $5000 to Parsonage Flooring; $1000 to Pastor’s Moving Expenses; $20,000 to the Reserve Account. The Auditors had two exceptions to how Lebanon does business. Their suggestions were: 1) Establish a written policy on the use of the church’s computers; 2) Add to the General Ledger the Circle of Friendship and the United Methodist Men for ease in tracking/accounting for their monies.

Trustees: Scott Hogan, Chair, was appreciative to Bunky Carter for the donation of the Snowball Tree. Work Day was well attended and accomplished what was intended. The Flooring account is only for future use in the parsonage. Some repairs to the outside of the sanctuary are being done as weather and time allow. The windows in the office are to be replaced, but probably not as many as originally thought.

NOW: Andy Colucci, Chair, announced that Jackie McIlwain wants to lead an “Outreach” committee as it is on her heart to do so. More info is needed on her exact vision for her work, but everyone thought her idea was a great one and the motion was passed. No decision was made on whether it would fall under Missions (Doris) or Evangelism. Caring Cooks will be headed by Wanda Becknell.

Pastor: Pastor Angie Ethredge-Erwin stated that Gideon Sunday would be on April 28th. Fellowship Time between 8:30 service and SS needs to be handled by the adult classes on a rotation basis as Lisa Prynne has resigned from those duties. The Summer Book Club will meet at Bunkys for self-pay breakfast after reading the selected book. The first discussion meeting will be on May 18th at 9:00. Confirmation class was wonderful and more time like that is needed. May 5th is Confirmation Sunday with luncheon to follow 11:00 service with the whole congregation. May 15th will be Graduation Sunday preceded by a breakfast. Prime Timers needs a leader and a boost. A mission of a Secret Prayer Partner will be tried from Sept ’19 through May ’20 between an adult member and a youth member. A ministry for Higher Education Outreach will be started consisting of sending boodle bags, cards, etc to our college students. During Fellowship Time there will be a produce table sustained by those who have an abundance of garden, baked, handmade items to sell. The profits will go to Missions. Pastor Angie will be completing an on-line class to fulfill her UM requirements. Elizabeth Waldrop will not be a Member-At-Large anymore on the Church Council. Further plans for the new pictorial directory will be made following Easter. There is an April 28th meeting at 5PM for anyone interested in VBS. A Salkehatchie Spaghetti Dinner fund raiser will be held on June 2 in the Fellowship Hall to support the work on 3 houses June 8 through June 15.

UMM: Richard Naumann confirmed that UMM will provide breakfast following the Easter Sunrise Service; a cookout for Salkehatchie on the 1st Saturday of their work week; and a cookout in July.

SPPRC: Raphfella has been terminated and there is no replacement as yet. Regina McDaniel will be our new pianist for the 11:00 service beginning May 1. There will be a 90 day probationary period.

Worship: Valorie Cotton told us on Maundy Thursday, the church will be stripped of all raiments in preparation for the service will be at 7PM. Lilies will be placed in the church on Good Friday. Chicken wire will be used on the outside cross to hold the flowers about 1 PM on Saturday. Easter Sunrise will be at 7 AM.

Next meeting to be on June 9, 2019 at 6:00 in Fellowship Hall. At 7:15 the motion was made to close meeting. Pastor Angie closed with a prayer.

Respectively submitted, Carole Seebode, Recording Secretary
The Administrative Board of Lebanon UMC was called to order by Buddy Young, Chair @ 6:05 PM. Buddy presented a devotion “Don’t Always Believe What You Think”, followed by a prayer.  
13 people were in attendance.

The minutes of the previous meeting were tabled.

Nominations: Pastor Angie Ethredge-Erwin stated that the Annual Conference will be held in Greenville, SC June 2 – June 6, 2019. There will also be a Special Called General Conference (no dates given). She will be traveling to the Holy Land with Wanda Naumann and Frieda Young. Angie thanked the church for their part in this trip. The Confirmation Class of young people will go to Junaluska April 5 – April 7 on a retreat. Butch Winburn will accompany them also. Confirmation will be in May with a lunch following services. On May 19, graduates will be recognized. A new church directory is being planned for the Fall as the current one is obsolete. Mary and Valorie were approved to proceed with plans for the directory. Dale Ball, Chair of PPRC calls and chats with Angie every week to see how she is doing and address any concerns on either side.

Finance: Silvia Butler, Chair, stated that all apportionments have been paid for 2018. Missions Committee needs permission to sell “tomato knives” as a fund raiser. Permission granted. Mary Young and Valorie Cotton will be counters.

Trustees: Scott Hogan, Chair, was absent. Roy Frierson reported that Scott was re-elected Chair; he was vice chair; and Nancy was secretary. Committee made a list of needed work and prioritized the projects. The office windows are to be replaced. Congregational workday is April 13, with rain date as 20th.

NOW: Angie reported for Andy Colucci, Chair, from the January Planning Retreat. March 8 – 9, 2019 will be Training for Lay Ministry. Chili Cookoff will be held on February 24. Wanda Becknell will take over Acolytes. Three Rivers Salkehatchie will June 8 – 15, 2019 and they will be doing 3 houses. Caring Cooks needs a chairperson. Andy will continue to chair NOW for remainder of 2019.

UMM: Richard Naumann confirmed Chili Cookoff will be supported by UMM. Cornbread will cost $11.98 per sheet.

