Daily Announcements

Tuesday, December 1, 2020

Have you checked-in through the COVID-19 Symptom Tracker? This is a daily requirement before reporting to campus or leaving residence halls.

Announcements

- Join the Womxn’s History Month Planning Committee
- Business Office Staffing
- Library hours and services
- Help Center Hours
- The Writing Center is OPEN this week (for remote work)

Announcements

Join the Womxn’s History Month Planning Committee
Details: Are you a student interested in helping plan Women’s History Month celebrations? Want experience in programming? Fill out this form or visit @wocodiversity’s bio on Instagram for the link! https://forms.gle/GnbshsCXdz48hWdt9
Contact: Nadia Glover (Phone/Ext 4065)

Business Office Staffing
Details: I’m pleased to report that Ms. Kathy Kelley will be taking on the role of Office Manager and Executive Assistant to the CFO, following Sheena Anderson’s retirement. Kathy will formally begin these duties early in the new year. In the meantime, we have begun a search for a new Student Accounts Administrator to fill Kathy’s current role. More information on the role and how to apply are available on the Wofford College Human Resources webpage.
Link: Wofford Career Opportunities
**Library hours and services**

**Details:** You have all of your remote library services available to you through the end of the semester. You can email or facetime to get research help. You can also hop on ask-a-librarian to chat with us live 10 a.m. until 7 p.m. Monday-Thursday through finals. These services and more are on the library website.

Anyone still in the area can pick up PASCAL Delivers and ILL items in the lobby from 10 a.m. to 2 p.m. You are welcome to return PASCAL books to any college library in the PASCAL network.

**Contact:** Missy Clapp (Phone/Ext x4303)

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**Help Center Hours**

**Details:** Effective Nov. 30, the IT Help Center is open and staffed Monday through Thursday for appointments only from 9 a.m. until 2 p.m. Additionally, IT Help Center staff are working remotely every day from 8 a.m. until 5 p.m. To eliminate walk-ins and to adhere to the social distancing guidelines, please schedule an appointment during staffed hours. For the safety of all involved, the college has installed glass partitions in the Help Center. If you need in-person assistance, please email the IT Help Center at help@wofford.edu or call 864-597-4357

**Contact:** Kashalett Foster (Phone/Ext 4279)

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**The Writing Center is OPEN this week (for remote work)**

**Details:** If you are in need of assistance, please contact one of the following Writing Center tutors by email:

- Fadzai (mushayamundafm@email.wofford.edu)
- Nathaniel (mcmasternt@email.wofford.edu)
- Maggie (payneme@email.wofford.edu)
- Hugo (stackhf@email.wofford.edu)
- Taylor (thorntontr@email.wofford.edu)
- Kendall (owenskj@email.wofford.edu)
- Hanes (grafech@email.wofford.edu)
- Ashlyn (alexanderae@email.wofford.edu)

**Contact:** Julie Sexeny (Phone/Ext 4565)

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For information about Culinary Services, go to: [https://www.aviserves.com/wofford/](https://www.aviserves.com/wofford/).

Register with the Wofford Emergency Alert System for text and e-mail notifications at: [http://www.wofford.edu/newsroom/emergencyManagement/emergencyAlerts/](http://www.wofford.edu/newsroom/emergencyManagement/emergencyAlerts/).

To submit an item for the Daily Announcements, go to: [http://www.wofford.edu/dailyAnnouncements/](http://www.wofford.edu/dailyAnnouncements/).

For up-to-date information on campus events, visit the [Wofford Campus Calendar](#).
TO: Wofford Staff and Faculty
FROM: Chee Lee, Director of Human Resources
DATE: Dec. 1, 2020
RE: December work schedules

Good afternoon. I trust that everyone enjoyed a safe and healthy Thanksgiving holiday.

I wanted to remind you that the college continues to extend flexibility to employees through December. As coronavirus case counts have risen in our region, please work remotely when possible and talk with your direct supervisor regarding options. Departments are still responsible for maintaining the essential functions of the college.

In the fall, thanks to the efforts of our community, faculty and staff COVID-19 positives remained extremely low. When we return to full office staffing on Monday, Jan. 4 at 8:30 a.m., we expect that to remain the case. In addition, the college is requiring pre-arrival testing for all students and employees. This testing must be dated on or after Jan. 4, 2021. Beginning on Monday, Jan. 4 and continuing through Wednesday, Jan. 6, there will be a DHEC testing site on campus to conduct the testing (free of charge to students and employees). Faculty and staff who are not displaying symptoms may report to work while awaiting test results. Please look for details in the coming weeks on the on-campus testing site and random surveillance testing plans for the spring semester.

As always, we will continue to monitor the situation while following Centers for Disease Control and Prevention and South Carolina Department of Health and Environmental Control protocols and our community commitments outlined at Wofford.edu/woffordtogether.

