Dear Colleagues,

It’s that time of year again, where we are finalizing our fall calendars! With that being said, the Office of Student Involvement wanted to reach out to you and let you know that we are presenting “The First 54” again this year. We are in the midst of getting together a master calendar to share with the Wofford Community for September and October (and it is growing daily). Please send me any dates you have planned events (or considering) for the fall. My email address is oldhamnh@wofford.edu and extension 4042. Also, please send this out to anyone you may know who could help contribute to the calendar!

Before you submit the details of your First 54 event(s), please read all planning and implementation requirements below:

The Concept: 54 events in the first 54 days of school hosted by different departments and organizations. The cross-campus collaboration will engage students with the campus community and give them the chance to preview a variety of student organizations and departments.

Why 54?: It is a play off of the year Wofford was founded (1854) and covers the first several weeks of school when students are getting acclimated.

Planning and Implementation:
1) The Director of Student Activities will reach out to all student organizations and departments about selecting dates via email and group meetings.
2) The Director of Students Activities will manage the First 54 calendar in terms of event date selection.
3) For an event to be added to the First 54 calendar, the organization or department planning the program MUST add the event to the campus calendar. This is mandatory.
4) A confirmation that the event has been submitted to the campus calendar must be sent to the Director of Student Activities (oldhamnh@wofford.edu).
5) Once the First 54 calendar has been finalized, event calendars will be printed, laminated, and posted in all the residence hall rooms and around campus (i.e. on the back of room doors and on the refrigerators in the Village).
6) Organizations and departments will be in charge of all aspects of their events including but not limited to room reservations, staffing, set-up and clean up, adding the event to the campus calendar and any additional marketing.
7) Organizations have the option to continue their events after the First 54 ends (i.e. if an organization volunteers to host events every other Tuesday or the first Friday of the month).

Possible events:
- Ted Talk Tuesdays
- Open mic nights/SCATE nights
- Game nights
- Service projects
- RA programs
- Fitness Classes/Village play days
· Sporting Events
· Classes – i.e. cooking class, wine and design
· Intramurals – campus wide dodgeball, capture the flag between residence halls
· Movies on the big screen or at the tennis courts
· Tournaments – spades, ping pong, corn hole, Wii
· Philanthropy events
· Cookouts
· RUF/Campus Outreach/FCA
· Oktoberfest
· Theatre Productions
· Outdoors club activities
· Twin Towers Halloween Carnival
· Ducks Unlimited Banquet
· Transitions 90s Party
· Etc.

Let me know if you have any questions. I look forward to hearing from you and your organizations through this collaborative effort.

Natalee Oldham
Director of Student Activities
WOFFORD
429 North Church Street | Spartanburg, SC 29303
oldhamnh@wofford.edu
Campus Community:

Please be advised: power is down to most buildings on the North side of campus as a result of construction at the Jerry Richardson Indoor Stadium. Duke Power is on site and is addressing the situation. Although we don’t have an exact time the power will be restored, we anticipate it will be within the next 4 to 6 hours.

The power outage impacts phone calls to the Office of Campus Safety. During this outage, please call 864-809-3547 in case of emergency.

We will let you know once services are restored.

Thank you for your understanding.

Jason Burr
Associate Vice President of Facilities and Capital Projects
Campus Community:

Power has been restored to most buildings, and telephone service is now active for Campus Safety’s 864-597-4911 emergency number.

The few areas that remain without power should be back online soon.

Thank you for your patience.

Jason Burr
Associate Vice President of Facilities and Capital Projects
To: All Wofford Staff and Faculty  
From: Wofford Human Resources

1. **Message to participants in the Wofford College Group Life, Voluntary Life and/or Long Term Disability Insurance Plans and Employee Assistance Program**
   Effective July 1, 2017, the College converted the life and long term disability insurance carriers from UNUM to SunLife. The conversion does not affect or change these benefits. The Employee Assistance Program was converted from UNUM to Guidance Resources (flyers attached).