Salkehatchie: Roy reported for Amy that 3 adults and 10 kids from Epworth will participate. Registration is open for volunteers. He also stated that fund raising dates should be coordinated.

Youth: Raphella , Youth Director, stated there are many things in the works, but on hold until she meets with kids and parents. She called on the school and left books. would like to do mail boxes for each kid for a secret pal to leave notes, etc.

Worship: Valorie Cotton remined us of the Pancake supper on Ash Wednesday. Palm Sunday the children will do the Easter skit directed by Mary Young.

Old Business: Do you have any God-mandated Goals for the Church?? Family activities at the church?? Egg Hunt on Palm Sunday at 3:00PM.

Next meeting to be on April 14, 2019 at 6:00 in Fellowship Hall. At 7:15 the motion was made to close meeting. Pastor Angie closed with a prayer.

Respectively submitted,           Carole Seebode, Recording Secretary
18 February – Church Council Minutes

- 10 people present – Quorum in attendance
  o +2 extra non-Council members present
  o See sign-in sheet for specific attendees

- Review of Minutes from last meeting on 15 October 2017
  o Fish Fry did happen (Richard) – correction to wording of last minutes
  o Caring Cooks – Jenni Jordan will finish the year, but not serve after
  o Minutes Approved – Motion: Silvia; Second: Clyde; All Vote: Yes

- Buddy Young – Intro

- Silvia Butler – Finance (see report)
  o Summarized Budget from 2017 (see report sheet for details)
  o All bills paid and $13K left after
    ▪ Tentative plan for $13K left is to put it in operating budget
    ▪ January is a big month for bills (Ins $7K + Salaries $7K)
  o Specific recommendation from Finance
    ▪ Move $3K from Operating Budget to Pastor Transition Fund,
      and $750 from Operating Budget into Parsonage Furniture
      Fund
    ▪ Move $8,743 from Reserve and $5K from Operating Budget to
      Trustees
    ▪ Motion approved by vote
  o 2018 – after January, will be < $400K left on mortgage
  o Had audit – got compliments from auditor
    • Bank account reconciliation especially noticed
    • Outside auditor – goes to conference (doesn’t need to
      be an internal audit)

- Scott Hogan – see written report
  o Trustee Work Day 24 March @9:00 AM
  o Need to sign supplemental application for insurance ➔ Buddy will
    sign (covers such things as: Directors and Officers, Pastoral
    Counseling, Employee Dishonesty, Sexual Misconduct, and Emotional
    Injury)

- Lay Leader – Andy Colucci
  o 3-4 March ➔ Lay Servant training
- Handout on church council structure and people
  - N.O.W. -- Clyde Lane – Outreach
    - See sheet with minutes from planning session on 1/20/2018
    - Lots of new plans (no details yet)
    - Prayer Tent – Lahoma is planning this
    - Next Evangelism meeting – Lahoma
      - 6 March @ 6 PM

- Richard Nauman Men’s Club – Fish Fry – will be 4-7pm on 7 April
  - Will need dessert donations
  - Sunday School improvements coming
  - Andy Colucci Comment: relabeled church council structure – we need to start using the new terms
    - For example, “missions” and “evangelism” still exist, but now under N.O.W.

- Pastor Angie
  - Recovering still from surgery and illness
  - Gideons coming 18 March – will be at both services and give message
  - This year marks 40 years of Salkehatchie
    - 10 March – Anniversary celebration
    - 1-5 PM
    - Angie has flyer with info.
  - Info from conference – she will always bring to us
    - Encourage people to go to training – Lebanon should have more based on size of church (now 2 going)
    - South Wesleyan Conference – Angie will attend 14 March
    - Holy Land Trip – 2019 (19 Feb- 1 March)
      - Pastor Shay Long at Millcreek/McLeod is leading the trip
      - Angie has info and is going to information meeting – let her know if interested
      - $3700 (including 2 meals)

- Easter
  - 7 AM Sunrise Service with breakfast afterward
  - Sunday School at normal time
  - 11:00 AM service with Communion
  - NO 8:30 AM service
o Sue brought up a question about updating Chairs of committees –
    funeral committee, for example
    ▪ Howard Jones being helped and backfilled by Del Soule (and
      Clyde Lane and Richard Naumann) until new year
- United Methodist Men’s Club – Richard Naumann – see report sheet
  o Moving next meeting to 4 June (b/c Salkehatchie conflict) @ 7 PM
  o Doing Salkehatchie meal
  o Re-roofing project outlined (Roger Tysinger led the project)
    ▪ Not Men’s Club, but really Outreach
    ▪ Jimmy Turner’s house on Congaree Rd.
  o Presentation at Men’s Retreat at Myrtle Beach – Richard Naumann
    went to it – outstanding presentations
- United Methodist Women (and youth) – working on Shoebox Ministry
  throughout year (knitting, etc.)
  ▪ Also Weight Watchers and Exercise – new effort Wed nights
  ▪ Question raised: What is proper term, UMYR (United
    Methodist Young Representative) or UMYF (United Methodist
    Youth Fellowship)?
    • Will clarify roles and terms by next meeting
    • Youth council rep. is on church council – is Karleigh
      Young
    • There is also a youth coordinator
    • Another hole to fill is Young Adult
    • Andy, Angie, Buddy, and Debra will clarify by next
      meeting
- Meeting Adjourned – next meeting 15 April 2018

(Recording Minutes – Elizabeth Waldrop)
Chairman Buddy Young called the meeting to order at 5:00 PM. Devotion was from Proverbs 15:22. Followed by prayer by Pastor Andrew.