Thank you!
Daily Announcements

Wednesday, December 2, 2020

Have you checked-in through the COVID-19 Symptom Tracker?
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Upcoming Events

- Psychology Virtual Senior Thesis Presentations

Announcements

- Lifelong Learning's Winter Term
- DEADLINE EXTENDED: Interim 2021 Travel/Study Project Application Deadline 12/4

Upcoming Events

Psychology Virtual Senior Thesis Presentations
Date/Time: 2020-12-04 02:00 PM
Location: Zoom Meeting
Cost: Free
Details: The Psychology Department invites you to attend their senior thesis presentations. Each group will give a 10-12 minute presentation followed by 2 minutes for questions. Presentations will be given by Dr. Pittman's, Dr. Nowatka's, and Dr. McQuiston's students.
Link: Psychology Research Presentations
Contact: Dr. McQuiston (Phone/Ext 4647)
Announcements

Lifelong Learning's Winter Term
Details: Lifelong Learning's Winter term registration is now open. Classes are being offered online and in-person for any adult interested in learning just for the fun of it! Please share our website details with friends, family, or neighbors you know who can be warmed up this Winter with great classes and clubs! Word of mouth is our best advertiser. Check out all we have to offer:

https://www.campusce.net/wofford

Link: Check out all we have to offer.
Contact: Lucy Woodhouse (Phone/Ext 5304)

DEADLINE EXTENDED: Interim 2021 Travel/Study Project Application Deadline 12/4
Details: Interested in participating in a travel/study project during interim 2021? Three programs are still accepting applications until Friday, Dec. 4 - JAN 384, JAN 405, and JAN 416. Learn more about available programs and start your application here:

https://www.wofford.edu/academics/interim/travel/study-projects-availability

Link: Interim Travel/Study Project Availability
Contact: International Programs (Phone/Ext 4430)

For information about Culinary Services, go to: https://www.aviserves.com/wofford/

Register with the Wofford Emergency Alert System for text and e-mail notifications at:

http://www.wofford.edu/newsroom/emergencyManagement/emergencyAlerts/

To submit an item for the Daily Announcements, go to:

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For up-to-date information on campus events, visit the Wofford Campus Calendar.
Daily Announcements

Thursday, December 3, 2020

Have you checked-in through the COVID-19 Symptom Tracker? This is a daily requirement before reporting to campus or leaving residence halls.

Announcements

- Help Center Hours
- Post Office Hours during Christmas Holidays
- DEADLINE EXTENDED: Interim 2021 Travel/Study Project Application Deadline 12/4

Announcements

Help Center Hours
Details: Effective Nov. 30, the IT Help Center is open and staffed Monday through Thursday for appointments only from 9 a.m. until 2 p.m. Additionally, IT Help Center staff are working remotely every day from 8 a.m. until 5 p.m. To eliminate walk-ins and to adhere to the social distancing guidelines, please schedule an appointment during staffed hours. For the safety of all involved, the college has installed glass partitions in the Help Center. If you need in-person assistance, please email the IT Help Center at help@wofford.edu or call 864-597-4357
Contact: Kashalett Foster (Phone/Ext 4279)

Post Office Hours during Christmas Holidays
Details: The campus post office will be open as follows during the Christmas holidays.

Dec. 21 - 8 a.m. - 4 p.m.;
Dec. 22 - 8 a.m. - Noon;
Dec. 23, 24, 25 - CLOSED;
Dec. 28, 29, 30 and 31 - 9 a.m. - 1 p.m.

The post office will not be delivering to departments and no mail or packages will be picked up during these days. If you have mail that needs to go out you will need to bring it to the post office.

Contact: Delia Patel (Phone/Ext 4249)

DEADLINE EXTENDED: Interim 2021 Travel/Study Project Application Deadline 12/4
Details: Interested in participating in a travel/study project during interim 2021? Three programs are still accepting applications until Friday, December 4 - JAN 384, JAN 405, and JAN 416. Learn more about available programs and start your application here: https://www.wofford.edu/academics/interim/travel/study-projects-availability.

Link: Interim Travel/Study Project Availability
Contact: International Programs (Phone/Ext 4430)

For information about Culinary Services, go to: https://www.aviserves.com/wofford/.
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Daily Announcements

Friday, December 4, 2020

Have you checked-in through the COVID-19 Symptom Tracker? This is a daily requirement before reporting to campus or leaving residence halls.

Today's Events

- Psychology Virtual Senior Thesis Presentations

Announcements

- Frederick Douglass Global Fellowship for Summer Study Abroad
- Daily Announcement Schedule
- Post Office Hours during Christmas Holidays
- Lifelong Learning’s Winter Term
- DEADLINE EXTENDED: Interim 2021 Travel/Study Project Application Deadline 12/4
- Name our New Food Truck

Today's Events

Psychology Virtual Senior Thesis Presentations
Date/Time: 2020-12-04 02:00 PM
Location: Zoom Meeting
Cost: Free
Details: The Psychology Department invites you to attend their senior thesis presentations. Each group will give a 10-12 minute presentation followed by 2 minutes for questions. Presentations will be given by Dr. Pittman's, Dr. Nowatka's, and Dr. McQuiston's students.
Announcements

Frederick Douglass Global Fellowship for Summer Study Abroad
Details: The Frederick Douglass Global Fellowship honors the legacy of the abolitionist and statesman with a fully funded summer study abroad program developed for students of color with special emphasis on leadership, social justice, agitation for positive change, and cross-cultural understanding. Students interested in applying can learn more at ciee.org/FDGF. Schedule an appointment with our office today using the link below to begin the application process.
Link: Schedule an Appointment
Contact: International Programs (Phone/Ext 4430)