2. **Message to participants in the Wofford College Group Health Plan**
   Effective July 1, 2107, the College added a new service to the health plan. The service provides 24/7/365 access to U.S. board-certified doctors and pediatricians by phone or online video and is provided by Teladoc. You will be receiving a packet of information and ID cards directly from Teladoc to your home address. **It is legitimate. Please do not mistake it for junk mail.**

3. **Message to staff supervisors**
   It is time to conduct performance reviews for your staff. The review period is July 1, 2016 – June 30, 2017. Evaluations must be submitted to the Human Resource office no later than August 15.
   You may use either the long or short form on the HR webpage again this year. The Staff Advisory Council Ad Hoc committee developed a new review form that will be introduced for the 2017-2018 review cycle.

   Please direct questions to:

   Carole B. Lister  
   Human Resource Director  
   Title IX Deputy Coordinator  
   Listercb@wofford.edu  
   864-597-4230 (Office)  
   864-597-4289 (Fax)  

   **Wofford College does not discriminate on the basis of race, color, creed, religion, sex, age, national origin, disability, veteran status, sexual orientation or any legally protected status.**

The information in this communication may contain information of a privileged and/or confidential nature, which may be subject to Federal and/or State privacy regulations. If you are not the intended recipient or agent of the intended recipient, DO NOT copy or use the information within this communication, or allow it to be read, copied or utilized in any manner, by any other person(s). If you have received this communication IN ERROR, please notify me by response email or telephone at 864-597-4230. PERMANENTLY DELETE the original email, attachments and any copies. Further use of this communication is prohibited.
An Overview of Your GuidanceResources® Program
EAP Business ClassSM for Employees

Personal issues, planning for life events or simply managing daily life can affect your work, health and family. GuidanceResources provides support, resources and information for personal and work-life issues.

GuidanceResources is company-sponsored, confidential and provided at no charge to you and your dependents. This flyer explains how GuidanceResources can help you and your family deal with everyday challenges.

Confidential Counseling
Someone to talk to.
This no-cost counseling service helps you address stress, relationship and other personal issues you and your family may face. It is staffed by GuidanceConsultants—a highly trained master’s and doctoral level clinicians who will listen to your concerns and quickly refer you to in-person counseling and other local resources for:
- Stress, anxiety and depression
- Relationship/marital conflicts
- Problems with children
- Job pressures
- Grief and loss
- Substance abuse

Financial Information and Resources
Discover your best options.
Speak by phone with our Certified Public Accountants and Certified Financial Planners on a wide range of financial issues, including:
- Getting out of debt
- Retirement planning
- Credit card or loan problems
- Estate planning
- Tax questions
- Saving for college

If you should require additional guidance, we can refer you to a financial professional for an initial one-hour in-person consultation at no cost to you.

Legal Support and Resources
Expert info when you need it.
Talk to our attorneys by phone. If you require representation, we’ll refer you to a qualified attorney in your area for a free 30-minute consultation with a 25% reduction in customary legal fees thereafter. Call about:
- Divorce and family law
- Real estate transactions
- Debt and bankruptcy
- Civil and criminal actions
- Landlord/tenant issues
- Contracts

Work-Life Solutions
Delegate your “to-do” list.
Our Work-Life specialists will do the research for you, providing qualified referrals and customized resources for:
- Child and elder care
- College planning
- Moving and relocation
- Pet care
- Making major purchases
- Home repair

GuidanceResources® Online
Knowledge at your fingertips.
GuidanceResources Online is your one stop for expert information on the issues that matter most to you...relationships, work, school, children, wellness, legal, financial, free time and more.
- Timely articles, HelpSheets®, tutorials, streaming videos and self-assessments
- “Ask the Expert” personal responses to your questions
- Child care, elder care, attorney and financial planner searches

Free Online Will Preparation
Get peace of mind.
Preparing for the future through a will or estate plan is important, but too often employees and their family members postpone or avoid these seemingly daunting tasks. EstateGuidance can take the stress, attorney and cost out of that process. To access your free, customized online will, go to guidanceresources.com and click on EstateGuidance. Simply complete an easy-to-understand will questionnaire then print and review your will, which is created in real time using our advanced technology. EstateGuidance can also print and mail a hard copy of your will for $14.99, or you can purchase a Living Will for $19.99. It’s fast, convenient and gives your family the peace of mind it deserves.