There were 23 in attendance.

The minutes from the scheduled October 11 and the called December 8, 2020 meetings were accepted as presented.

Finance – Chair Silvia Butler spoke about the 2020 year end budget. There was an amount of $17,000.00 remaining and was applied as follows: $2,000 Reg Reserves; $8,000 to the Trustees Reserves; $4,000 to the Pastor Transition Fund; $3,000 to the Parsonage Reserve Fund. There were no questions regarding the amounts nor to which accounts. In the 2021 Budget there are two changes: Child and Youth accts are combined; Evangelism and Outreach are combined. There were no questions.

NOW – Mary Young expressed her appreciation that everyone had continued to work for their committee in spite of our isolation. Debora Schooler is taking over the Older Ministries. 27 fruit baskets were delivered to older members for the holidays. Not sure if there will be Easter baskets. Circle of Friendship will have a book study via Zoom on the book Thrift Store. Doris Hogan said Samaritan’s Purse used Lebanon as a drop off point Nov 15 -Nov 22, which was authorized by Silvia Butler. Evangelism – Co-chairs Violet Ray and Wanda Naumann - no report. Jeanne Zarazee is working on Welcome Packets. Wanda Becknell as chair of Caring Cooks had no report. Amy Ray Chair of Salkahatchie said there would be no camp this year, just work days for small groups to do. Jennifer Naumann chair of Nursery reported while there is no nursery, she plans to clean all the toys, etc. Silvia Butler reported for Health and Welfare that assistance had been given to folks with utility bills. Sue, Tysinger, Choir Leader is anxious to start choir again and is continuing with the Communications Committee. Valorie Cotton, chair of Worship asked for help with the Cross on Saturday April 3. She is working with Carla Schmidt. We have lost one vendor from our Fall Festival group. Richard Naumann for the UMM stated they are willing to help and group that needs assistance. Lonnie Caughman, as Historian, commented about “Bad History” recently. Tony Zarazee, Lay Leader, announced that Debra Schooler as become a Lay Leader.

Trustees – Scotty Hogan will remain as chair, Ashley Lewis is Vice and Nancy Lewis is Secretary. They are continuing to meet. Work Day for congregation is Saturday, March 20, with March 27 as alternate. Most of the visitors signs have been removed from parking lot. Parsonage was built in 1964. Floors were replaced/refinished prior to Pastor Andre arriving. New windows are needed and have been ordered. They should arrive soon and will be installed by a local community man who has done other good work for the church.

Annual Conference – Lonnie Caughman will attend.

New Members-at-Large are Jack S, Carla Schmidt, Mary Hendricks.

SPPRC – Carole Seebode, chair, announced that Vilma is leaving and Lorrain Rye is going to step in until we find someone permanently for secretary.

Pastor Andrew reported that it is too early to change our current Covid protocol. Holy Week will be different, and the Maundy Friday service will center around Communion. Palm Sunday is being planned and considered in light of our restrictions.

Council Chair Buddy commented how much Lebanon appreciates Pastor Andrew and his family in this difficult time.

Lahoma Brasfield reminded us to hang onto our Covid Card – Amy Ray reminded us NOT to laminate them.

Newletter due Tuesday, Feb 22, 2021. Meeting closed at 6PM with Pastor Andrew’s prayer.

Respectfully submitted, Carole Seebode, Recording Secretary
Minutes from Combined Church Council Meeting, Budget, NOW

February 21, 2021

Chairman Buddy Young called the meeting to order at 5:00 PM. Devotion was from Proverbs 15:22. Followed by prayer by Pastor Andrew.

There were 23 in attendance.

The minutes from the scheduled October 11 and the called December 8, 2020 meetings were accepted as presented.

Finance – Chair Silvia Butler spoke about the 2020 year end budget. There was an amount of $17,000.00 remaining and was applied as follows: $2,000 Reg Reserves; $8,000 to the Trustees Reserves; $4,000 to the Pastor Transition Fund; $3,000 to the Parsonage Reserve Fund. There were no questions regarding the amounts nor to which accounts. In the 2021 Budget there are two changes: Child and Youth accts are combined; Evangelism and Outreach are combined. There were no questions.

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New Members-at-Large are Jack Spivey, Carla Schmitt, Mary Hendrix.

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Respectfully submitted, Carole Seebode, Recording Secretary
Minutes from Church Council Meeting
October 17, 2021

Chairman Buddy Young called the meeting to order at 6:05 PM. Devotion by Buddy concerned preparation for Charge Conference on November 8th at 6 PM, followed by an opening prayer.

There were 13 members in attendance.

The minutes from the scheduled August 15, 2021, meeting were accepted as corrected regarding the updating of the Pastoral plaque by Silvia Butler. Written changes will be made.

Finance – Chair Silvia Butler stated that the raise for Diane Harwell, secretary, will be effective October 1, 2021 in the annual increase of ~$380.00 as recommended by the Finance Committee. The 2022 Budget has increased by $2,504, which includes $2,500 for the new sound/computer system. A discussion was held about the electronic sign regarding a cost of $500. Sue Tysinger, chair of Communications Committee is to call the sign company and discuss the cost coverage and other general information. The Finance Committee recommended the acceptance of the 2022 budget.