Daily Announcement Schedule
Details: Daily Announcements will continue to be sent out each weekday through Dec. 11. After Dec. 11, Daily Announcements will be sent on Monday, Dec. 14, Thursday, Dec. 17, and Monday, Dec. 21. Daily Announcements will begin again each week day on Monday, Jan. 4, 2021.
Contact: Janella Lane (Phone/Ext 4184)

Post Office Hours during Christmas Holidays
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Contact: Delia Patel (Phone/Ext 4240)

Lifelong Learning’s Winter Term
Details: Lifelong Learning’s Winter term registration is now open. Classes are being offered online and in-person for any adult interested in learning just for the fun of it! Please share our website details with friends, family, or neighbors you know who can be warmed up this Winter with great classes and clubs! Word of mouth is our best advertiser. Check out all we have to offer:
Link: Check out all we have to offer.
Contact: Lucy Woodhouse (Phone/Ext 5304)

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Link: Interim Travel/Study Project Availability
Contact: International Programs (Phone/Ext 4430)

Name our New Food Truck
Details: The college and AVI culinary services have purchased a food truck, and we’d like students to help us come up with a name. Submit suggestions to brasingtonjm@wofford.edu. The student with the winning name will receive a $50 gift card to the Wofford College Bookstore and $50 in Terrier Bucks. We’ll also feature the winning student in a Conquer and Prevail e-newsletter and on social media. Suggestions accepted through Dec. 11, so keep your mind nimble for exams by brainstorming food truck ideas.
Contact: Jo Ann Brasington

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To submit an item for the Daily Announcements, go to: http://www.wofford.edu/dailyAnnouncements/.
Register for a Wofford Virtual Summer School program at http://www.wofford.edu/summerSchool.
For information about the Wofford College Bookstore, go to: http://www.wofford.edu/bookstore.
For information about Culinary Services, go to: https://www.aviserves.com/wofford/.
For up-to-date information on campus events, visit the Wofford Campus Calendar.
Memorandum
To: Faculty and Staff
From: Chee Lee, Director of Human Resources
Re: Returning to campus in January
Date: Dec. 4, 2020

Wofford College is committed to providing a safe environment and will require all students, faculty and staff returning to campus in the spring to upload a COVID-19 test result dated on or after Jan. 4 to the Wellness Center’s Patient Portal no later than noon Saturday, Jan. 9.

The spring semester will begin remotely on Jan. 4. Faculty and staff can report to campus the week of Jan. 4; provided they do not have COVID-19 symptoms. Employees will have the opportunity to obtain a COVID-19 test on the Wofford campus or they may obtain testing at another site more convenient for them.

On-campus testing site
The South Carolina Department of Health and Environmental Control (DHEC) will administer a testing site on the Wofford College campus from Monday-Wednesday, January 4-6, from 9 a.m.-2 p.m. (exact location forthcoming). Onsite testing is free, and all employees may have their COVID-19 testing completed onsite. Supervisors need to be flexible to allow employees to be tested during work hours with pay.

Other testing sites
On-campus testing is made available as a free and convenient option for all employees; however, employees are not limited to on-campus testing and may get COVID-19 tested at any available testing site. For other testing sites, visit the HHS coronavirus hub to locate testing sites or simply search online for “COVID tests in my area.” Keep in mind that other testing sites may require a scheduled appointment, and you may need to book that appointment early enough to guarantee a spot between Jan. 4 and no later than Jan. 9. Test results will need to be uploaded to the Wellness Center’s Patient Portal no later than noon, Saturday, Jan. 9. If you have difficulty finding testing locations near you, contact the Wellness Center for assistance, no later than Dec. 21.

FAQs
FAQs

WHAT IF I AM NOT RETURNING TO CAMPUS? Faculty and staff working remotely with no plans of physically returning to campus will not be required to submit a negative COVID-19 test. However, if your plans change and you return to campus, a negative COVID-19 test must be submitted via the Wellness Center Patient Portal before your physical return to campus.

WHAT COVID-19 TESTS ARE THERE, AND WHAT IS THE TURN-AROUND TIME FOR ME TO OBTAIN MY TEST RESULTS? There are different COVID-19 tests with results provided in as little as 15 minutes up to three days. Any delays could further extend the time for obtaining results. Contingent upon the type of COVID-19 test you get, take extra measures to have your test done between Jan. 4 to Jan. 6 to ensure you will receive the result timely to be uploaded to Wellness Center Patient Portal by noon, Saturday, Jan. 9.

WHAT IF I ALREADY TESTED POSITIVE? If you have tested positive between Oct. 13 and Dec. 28 you may provide that test result with the date to the Wellness Center staff. The Wellness Center staff will follow up individually with specific guidance.

WHAT IF I TEST POSITIVE BEFORE I RETURN? If your COVID-19 test is positive, you MAY NOT return to campus until your isolation period has ended. Once you upload your test result, a Wellness Center staff member will reach out with specific guidance.

WHO CAN I CONTACT IF I HAVE QUESTIONS? Questions regarding testing, symptoms or return to campus plans can be sent to covid@wofford.edu.