Help for New Parents
Balance work and family life.
ParentGuidance supports you through the process of becoming a biological or adoptive parent, and helps you balance the demands of work and parenthood. ParentGuidance specialists provide information and assistance with the top issues that new and expectant parents confront:
- Preparing for the baby
- Emotional concerns
- Finding child care
- Wills and estate planning
- Financial issues
- Planning for back-to-work
To: The Members of the Wofford Community

Ron Norman ‘13, who served for nine months as our Interim Director of Diversity, will be leaving Wofford to pursue a career in New York. Student Affairs will host a drop-in tomorrow, Tuesday, July 18, from 4 to 5 p.m. at the Carlisle-Wallace House. Please stop by to wish Ron well with his future endeavors. If you will not be on campus then, please send him an email.

Roberta Hurley Bigger
Vice President of Student Affairs
Dean of Students
WOFFORD COLLEGE
429 North Church Street
Spartanburg, South Carolina 29303-3663
Wofford College Faculty and Staff:

If you or anyone in your department or office would like to learn about AVI’s new online catering ordering system, please join us for a web-based training session from 9 to 9:45 a.m. Thursday, July 20, by registering here: https://attendee.gototraining.com/r/3087387253281426433. You will receive an email confirmation following your registration.

The training will take you through the steps to place orders, check order status and receive invoices. It can be done from any internet-ready computer.

Also, stay tuned – we will share details of our new dining card system soon.

We are excited to be your new dining partner and look forward to providing delicious dining and catering options to the Wofford community. Please let me know if you have any questions or feedback. You may reach me by calling 864-597-4252 or e-mailing wmiller@avifoodsystems.com.

With thanks,
Walter Miller CCC, FMP
District Manger
AVI Fresh

Transmitted by:
Laura H. Corbin
Director of News Services
Wofford College
CPO J
429 N. Church St.
Spartanburg, SC 29303
Office: 864-597-4180
Cell: 864-809-8963
laura.corbin@wofford.edu
Wofford Campus Community:

The Acorn Café will be closed this week while repairs are made to the coffee brewing equipment.

We apologize for the inconvenience and look forward to serving you again in the Acorn Café soon.

Walter Miller
District Manager
AVI Fresh

Transmitted by:
Laura H. Corbin
Director of News Services
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WOFFORD CAMPUS COMMUNITY:

Wofford is excited to again host the Carolina Panthers for summer training camp! This marks the 23rd year Wofford has been the site for training.

As you know, training camp brings a lot of attention to Wofford, and it brings a lot of people to the practices. We love having visitors on our campus and appreciate you welcoming the Panthers and their fans to Wofford.

The Panthers open practice with the Training Camp Kickoff Party beginning at 4:30 p.m. Wednesday, July 26, at Gibbs Stadium; gates open at 4 p.m. The party is free and open to the public. Practice is from 6:30 to 8:30 p.m. Entertainment includes the TopCats cheerleaders and Junior TopCats, mascot Sir Purr, PurrCussion drumline and much more. Come out for this free, family-friendly event.

The TopCats will host a Junior TopCats camp on campus Monday, July 24, through Wednesday, July 26, and the young cheerleaders will perform at the opening party.

Practices will run through Sunday, Aug. 13. All practices, except for the opening day, will be held on the Wofford practice fields. The spectator entrance is located on Twitty Street. Practices are free and open to the public; parking also is free.