Pastor – Pastor Gregg spoke about the format and time of the upcoming Charge Conference, needing signatures for the Trustee’s monies, and presented Tony Zarazee for Lay Speaker and Debra Schooler for Lay Leader. Both were approved by the members present. A discussion was held regarding the new policy statement from the UMC on “Misconduct of a Sexual Nature”. More discussion will be had later. The Nominations Committee has finished its work. The list of committees and chairs will be posted in the back hall and will take effect January 1, 2022.

NOW – Mary Young, chair, presented an update on NOW’s recent meeting. Most committees now have chairs. Shoebox packing will be Oct 31. Christmas Card Express will be Nov 28 – Dec 12. The planning/calendar 2022 meeting will be Jan 15 @ 9AM (with breakfast prior) in the Fellowship Hall.

Worship Committee – Valarie Cotton – From 10-31-21 thru Christmas, there will be special programs – something for everyone.

Trustees – Scotty Hogan, chair, announced that ALL windows in the parsonage have been replaced and are working well! There is now a 70” TV in the Fellowship Hall which will broadcast the services from the sanctuary. The TV was donated. Also, a new sound system/computer has been purchased for the sanctuary sound system. The plaque in the hall will be updated indicating Pastor Greg Davis is our new pastor. Our Sunday services have been taken off YouTube because of some licensing issues and copyright laws. The services have been saved, but not made available yet. The proper streaming license is $265.00 per year and must be obtained in order to continue our services on YouTube.

Nominations Committee – Pastor Greg will convene the committee so that committee chairs will be named prior to Charge Conference. Safe Sanctuary must be filled ASAP and made active so Lebanon will be compliant with District guidelines and will be functioning to protect our children and vulnerable adults.

Members-at-Large - No report per the members in attendance.

SPPRC – Carole Seebode, chair, announced that the committee will be meeting Aug 16, 2021.

UMM – Richard Naumann, chair, reported the men will gather on September 13 and again on Nov 15. The men are available to assist any members of the congregation who might need some assistance with “handy man” items.

UMW – The Circle of Friendship will meet at Carolina Grove in Sumter on Sept 26 for its Summer Rendezvous social dinner. Lahoma Brasfield will be the hostess. All women of the church and guests are welcome for a time of fellowship, food, and conversation.

Worship – Valorie Cotton, chair, has met with pastor Gregg to coordinate the upcoming services and observances. Committee meeting will be September 5th in the Fellowship Hall.

Old Business - None
New Business - Silvia Butler mentioned the software problems in the church computer and reminding us of potential loss of IMPORTANT data with the unsupported programs we are using. Buddy Young and Pastor Greg will meet to discuss and work on a solution.

Council Chair Buddy Young announced the next meeting is October 17, 2021 at 6PM, immediately after Finance Meeting.

The meeting was adjourned at 7:20 PM following a dismissal prayer by Pastor Greg.

Respectfully submitted,

Carole Seebode, Recording Secretary
Minutes from Church Council Meeting

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Worship Committee – Valarie Cotton – From 10-31-21 thru Christmas, there will be special programs – something for everyone.

Safe Sanctuary – No report.

UMM – Richard Naumann - chair, said there will be a fish fry coming up with date to be announced later via flyers and signage and phone tree.

Nursery – Jennifer Naumann, chair, will continue. She has cleaned all the toys in the nursery and cleaned the room.

There was no more pending business.

New business was the reminder of Charge Conference on November 8th at 6 PM.

Our next meeting will be February 20, 2022, immediately following Finance Committee in the Fellowship Hall.

Meeting was adjourned at 7:12 PM following a closing prayer by Pastor Greg.

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Pastor – Pastor Gregg spoke about the format and time of the upcoming Charge Conference, needing signatures for the Trustee’s monies, and presented Tony Zarazee for Lay Speaker and Debra Schooler for Lay Leader. Both were approved by the members present. A discussion was held regarding the new policy statement from the UMC on “Misconduct of a Sexual Nature”. More discussion will be had later. The Nominations Committee has finished its work. The list of committees and chairs will be posted in the back hall and will take effect January 1, 2022.

NOW – Mary Young, chair, presented an update on NOW’s recent meeting. Most committees now have chairs. Caring Cooks is in need of someone to chair and guide this important mission. Mary will temporarily oversee it. Her NOW report is attached to these minutes.

Trustees – Scotty Hogan, chair, announced that ALL windows in the parsonage have been replaced and are working well! There is now a 70” TV in the Fellowship Hall which will broadcast the services from the sanctuary. The TV was donated. Also, a new sound system/computer has been purchased for the sanctuary sound system. The plaque in the hall will be updated indicating Pastor Greg Davis is our new pastor. Our Sunday services have been taken off YouTube because of some licensing issues and copyright laws. The services have been saved, but not made available yet. The proper streaming license is $265.00 per year and must be obtained in order to continue our services on YouTube.

Nominations Committee – Pastor Greg will convene the committee so that committee chairs will be named prior to Charge Conference. Safe Sanctuary must be filled ASAP and made active so Lebanon will be compliant with District guidelines and will be functioning to protect our children and vulnerable adults.

Members-at-Large - No report per the members in attendance.