#WOFFORDTOGETHER
Wofford’s plans to be in person can only be as strong as our individual and collective commitment to each other. We are grateful for your continued patience, understanding and cooperation in ensuring that our campus community remains safe and healthy as we begin the new semester. We are in this together and eagerly look forward to your return soon!
I trust that you have all seen this message. I just wanted to reassure you that we will provide flexible schedules for the COVID testing, so you can go during work hours and be paid for that time.

Have a great weekend,
Lisa

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From: WoffordNews
Sent: Friday, December 4, 2020 3:04 PM
To: Wofford Staff and Faculty <WoffordStaff@Wofford.Edu>
Subject: Returning to campus in January

Memorandum

To: Faculty and Staff

From: Chee Lee, Director of Human Resources

Re: Returning to campus in January

Date: Dec. 4, 2020

Wofford College is committed to providing a safe environment and will require all students, faculty and staff returning to campus in the spring to upload a COVID-19 test result dated on or after Jan. 4 to the Wellness Center’s Patient Portal no later than noon Saturday, Jan. 9.

The spring semester will begin remotely on Jan. 4. Faculty and staff can report to campus the week of Jan. 4; provided they do not have COVID-19 symptoms. Employees will have the opportunity to obtain a COVID-19 test on the Wofford campus or they may obtain testing at another site more convenient for them.

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Daily Announcements

Monday, December 7, 2020

Have you checked-in through the COVID-19 Symptom Tracker? This is a daily requirement before reporting to campus or leaving residence halls.

Announcements

- Daily Announcement Schedule
- Post Office Hours during Christmas Holidays
- Name our New Food Truck
- Upcoming Accounts Payable Holiday Schedule
- Rental Book Check-In Instructions

Announcements

Daily Announcement Schedule
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Contact: Janella Lane (Phone/Ext 4184)

Post Office Hours during Christmas Holidays
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Contact: Delia Patel (Phone/Ext 4240)
Name our New Food Truck

Details: The college and AVI culinary services have purchased a food truck, and we'd like students to help us come up with a name. Submit suggestions to brasingtonjm@wofford.edu. The student with the winning name will receive a $50 gift card to the Wofford College Bookstore and $50 in Terrier Bucks. We'll also feature the winning student in a Conquer and Prevail e-newsletter and on social media. Suggestions accepted through Dec. 11, so keep your mind nimble for exams by brainstorming food truck ideas.

Contact: Jo Ann Brasington

Upcoming Accounts Payable Holiday Schedule

Details: Wofford Community: Please note that all invoices or reimbursements that need processing for payment from our Accounts Payable office should be remitted as soon as possible prior to the upcoming holiday break. Documents received after our last check processing date will be processed in January 2021.

Last check process will be Friday, Dec. 18 (invoices must be submitted by noon on Thursday, Dec. 17).

If you have questions or concerns, please contact our Accounts Payable staff at ap@wofford.edu.

Wishing you a Happy Holiday Season!

Contact: Lani Foster (Phone/Ext 4223)

Rental Book Check-In Instructions

Details: Fall 2020 rental books are "due" on Friday, Dec. 11, which is the last day of final exam week. However, there is a built-in "Grace Period" to account for the fact that students are finishing the semester off-campus. The Wofford Bookstore will be open with normal store hours through Wednesday, Dec. 23, so that students can return rental books in-person at the campus store. Normal store hours are 9 a.m - 5:30 p.m., on weekdays, and 11 a.m. - 4 p.m., on Saturdays.

Non-local students should mail their rental books to the Campus Bookstore no later than Friday, Dec. 18. Packages postmarked by this date are expected to arrive on campus during the Grace Period. All packages should contain the student's name, phone number and email address. The most affordable option for shipping books is through the US Postal Service “Media Mail,” packages of books that weigh less than fifteen pounds should cost less than $10 to mail. Contact Bookstore Manager Rebecca Liakos at 864-582-6514 or rliakos@follett.com with questions regarding rentals.

Contact: Rebecca Liakos (Phone/Ext 864-582-6514)

For information about Culinary Services, go to: https://www.aviserves.com/wofford/.

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Daily Announcements

Tuesday, December 8, 2020

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Upcoming Events

- CIL Workshop: Moodle gradebook and more

Announcements

- Daily Announcement Schedule
- Post Office Hours during Christmas Holidays
- Name our New Food Truck
- Upcoming Accounts Payable Holiday Schedule
- Rental Book Check-In Instructions
- Employee Screenings

Upcoming Events

CIL Workshop: Moodle gradebook and more
Date/Time: 2020-12-15 10:00 AM
Location: Via Zoom
Cost: Free
Details: In this workshop, we will go over how to use the Moodle gradebook; tips to make grading in Moodle easier, including how to use rubrics; and sharing content between Moodle and OneDrive, between courses. between users. and across semesters. It is expected that participants will be
between courses, between users, and across semesters. It is expected that participants will be familiar with the basics of setting up a Moodle page. Register for this workshop using the link below.