Practice dates and times (subject to change without notice):

- Wednesday, July 26 – 6:30-8:30 p.m. (Gibbs Stadium)
- Thursday, July 27 – 3:10-5:10 p.m.
- Friday, July 28 – 9:25-11:30 a.m.
- Saturday, July 29 – 9:15-11:30 a.m.
- Sunday, July 30 – 9:25-11:30 a.m.
- Tuesday, Aug. 1 – 9:25-11:30 a.m.
- Wednesday, Aug. 2 – 9:25-11:30 a.m.
- Thursday, Aug. 3 – 9:25-11:30 a.m.
- Sunday, Aug. 6 – 3:10-5:10 p.m.
- Monday, Aug. 7 – 9:25-11:30 a.m.
- Tuesday, Aug. 8 – 9:25-11:30 a.m.
- Friday, Aug. 11 – 3:10-5:10 p.m.
- Saturday, Aug. 12 – 9:25-11:30 a.m.
- Sunday, Aug. 13 – 9:25-11:30 a.m.

Please make note of these details impacting campus:

- The Richardson Building Fitness Center will be CLOSED to the campus community throughout camp, beginning at 5 p.m. Friday, July 21.
The Olin/Shipp parking lot will be CLOSED beginning Monday, July 24, and will remain closed throughout camp.

The Verandah parking lot will be closed after 5 p.m. Monday, July 24, for preparations for the party and will reopen the afternoon of Wednesday, July 26. ALL VEHICLES MUST BE REMOVED from this lot by 5 p.m. Monday.

During practice sessions, Evins and Cumming streets will be CLOSED to all traffic except for shuttle buses bringing fans to practice. (See the practice schedule at the link above.) These streets will be closed for two hours before the start of practice and for two hours following the end of practice.

FACULTY AND STAFF working in locations where parking is accessible only via Evins or Cumming streets will be provided “authorized vehicle” cards to be able to access those parking lots. Those cards have been sent to designated people in your building, in most cases the administrative assistant for the building or largest department. If you do not receive a card by the end of this week, please contact Laura Corbin at corbinlh@wofford.edu or x4180. (Note that these cards are only for access through the security points; they do not guarantee a parking space.)

A few volunteer slots remain available for training camp; if you are interested, please contact Laura Corbin.

Make plans to come out for the Training Camp Kickoff Party next Wednesday and attend a Panthers practice or two (or all of them!) as they prepare for another great NFL season – and we hope another Super Bowl season!

Go, Panthers, and Go, Terriers!

Laura H. Corbin  
Director of News Services  
Wofford College  
CPO J  
429 N. Church St.  
Spartanburg, SC 29303  
Office: 864-597-4180  
Cell: 864-809-8963  
laura.corbin@wofford.edu
To: Wofford Campus Community
From: Randy Hall, Director of Campus Safety
Re: Car break-ins/thefts from vehicles

Early this morning (Tuesday, July 25, 2017), around 3 a.m., four young men entered the Village parking lot on foot, checking vehicle doors and entering several they found unlocked. They went through glove boxes and consoles and took several items. All of the suspects ran from officers and were not apprehended.

Officers have attempted to contact the owners of the vehicles, but have been unsuccessful. Campus Safety requests that students, faculty and staff who have vehicles parked in that area check their vehicles for any signs of a break-in or the theft of any items. If you find that your vehicle was broken into and/or items were taken, please make a report with Campus Safety.

Also, Campus Safety requests that anyone who may have seen anything related to these crimes make a report to the Campus Safety office. Several students were seen on camera footage walking near the subjects and may be able to provide valuable information to officers.

Campus Safety reminds students and employees to always lock their vehicles and remove anything of value. As always, please report any suspicious activity or persons as soon as you observe them. Never approach anyone acting suspiciously.

Report crimes or suspicious activity/persons to Campus Safety at 864-597-4911. If you have questions or information to provide about these or other incidents, please call Campus Safety at 864-597-4350.

Transmitted by:
Laura H. Corbin
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laura.corbin@wofford.edu
To: Wofford Campus Community
Re: Panthers Training Camp Parking/Traffic

As we welcome the Carolina Panthers back to Wofford’s campus for summer training camp and we prepare for the opening party tomorrow – Wednesday, July 26 – we need to close the parking lot directly across Cumming Street from the Jerry Richardson Indoor Stadium (Lot A on the attached map) on Wednesday, beginning at noon. This will allow for needed special parking for the kickoff party for visiting dignitaries and volunteers.