SPPRC – Carole Seebode, chair, announced that the committee will be meeting Aug 16, 2021.

UMM – Richard Naumann, chair, reported the men will gather on September 13 and again on Nov 15. The men are available to assist any members of the congregation who might need some assistance with “handy man” items.

UMW – The Circle of Friendship will meet at Carolina Grove in Sumter on Sept 26 for its Summer Rendezvous social dinner. Lahoma Brasfield will be the hostess. All women of the church and guests are welcome for a time of fellowship, food, and conversation.

Worship – Valorie Cotton, chair, has met with pastor Gregg to coordinate the upcoming services and observances. Committee meeting will be September 5th in the Fellowship Hall.

Old Business - None

New Business - Silvia Butler mentioned the software problems in the church computer and reminding us of potential loss of IMPORTANT data with the unsupported programs we are using. Buddy Young and Pastor Greg will meet to discuss and work on a solution.
Council Chair Buddy Young announced the next meeting is October 17, 2021 at 6PM, immediately after Finance Meeting.

The meeting was adjourned at 7:20 PM following a dismissal prayer by Pastor Greg.

Respectfully submitted,

Carole Seebode, Recording Secretary
Chairman Buddy Young called the meeting to order at 5:00 PM. Devotion was from Proverbs 15:22. Followed by prayer by Pastor Andrew.

There were 23 in attendance.

The minutes from the scheduled October 11 and the called December 8, 2020 meetings were accepted as presented.

Finance – Chair Silvia Butler spoke about the 2020 year end budget. There was an amount of $17,000.00 remaining and was applied as follows: $2,000 Reg Reserves; $8,000 to the Trustees Reserves; $4,000 to the Pastor Transition Fund; $3,000 to the Parsonage Reserve Fund. There were no questions regarding the amounts nor to which accounts. In the 2021 Budget there are two changes: Child and Youth accts are combined; Evangelism and Outreach are combined. There were no questions.

NOW – Mary Young expressed her appreciation that everyone had continued to work for their committee in spite of our isolation. Debra Schooler is taking over the Older Ministries. 27 fruit baskets were delivered to older members for the holidays. Not sure if there will be Easter baskets. Circle of Friendship will have a book study via Zoom on the book Thrift Store. Doris Hogan said Samaritan’s Purse used Lebanon as a drop off point Nov 15 -Nov 22, which was authorized by Silvia Butler. Evangelism – Co-chairs Violet Ray and Wanda Naumann - no report. Jeanne Zarazee is working on Welcome Packets. Wanda Becknell as chair of Caring Cooks had no report. Amy Ray Chair of Salkahatchie said there would be no camp this year, just work days for small groups to do. Jennifer Naumann chair of Nursery reported while there is no nursery, she plans to clean all the toys, etc. Silvia Butler reported for Health and Welfare that assistance had been given to folks with utility bills. Sue, Tysinger, Choir Leader is anxious to start choir again and is continuing with the Communications Committee. Valorie Cotton, chair of Worship asked for help with the Cross on Saturday April 3. She is working with Carla Schmitt. We have lost one vendor from our Fall Festival group. Richard Naumann for the UMM stated they are willing to help any group that needs assistance. Lonnie Caughman, as Historian, commented about “Bad History” recently. Tony Zarazee, Lay Leader, announced that Debra Schooler has become a Lay Leader.

Trustees – Scotty Hogan will remain as chair, Ashley Lewis is Vice and Nancy Lewis is Secretary. They are continuing to meet. Work Day for congregation is Saturday, March 20, with March 27 as alternate. Most of the visitors signs have been removed from parking lot. Parsonage was built in 1964. Floors were replaced/refinished prior to Pastor Andrew arriving. New windows are needed and have been ordered. They should arrive soon and will be installed by a local community man who has done other good work for the church.

Annual Conference – Lonnie Caughman will attend.

New Members-at-Large are Jack Spivey, Carla Schmitt, Mary Hendrix.

SPPRC – Carole Seebode, chair, announced that Vilma is leaving and Lorrain Rye is going to step in until we find someone permanently for secretary.

Pastor Andrew reported that it is too early to change our current Covid protocol. Holy Week will be different, and the Maundy Friday service will center around Communion. Palm Sunday is being planned and considered in light of our restrictions.

Council Chair Buddy commented how much Lebanon appreciates Pastor Andrew and his family in this difficult time.

Lahoma Brasfield reminded us to hang onto our Covid Card – Amy Ray reminded us NOT to laminate them.

Newletter due Tuesday, Feb 22, 2021. Meeting closed at 6PM with Pastor Andrew’s prayer.

Respectfully submitted, Carole Seebode, Recording Secretary
Minutes from Church Council Meeting
February 20, 2022

Chairman Buddy Young called the meeting to order at 6:00 PM. A prayer by Buddy opened the meeting.

There were 12 members in attendance.

The minutes from the scheduled October 17, 2021, meeting were accepted as corrected regarding Debra Schooler as a Lay Servant and Valorie Cotton’s name was spelled correctly.

Finance – Mary Ella Blank reported in the absence of Chair Silvia Butler. Mary stated that the new computer will be delivered soon and Butch Winburn will install it ASAP. A report of the newly selected software, Breeze, was given and explained. All district bills have been paid.