**Link:** [Workshop registration](#)  
**Contact:** Anne Catlla (Phone/Ext 4462)

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**Announcements**

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**Daily Announcement Schedule**  
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**Contact:** Janella Lane (Phone/Ext 4184)

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**Contact:** Delia Patel (Phone/Ext 4240)

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**Name our New Food Truck**  
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**Contact:** Jo Ann Brasington

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**Contact:** Lani Foster (Phone/Ext 4223)

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Non-local students should mail their rental books to the Campus Bookstore no later than Friday, Dec. 18. Packages postmarked by this date are expected to arrive on campus during the Grace Period. All packages should contain the student’s name, phone number and email address. The most affordable option for shipping books is through the US Postal Service “Media Mail;” packages of books that weigh less than fifteen pounds should cost less than $10 to mail. Contact Bookstore Manager Rebecca Liakos at 864-582-6514 or rliakos@follett.com with questions regarding rentals.  
**Contact:** Rebecca Liakos (Phone/Ext 864-582-6514)

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**Employee Screenings**  
**Details:** Due to added Covid responsibilities in the Wellness Center this year, we will not be doing Employee Screenings this spring. The plan is to begin them again in the fall of 2021.  
**Contact:** Lisa Lefebvre (Phone/Ext 4370)
For information about Culinary Services, go to: https://www.aviserves.com/wofford/.
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To submit an item for the Daily Announcements, go to:
http://www.wofford.edu/dailyAnnouncements/.
For up-to-date information on campus events, visit the Wofford Campus Calendar.
To the Campus Community:

This morning, Johnson Controls personnel will begin testing the alarm systems in all Campus Administration buildings, accompanied by our maintenance staff and starting with Facilities. This will start between 8:45 and 9 a.m. It will take about 2 days for them to complete all the tests. If there are any questions, please contact Randy Brown, Supervisor Multi-Craft crew, @ brownjr@wofford.edu.

Ricky D. Shehan  
Office Manager, Facilities  
WOFFORD COLLEGE  
429 N. Church Street  
Spartanburg, SC  29303  
864.597.4380 p | shehanrd@wofford.edu
Daily Announcements

Wednesday, December 9, 2020

Have you checked-in through the [COVID-19 Symptom Tracker](#)?
This is a daily requirement before reporting to campus or leaving residence halls.

Announcements

- Post Office Hours during Christmas Holidays
- Name our New Food Truck
- Upcoming Accounts Payable Holiday Schedule
- Rental Book Check-In Instructions
- Roger Milliken Science Center Heat Shutdown Today

Announcements

Post Office Hours during Christmas Holidays
**Details:** The campus post office will be open as follows during the Christmas holidays. Dec. 21 - 8 a.m. - 4 p.m.; Dec. 22 - 8 a.m. - Noon; Dec. 23, 24, 25 - CLOSED; Dec. 28, 29, 30 and 31 - 9 a.m. - 1 p.m. The post office will not be delivering to departments and no mail or packages will be picked up during these days. If you have mail that needs to go out you will need to bring it to the post office.
**Contact:** Delia Patel (Phone/Ext 4240)

Name our New Food Truck
**Details:** The college and AVI culinary services have purchased a food truck, and we’d like students to help us come up with a name. Submit suggestions to brasingtonjm@wofford.edu. The student with the winning name will receive a $50 gift card to the Wofford College Bookstore and $50 in Terrier Bucks. We’ll also feature the winning student in a Conquer and Prevail e-newsletter and on social media. Suggestions accepted through Dec. 11, so keep your mind nimble for exams by
Social media. Suggestions accepted through Dec. 11, so keep your mind nimble for exams by brainstorming food truck ideas.

Contact: Jo Ann Brasington

Upcoming Accounts Payable Holiday Schedule
Details: Wofford Community: Please note that all invoices or reimbursements that need processing for payment from our Accounts Payable office should be remitted as soon as possible prior to the upcoming holiday break. Documents received after our last check processing date will be processed in January 2021. Last check process will be Friday, Dec. 18 (invoices must be submitted by noon on Thursday, Dec. 17). If you have questions or concerns, please contact our Accounts Payable staff at ap@wofford.edu. Wishing you a Happy Holiday Season!

Contact: Lani Foster (Phone/Ext 4223)

Rental Book Check-In Instructions
Details: Fall 2020 rental books are "due" on Friday, Dec. 11, which is the last day of final exam week. However, there is a built-in "Grace Period" to account for the fact that students are finishing the semester off-campus. The Wofford Bookstore will be open with normal store hours through Wednesday, Dec. 23, so that students can return rental books in-person at the campus store. Normal store hours are 9 a.m. - 5:30 p.m., on weekdays, and 11 a.m. - 4 p.m., on Saturdays.

Non-local students should mail their rental books to the Campus Bookstore no later than Friday, Dec. 18. Packages postmarked by this date are expected to arrive on campus during the Grace Period. All packages should contain the student’s name, phone number and email address. The most affordable option for shipping books is through the US Postal Service “Media Mail;” packages of books that weigh less than fifteen pounds should cost less than $10 to mail. Contact Bookstore Manager Rebecca Liakos at 864-582-6514 or rliakos@follett.com with questions regarding rentals.

Contact: Rebecca Liakos (Phone/Ext 864-582-6514)

Roger Milliken Science Center Heat Shutdown Today
Details: As part of the upgrades to the Burwell Building the heat will be shutdown in Roger Milliken Science Center this morning through Thursday, Dec. 10. The Physical Plant will be monitoring spaces that need to be monitored but if you have any questions please contact Stephen Herbert at herbertsc@wofford.edu. Thank you for your patience as these upgrades are completed.