Please remove all vehicles from that lot by noon Wednesday. The lot will reopen on Thursday, but please note that Evins and Cumming streets will be closed to traffic during Panthers practice times – two hours before and two hours following published practice times (subject to change without notice).

Here is the practice schedule:

Wednesday, July 26 – 6:30-8:30 p.m. (party gates open at 4 p.m., streets closed at 2 p.m.)
Thursday, July 27 – 3:10-5:10 p.m.
Friday, July 28 – 9:25-11:30 a.m.
Saturday, July 29 – 9:25-11:30 a.m.
Sunday, July 30 – 9:25-11:30 a.m.
Tuesday, Aug. 1 – 9:25-11:30 a.m.
Wednesday, Aug. 2 – 9:25-11:30 a.m.
Thursday, Aug. 3 – 9:25-11:30 a.m.
Sunday, Aug. 6 – 3:10-5:10 p.m.
Monday, Aug. 7 – 9:25-11:30 a.m.
Tuesday, Aug. 8 – 9:25-11:30 a.m.
Friday, Aug. 11 – 3:10-5:10 p.m.
Saturday, Aug. 12 – 9:25-11:30 a.m.
Sunday, Aug. 13 – 9:25-11:30 a.m.

Join us for the Kickoff Party beginning at 4:30 p.m. Wednesday at Gibbs Stadium; gates open at 4 p.m. There will be lots of family-friendly entertainment and activities, including performances by the TopCat cheerleaders, Junior TopCats, Sir Purr and PurrCussion. It’s all free!!

(Faculty and staff who must access parking lots via Evins or Cumming for their work have been provided appropriate authorized vehicle passes; please only park in your regular parking lots and not training camp parking lots. If you have not received your pass, please contact Laura Corbin at x4180 or laura.corbin@wofford.edu. Thanks)

Laura H. Corbin
Director of News Services
Wofford College
LOT A, B, C, D – Enter from Pearl Street
LOT E (Grass Lot) – GPS Address: 578 N Church Street, Spartanburg, SC
LOT F* (Spartanburg County Administration Building) – GPS Address: 366 N Church Street, Spartanburg, SC
LOT G (Memorial Auditorium Lot) – GPS Address: 384 N Church Street, Spartanburg, SC
LOT H - Handicap parking (Rosalind Sallenger Richardson Center for the Arts Lot) – GPS Address: 130 Memorial Drive, Spartanburg, SC 29303

Handicap Parking & Dedicated
Wheelchair Accessible Shuttle – LOT H
Lots C, D, E – Use Evins Street Shuttle Stop
Lots F, G, H – Use Memorial Auditorium Shuttle Stop
To the Campus Community:

Acorn Café will reopen on Monday, July 31.

Thanks for your patience.

Walter Miller
AVI Fresh

Laura H. Corbin
Director of News Services
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Wofford College Campus Community:

Campus Safety received the report today (Friday, July 28) of the theft of a leased golf cart following Wednesday night’s event in Gibbs Stadium. Staff parked the white, six-passenger cart with a GCS sticker front on the front row of the Cumming Street Parking Lot at 2:04 p.m. on Wednesday, July 26. Cameras show two adult white males take the cart at 10:07 p.m. and drive it out of the lot and down Cumming Street toward Pine Street.

Employees driving carts, especially those with common golf cart keys, should secure them behind locked gates or away from public roads and toward the exterior of campus.

Report any information about this or any crime to Campus Safety at 864-597-4911.

Laura H. Corbin
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Employees driving carts, especially those with common golf cart keys, should secure them behind locked gates or away from public roads and toward the exterior of campus.

Report any information about this or any crime to Campus Safety at 864-597-4911.
Campus Community:

Campus Drive is CLOSED due to a downed tree near DuPre Administration Building. Crews are working to clear the area. Please be aware of other downed limbs on campus. We will notify campus when Campus Drive is reopened.

Laura H. Corbin
Director of News Services
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