Pastor – Pastor Gregg spoke about the upcoming appointments. Rev Fran Elrod will be the new District Superintendent. Pastor Greg will hold a discussion/update on the UMC on-going controversy immediately following a soup and sandwich lunch on February 28th, which will be in the Fellowship Hall after the 10:00 service. Pastor Greg will lead a prayer service every Wednesday at 11:00 in the sanctuary. His current classes end in March, leaving him only 2 more classes to be taken for his requirements. Homecoming will be on October 16, 2022 with Mark Williams returning for the day. Because of other constraints, Mark will be travelling alone without the family. Regarding the ongoing legal suits BSA vs the plaintiffs, the plan was rejected by 74% (needed 75%), which makes it on-going. General Conference is scheduled for August 29, 2022 – at this time- with discussion of delaying it to April 1, 2023 or Sept 6, 2023. Annual Conference will be via Zoom again this year...not in person.

NOW – Mary Young, chair, presented an update on NOW’s recent planning meeting on January 15, 2022. A complete report of the meeting is filled with these minutes. Missions: No more Back Pack program support by Lebanon UMC after May. Enough funds are on hand to pay our obligation through the end of the school year. No more funds are needed for this program due to some guideline changes made to the program. Red Bird: Pastor Amunson will visit Lebanon in July. A church lunch will follow his presentation during the morning service. Salkehatchie: New protocols are in place for this program, which make it impossible for Lebanon to participate under the current name, so LUMC will have its own projects locally. Caring Cooks: Ann Hamm will lead this program. Spring Fling: Wanda Naumann is chair for the event on May 14, 2022 from 9AM – 1 PM. Worship: Valorie Cotton will continue as chair. VBS: Lahoma Brasfield will spearhead and will ask for an assistant. Make A Difference: Don Sunshine will lead LUMC in a meeting on April 24 beginning at the Sunday School hour and continuing through the 10:00 service and, following a church lunch, will reconvene until about 2:00.

Worship Committee – Valorie Cotton – The lawn cross will be decorated this year. On Maundy Thursday, the church will be stripped of its vestments and the flame will be removed from the cross. Communion will be served at that service.

Safe Sanctuary – No report. Communications – No report.

UMM – Richard Naumann - chair, said there are crosses available for your yard use (donations accepted). Will be having Chili Cookoff, Spring Fling burgers and fish fry, a Spring BBQ. ALL men are encouraged to attend.

TRUSTEES - Scott Hogan, chair, asked for suggestions for repurposing the Parlor sent to his email. Workday for campus is Saturday April 2, with rain date of April 9.

UMW – Valerie Cotton for Debra Schooler – Pancake supper on March 2 @ 5:30 with Ash Wed service at 6:30. Circle speaker will be Deaconess Selena in March.

MEMBER AT LARGE – Jack Spivey had no report.

There was no Old, New, or pending business. Next meeting to be April 10 @ 6:00PM following Finance @ 5:00 PM.

Meeting was adjourned at 7:00 PM following a closing prayer by Pastor Greg.

Respectfully submitted, Carole Seebode, Recording Secretary
Minutes from Church Council Meeting

April 10, 2022

Chairman Buddy Young called the meeting to order at 6:05 PM. A prayer by Buddy opened the meeting.

There were 12 members in attendance.

The minutes from the scheduled February 20, 2022, meeting were accepted as corrected regarding misspelled names and incorrect info regarding Dr. Don Sunshine’s meeting on April 24, 2022 at Lebanon UMC.

FINANCE: in the absence of Chair Silvia Butler. The budgets from the finance meeting were handed to the attending Council members. Buddy asked if there were any questions. A brief discussion was held about the approved software Breeze, a Cloud based program to be used for a fee of $50 per month. Breeze will replace Greentree for our financials and Mogive for online giving. Since this came as a recommendation from Finance, Council just needed to approve the recommendation.

NOW: Mary Young, chair, presented an update on NOW’s planned activities, noting that the only new date is June 4, 2023 as the date for BBQ chicken coordinated thru Ann Hamm and the UMM from 11:00 – 2:00 pm. As previously announced, Salkehatchie will not be held because of new restrictions. Lebanon will repair and fix projects during the summer as they are known to us. Pastor Greg asked if Amy and Lebanon would take help from any other churches that might be looking for projects. Mary reminded us of the previously announced dates being planned by NOW committees.

TRUSTEES: Scott Hogan stated that repairs at the parsonage are an on-going thing because the parsonage is old. Our campus Work Day went very well. He has received 6 suggestions for the repurposing of the parlor. He will reveal the suggestions to us at another time.

Worship: Valorie Cotton said she will be busy the rest of the week in preparation for Maundy Thursday, decorating the lawn cross with flowers, and getting everything ready for re-appointing the sanctuary during the 10:00 Sunday Service. She briefly discussed the music option that Sue Tysinger has found since our pianist will no longer be available.

SPPRC: Carole Seebode announced that our pianist Gail Besser will be retiring effective April 17th. Sue Tysinger is looking into other ways of providing music for our services since we have not been able to find someone to play. Pastor Gregg is NOT leaving.

UMM: Richard Naumann - chair, affirmed that the Sunrise Service will be in the Meditation Garden at 7:00, followed by UMM sponsored breakfast. Also UMM will assist with the BBQ on June 4, and will help with preparing the cross for the flowers on Saturday, April 16th at 2:00 pm.