Contact: Bill Littlefield (Phone/Ext 4382)

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Daily Announcements

Thursday, December 10, 2020

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Announcements

- Name our New Food Truck
- Rental Book Check-In Instructions
- Employee Screenings
- Roger Milliken Science Center Heat Shutdown

Announcements

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**Contact:** JoAnn Brasington

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Contact: Rebecca Liakos (Phone/Ext 864-582-6514)

Employee Screenings
Details: Due to added Covid responsibilities in the Wellness Center this year, we will not be doing Employee Wellness Screenings this spring. The plan is to begin them again in the fall of 2021.

Contact: Lisa Lefebvre (Phone/Ext 4370)

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Friday, December 11, 2020

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Upcoming Events

- CIL Workshop: Moodle gradebook and more

Announcements

- Frederick Douglass Global Fellowship for Summer Study Abroad
- Daily Announcement Schedule
- Post Office Hours during Christmas Holidays
- Name our New Food Truck
- Upcoming Accounts Payable Holiday Schedule
- Rental Book Check-In Instructions
- Employee Screenings
- Lifelong Learning’s Winter term registration is now open.
- Spring Employee Walking Challenge

Upcoming Events

CIL Workshop: Moodle gradebook and more
Date/Time: 2020-12-15 10:00 AM
**Location:** Via Zoom  
**Cost:** Free  
**Details:** In this workshop, we will go over how to use the Moodle gradebook; tips to make grading in Moodle easier, including how to use rubrics; and sharing content between Moodle and OneDrive, between courses, between users, and across semesters. It is expected that participants will be familiar with the basics of setting up a Moodle page. Register for this workshop using the link below.  
**Link:** [Workshop registration](#)  
**Contact:** Anne Catlla (Phone/Ext 4462)

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**Announcements**

**Frederick Douglass Global Fellowship for Summer Study Abroad**  
**Details:** The Frederick Douglass Global Fellowship honors the legacy of the abolitionist and statesman with a fully funded summer study abroad program developed for students of color with special emphasis on leadership, social justice, agitation for positive change, and cross-cultural understanding. Students interested in applying can learn more at ciee.org/FDGF. Schedule an appointment with our office today using the link below to begin the application process.  
**Link:** [Schedule an Appointment](#)  
**Contact:** International Programs (Phone/Ext 4430)

**Daily Announcement Schedule**  
**Details:** Daily Announcements will be sent next week on Monday, Dec. 14 and Thursday, Dec. 17. They will also be sent on Monday, Dec. 21 (if there are submissions). Daily Announcements will begin again each weekday on Monday, Jan. 4, 2021.  
**Contact:** Janella Lane (Phone/Ext 4184)

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**Contact:** Delia Patel (Phone/Ext 4240)

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Dec. 18. Packages postmarked by this date are expected to arrive on campus during the Grace Period. All packages should contain the student’s name, phone number and email address. The most affordable option for shipping books is through the US Postal Service “Media Mail;” packages of books that weigh less than fifteen pounds should cost less than $10 to mail. Contact Bookstore Manager Rebecca Liakos at 864-582-6514 or rliakos@follett.com with questions regarding rentals. Contact: Rebecca Liakos (Phone/Ext 864-582-6514)

Employee Screenings
Details: Due to added Covid responsibilities in the Wellness Center this year, we will not be doing Employee Wellness Screenings this spring. The plan is to begin them again in the fall of 2021. Contact: Lisa Lefebvre (Phone/Ext 4370)

Lifelong Learning’s Winter term registration is now open.
Details: Classes are being offered online and in-person for any adult interested in learning just for the fun of it! Please share our website details with friends, family, or neighbors you know who can be warmed up this Winter with great classes and clubs! Word of mouth is our best advertiser. Contact: Lucy Woodhouse (Phone/Ext 5304)
Link: Check out all we have to offer.
Contact: Lucy S Woodhouse (Phone/Ext 7354191)

Spring Employee Walking Challenge
Details: If you are interested in joining the employee walking challenge this spring. Please get a device that will track steps, or contact my office for one. Then get the challenge runner app. Once on that app use these links to join our spring challenge of walking across Great Britain. Challenge Code: 31e5td-2pd6
Link: Challenge Runner link for spring walk
Contact: LISA LEFEVRE (Phone/Ext 4370)

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Dear colleagues,

We did it! Today is the final day of the semester. In August, we were determined. In September, we were relieved to be back together. By October, we were counting weeks and watching isolation and quarantine numbers, but still on campus. We did not have a perfect semester, but we were successful in many ways thanks to our community’s efforts to protect each other. Well done, Terriers!

I know many of us still have much to do, but our efforts this semester deserve more than a thank you or pat on the back. I propose that we start the winter break early. **Monday, Dec. 21 and the half day we were supposed to work on Tuesday, Dec. 22 are now holidays.** Please enjoy the extra well-deserved time off. As always, people who cannot be away from campus during that time should talk with their supervisors about a day and a half off at a later date.

Remember to work remotely Dec. 14-18 whenever possible. As numbers and positivity rates continue to climb, we want to do our part to slow the spread of COVID.

Be well, and again, thank you!