UMW: It was announced that Debra Schooler has resigned as leader of the UMW and the Circle of Friendship so that she and Ben can travel more.

MEMBER-AT-LARGE: Jack Spivey nor Carla Schmitt had a report.

PASTOR GREG: Silvia Butler has resigned as a Sunday School teacher. The MAD presentation by Dr Don Sunshine on April 24 will include a covered dish lunch. Greg has completed the 2 classes he was enrolled in and has only 2 remaining. The spring class will be done on computer, while the fall class will necessitate him being in Atlanta one weekend. General Conference has been postponed until 2024 from its tentative date of Aug 2022. He handed out a very informative flyer regarding the current strife in the UMC and about the Global MC. A lengthy discussion took place on the future of the UMC, during which those in attendance agreed to be an AD HOC committee as a Discernment Committee. The purpose being to evaluate information about the UMC future and evaluate it as it relates to/affects Lebanon’s position.

Next meeting to be June 12 @ 6:00PM following Finance @ 5:00 PM. Meeting was adjourned at 8:15 PM following a closing prayer by Pastor Greg.

Respectfully submitted, Carole Seebode, Recording Secretary
Church Council Minutes – November 13, 2022

Buddy Young called the meeting to order at 6:00 PM and opened with a prayer.
Minutes were presented and accepted as corrected. Motion by Scotty and seconded by Silvia Butler to accept. Motion carried.

Finance: Silvia Butler, Chair had nothing to report. Mary Blank had no report.

Trustees: Scott Hogan reminded us of several things to be aware of with regard to using the church: 1) Make sure the doors are completely closed when exiting the church as the wreath hangers are not allowing full closure; 2) Take out the trash after any function in the fellowship hall; 3) Dominion Energy will change all church fluorescent bulbs to LED bulbs on Nov 22 up to a $6000 cost for only a 10% fee. Trustees will meet next on January 2, 2023.

SPPRC -Carole Seebode, Chair – informed the Council that the committee had completed and submitted the Assessment form to the Columbia District Office requesting that Pastor Greg Davis be reappointed to Lebanon UMC.

SE Conference of UMC– Buddy Young: On Nov 4, 2022, Bishop Holstein was reappointed to Columbia. Three new bishops were appointed for the SE Conf as was shown on conference videos via Zoom meeting with Michael Cheatham. As of November 4, 2022, South Carolina was the only conference without an announced “Exit Plan” for leaving the UMC. Buddy gave a lengthy, enlightening, informed overview of the situation in the UMC regarding the current stance on LBGTQ clergy, same sex marriages and other views emitting from UMC. He also explained the various forms of the “new” UMC that could emerge from the next Annual meeting timetable and plans. There were many questions and comments by those in attendance, which were explained by Buddy based on his current information. Lebanon does not consider itself to be progressive or liberal according to what is being discussed.

Buddy Young closed the meeting at 7:52 PM following a prayer by Pastor Greg.

Respectfully submitted,
Carole Seebode
Recording Secretary
Buddy Young opened meeting with a prayer

**Approved minutes** from April 10, 2022 meeting. Noting the following: The UMW is now being called United Women In Faith (UWIF). Debra Schooler had resigned as Circle of Friendship chair but is not the State President for UWIF. Carla moved that we accept the mins and Valorie seconded. All Approved.

**Finance:** Mary Ella Blanks spoke for Silvia Butler: The Finance committee just met. There is an amplifier being ordered (~$950) that the Music Fund will be used and has $825 in it. The Trustees will cover the difference. It was voted and approved unanimously.

**Trustees:** Scott Hogan stated the survey about the Parlor usage was made and it was decided to leave as is. Brian McLane will be heading up an inventory of all Church related items and equipment. Most of the church members are not aware of what the trustees do for security on Sundays and other times. All doors should be checked prior to leaving the church property when anyone is using the church. Jack share with the group to not pick up homeless people due to security issues.

**Lay Member to Annual Conference:** Lonnie Caughman gave a handout (attached) concerning the issues at the Annual Conference that was held by Zoom Call on 6/5-6/22.

**NOW:** Mary Young shared the information from the NOW committee minutes held on 5/16/22. Next upcoming event is VBS on 6/19-23/22. Also mentioned Project HOPE through the Sheriffs dept. We have not received any directive about needs for this.

**Pastor Greg** is absent tonight and is at a called meeting at Chapin UMC.

**UMM:** Richard Naumann state that UMM is Fabulous Men and Ann Hamm! They did a wonderful job cooking 160 quarters of chicken for the BBQ. Although chicken ran out, there were more people that wanted plates and made donations without getting chicken. They helped with Spring Fling cooking hamburgers and hotdogs. They will be cooking for Thursday at VBS.

**UMW:** Mary Young stated that Lahoma Brasfield was doing a great job filling in as interim president of the Circle of Friendship. We are looking for a president.

**Worship:** Valorie Cotton said Sue and Roger are working hard for our digital music each Sunday. Sue Tysinger stated that they have advertised for a musician for a year, but no one has come forward. Valorie gave a big THANK YOU to Sue & Roger and Scott Hogan and Ashley Lewis. Scott and Ashley run the sound each Sunday. 2 people are needed to have programing on Facebook and digital music. Hoping that the Amplifier that is being ordered will enhance richness of the sound. Also noted that the Gideons who attended Sunday School this morning and spoke at the service have donated New Testament Bibles for our children at VBS. They are in the office.

Next Meeting: Sunday, August 21, 2022, at 6pm.

Buddy closed the meeting with prayer.

Respectfully submitted,
Mary Young for Carole Seebode
Church Council Minutes – 9/18/22

Buddy Young opened the meeting with a prayer at 6:00 PM with 15 members in attendance.

The minutes from the August 21, 2022 meeting were approved as presented.

Silvia Butler, Finance Chair, presented the budget for 2023 in the amount of $228,727.00, as approved by Finance Committee. As there were no questions on the budget, it was approved by unanimous vote.

Nominations for 2023 church leaders were presented by Pastor Greg: Lay Leader will be Amy Ray, Lay Leader to Annual Conference will be Glenn Niske. The remaining 2023 leaders were read and the list will be posted on the bulletin board in the hallway. The list was approved by unanimous vote.

The Policy of Misconduct of a Sexual Nature was presented and signed. A refresher class was done in April 2022.

Lebanon’s Annual Charge Conference will be on Monday, Sept. 26, 2022 at 6 PM in the sanctuary.

Informational meetings on the current status of United Methodism were held at Lebanon on Saturday, Sept 10 with a vote of 27 yeses, 1 no, 2 unmarked ballots and on Sunday, Sept 18 with a vote of 17 yeses, 1 undecided votes regarding the possibility of leaving the current United Methodist Church. Along with a lengthy discussion, a thought provoking letter from a current Methodist was presented regarding her thoughts on the challenges facing our situation within Methodism. The Columbia District Bishop will be decided on November 4th by the Cabinet. The meaning of “120 Days” and discernment was spelled out for our consideration and thought. January 16, 2023 is the 120th day for petitioning to leave the Methodist Church. Pastor Greg and Joanne Davis were asked to leave while those in attendance voted on whether to begin a period of discernment. Scott Hogan moved to start the 120 days of discernment and Mary Blank seconded the motion. Unanimously the vote passed to begin. A long and arduous discussion followed during which the procedure in context of the Book of Discipline paragraphs were discussed. The methodology of informing all members within the approved time frame was discussed. Notice to members of plans to leave the church must be made available to ALL members – via pulpit, publications, and individual mailings. Richard Naumann suggested that a discernment contingency fund might be needed, Jack Spivey told of his experience in a former church with similar circumstances, Both men gave us some things to consider.

The meeting closed at 7:58 PM with a prayer by Buddy Young. Oct is our next scheduled meeting.

Respectfully submitted,

Carole Seebode
Recording Secretary
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Respectfully submitted,

Carole Seebode
Recording Secretary
Minutes from Church Council Meeting

April 16, 2023

Chairman Buddy Young called the meeting to order at 6:06PM. A prayer by Buddy opened the meeting.

There were 14 members in attendance.

The minutes from the scheduled February 19, 2023, meeting were not available and will be presented later.

FINANCE: Chair Silvia Butler reported that the audit was completed with no exceptions noted. Lorraine will be responsible for making the deposit of Sunday's offering on Tuesdays with other volunteers as backup couriers. No apportionments have been made. Any sums due will be paid at the time of separation from the UMC. The $2600 cost of appraising the church property was paid from reserve funds. The $1000 retainer fee for the lawyer was paid by a congregant. There were no questions regarding the budget year-to-date information presented.

NOW: Mary Young, chair, presented an update on NOW’s planned activities, noting the dates: Serving Our Seniors on May 30 in the Fellowship Hall; Salkehatchie on June 10 – 18; Methodist Men hosting BBQ chicken fundraiser May 13 from 11:00 – 2:00; Confirmation – no date set yet.; Graduation Sunday will be May 21 at the 10:00 service.

TRUSTEES: Scott Hogan stated that repairs at the parsonage are an on-going concern and several things were fixed recently. Our campus Work Day went very well.

Worship: Valorie Cotton said lawn flags will be displayed for Memorial Day.

SPPRC: Carole Seebode announced that the last committee meeting was cancelled, but all has been moving along smoothly. Committee plans to meet at its next scheduled time.

UMM: Richard Naumann - chair, confirmed that the BBQ on May 13 11 – 2 PM.

MEMBER-AT-LARGE: Mitch Ray, Sue Tysinger, and Jeannie Caughman need to be added to email list to be kept informed.

Council Chair, Buddy Young gave an update on the preparation for our planned disaffiliation: Current mortgage holder cannot change name on mortgage because Lebanon will have a new TID number; Trip Thompson will do the Quick Books reconciliation; Conference Treasurer Beth Westberry is setting up an escrow account and the required Lebanon check in the amount to disaffiliate must clear by May 29; Our records must be in JPEG format, which Buddy will question because of its limited usability; NCLL provided sample by-laws for our perusal; A composite of Methodist options compared by

1) Denominational Giving requirements, 2) Bishop, 3) Trust Clause, 4) Clergy Deployment, 5) Denominational Size, which was extremely helpful and informative. Scott Hogan suggested that Buddy inquire of NCLL if we can use the current UMC by-laws as our new guide lines.

The next scheduled meeting to be June 11 @ 6:00PM following Finance @ 5:00 PM. However, there will be a Called Meeting on May 7th @ 1PM.

Meeting was adjourned following a closing prayer by Pastor Greg.

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