Nayef
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Upcoming Events

- CIL Workshop: Moodle gradebook and more

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- CIL Workshop: Moodle gradebook and more
  Date/Time: 2020-12-15 10:00 AM
  Location: Via Zoom
  Cost: Free
  Details: In this workshop, we will go over how to use the Moodle gradebook; tips to make grading in Moodle easier; including how to use rubrics; and sharing content between Moodle and OneDrive.
In Moodle, including how to use Rubrics, and sharing content between Moodle and OneDrive, between courses, between users, and across semesters. It is expected that participants will be familiar with the basics of setting up a Moodle page. Join the meeting using the Zoom link below.

**Link:** [Zoom link](#)
**Contact:** Anne Catlla (Phone/Ext 4462)

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**Announcements**

**Daily Announcement Schedule**
**Details:** Daily Announcements will continue to be sent out each week day through Dec. 11. After Dec. 11, Daily Announcements will be sent on Monday, Dec. 14, Thursday, Dec. 17, and Monday, Dec. 21. Daily Announcements will begin again each week day on Monday, Jan. 4, 2021.
**Contact:** Janella Lane (Phone/Ext 4184)

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**Contact:** Rebecca Liakos (Phone/Ext 864-582-6514)

**Give the gift of FUN**
**Details:** Give the gift of a Lifelong Learning membership to your parents! For $50 you can provide a whole world of learning and fun and friendships that will keep on giving year round! To learn how, call or email Lucy at 5304 or Tracey at 4415 or lifelonglearning@wofford.edu. Wanna see the types of offerings we provide? Check us out!
**Link:** [The best gift yet](#)
**Contact:** Lucy Woodhouse (Phone/Ext 5974415)

**Spring Employee Walking Challenge**
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**Challenge Code:** 31e5td-2pd6
**Link:** [Challenge Runner link for spring walk](#)
myWofford Faculty Page Changes
**Details:** On Wednesday, Dec. 16, the Faculty page in myWofford will be updated to reflect a new content organization. No outage to myWofford will be required. Please contact Information Technology Services with questions.
**Link:** [https://helprequest.wofford.edu](https://helprequest.wofford.edu)
**Contact:** Franklin Pettit (Phone/Ext 4175)

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TO: Wofford staff and faculty  
FROM: Chee Lee, Director of Human Resources  
DATE: Dec. 14, 2020

Good morning. We have one week until the college breaks for the winter. Because it is important to begin preparing now for the spring semester, please note the following:

- This year winter break has been extended (see Dec. 11 message from President Nayef Samhat). The college will be closed, with a few exceptions, beginning Friday, Dec. 18 at 5 p.m. and extending until Monday, Jan. 4 at 8:30 a.m.

- For employees who were provided COVID-19 work flexibilities (i.e., remote work, flexible work schedule, etc.), the college will continue to extend flexibility to as we begin the spring semester. The college continues to monitor the COVID-19 situation, and as changes and developments are known, the college will provide updates.

- Campus offices will reopen on Monday, Jan. 4, and departments should plan on the same physical distancing and flexible schedules that helped us make it through the fall semester. Students will return to campus for classes on Monday, Jan. 11 (the first week of classes, Jan. 4-8, will be remote).

- The college is requiring pre-arrival testing for all students and employees. Please find details on testing [HERE](#).

As we move into the spring and beyond, we will be guided by Centers for Disease Control and Prevention and South Carolina Department of Health and Environmental Control protocols and our community commitments as outlined at [Wofford.edu/woffordtogether](#).

Thank you!
Dear colleagues,

In appreciation of your service to Wofford College during the past year, you will receive a $250 holiday bonus in the form of a Visa gift card mailed to you from the Office of the Provost. The intent is for it to bring you some measure of comfort and joy, even during this time of uncertainty. To ensure you receive the entirety of this holiday bonus, Wofford has taken extra measures by increasing your gross earnings to account for the estimated taxes due.

Because the spring semester and Interim remain as uncertain as the fall, hiring and compensation pool freezes remain in effect. As we continue to absorb expenses associated with COVID-19 risk mitigation, operational budgets remain fixed as well. The good news is that health insurance premiums will not rise this year, and the college remains committed to returning retirement contributions to 10% over the course of this year and next.

Warm holiday wishes, and again, many thanks for your contributions to our college and our community of learners.

Nayef
Remembering Dr. Donald L. Fowler Sr. ’57, Dec. 16, 2020, Columbia, S.C.

Our community mourns the passing of Dr. Donald L. Fowler Sr. ’57, one of the college’s most distinguished alumni. Born in Spartanburg, he was an All-American basketball star for the Terriers and one of the few student-athletes to have a number (#13) retired. He rose to the highest levels of political influence in our country, ultimately serving as chair of the Democratic National Committee during the administration of President Bill Clinton. Fowler held a Ph.D. in political science from the University of Kentucky and was awarded an honorary degree from Wofford in 2004. He served as a trustee from 1992-2003, was a longtime consultant in the areas of marketing and communications strategy and was on the faculty at the University of South Carolina, teaching a course in American Politics until the time of his death from COVID-19. Fowler also taught occasionally at Wofford and served Wofford as vice president for marketing and communications in the mid-2000s.

“Don was one of our most loyal, generous and visible alumni,” says President Nayef Samhat. “He’s the ideal example of someone who brought honor upon his alma mater by going out into the world and doing well and doing good. He will be missed, and our thoughts are with Don’s widow, Carol, and his two children, Donnie, and our colleague in the Department of Sociology and Anthropology Dr. Cissy Fowler.”
On Tuesday night after the men’s basketball game vs. Coastal Carolina, a staff member at the college created and posted an offensive graphic using one of our student-athletes. I’d like to make clear that the Wofford College men’s basketball team had no part in the creation of that graphic and did not see it until after it was posted. Although the graphic was quickly removed, the damage was done. On behalf of the college, I apologize for the insensitivity and offensive nature of such a post on an official Wofford College account. We are taking measures to ensure that this does not occur again.

Our college community has been working hard and with great seriousness to address issues of diversity, equity and inclusion on our campus. We remain fully committed to these efforts for our students, faculty and staff and for the future of our institution because racism, bigotry, chauvinism and injustice are not acceptable at Wofford College.
Daily Announcements

Thursday, December 17, 2020

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Announcements

- Daily Announcement Schedule
- Upcoming Accounts Payable Holiday Schedule
- Rental Book Check-In Instructions
- Give the gift of FUN
- Spring Employee Walking Challenge
- Financial Aid Mid-Year Check Up
- On-site COVID Tests for faculty/staff

Announcements

Daily Announcement Schedule
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**Link:** Challenge Runner link for spring walk

**Contact:** LISA LEFEBVRE (Phone/Ext 4370)

**Financial Aid Mid-Year Check Up**
**Details:** Our office reviews renewal requirements for scholarships and financial aid at the conclusion of the Spring term, but it’s important to make sure you know what those requirements are! Are you on track to meet your renewal requirements?

**Link:** Find out by clicking here!

**Contact:** Financial Aid (Phone/Ext 4160)

**On-site COVID Tests for faculty/staff**
**Details:** Please use the following link to sign up for free faculty/staff COVID testing. The on-campus site will be located in the parking lot adjacent to the Indoor Stadium. Testing will be done on Monday, Jan. 4, through Wednesday, Jan. 6, from 9 a.m. to 2 p.m. All faculty and staff are required to upload a negative test result from on or after January 4, 2021 to the Wellness Center patient portal by January 9, 2021. We are scheduling appointments to avoid long wait times.

**Link:** Click here to sign up

**Contact:** Dan Deeter (Phone/Ext 4232)

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For up-to-date information on campus events, visit the Wofford Campus Calendar.
Since Sept. 28, the Sandor Teszler Library staff has been active behind the scenes addressing the mold outbreak in the circulating stacks. Through consultation with environmental experts, we determined that the books needed to be evaluated individually to determine the extent of the damage. Some were damaged beyond repair, and they would pose a risk to the other books in the collection. So, we spent the better part of the semester identifying, documenting and removing the most severely damaged books from the collection. The impact was significant. Approximately 10,000 books were damaged beyond repair. That phase of work is complete, and we have just received approval from our insurance provider for the final step in the clean-up process. A professional contractor will come to campus early in Spring Semester to clean each individual book, the shelves and the entire room that contains the books. We anticipate that they will be able to complete their work within a 2-3-week window. Once this professional cleaning is complete, we can once again circulate our books safely. We look forward to that day, and we thank you for your patience as we have worked to address this problem responsibly and thoroughly.

While we wait for the professional cleanup work to be done, we will continue to rely upon the e-books available in our OneSearch, the books made available to use through our consortium (PASCAL Delivers) and InterLibrary Loan. Faculty who wish to order books for Spring Semester can do so as you normally would. Once the books are received, we have a safe place to store them until the stacks area has been treated.

The important work of rebuilding the collection is also underway. As mentioned above, all books that were removed from the collection were carefully documented. Librarians have been examining lists of the books that fall within their academic liaison subject areas. We are documenting circulation history, availability of the title in alternate formats or versions and availability of the books in our PASCAL Delivers program. We are focusing first on books that related to Spring Semester courses, since these represent the most urgent need. Librarians are reaching out to faculty to confer about course needs. We are grateful for the collaboration as we work to ensure that the collection supports the curriculum.

Once we have addressed the urgent needs for Spring Semester courses, we will work through the remainder of the titles on the list of discarded items. This process will take a number of months. The goal is not to simply replace every single book that was removed from the shelves with the same exact title or edition. The goal is to ensure that the needed titles are replaced appropriately. For example, in some cases we have an electronic copy of the book, so unless there is a compelling reason to purchase the book again in print, we will rely on the e-book version. In other cases, a more recent edition of the book has been published, so it would make sense to purchase the updated version. There are some titles that have been in the collection for decades but have never circulated. Replacing those books would be an unwise use of resources. The money would be better spent on new, positively reviewed titles that match the current curriculum. Our goal is to be wise in our use of resources as we strive to create an even better library collection in support of the curriculum.

If you are curious about an individual title’s status, you can search for it in OneSearch on the library homepage. Removed books that are currently being analyzed by the library staff have a location status of “Sandor Teszler Library 2020 Temporary Processing location.” It is entirely possible that the remediation crew will identify some additional titles that cannot be sufficiently treated, so this list may grow. We will update the status of such books as quickly as possible, so the OneSearch information will be current and reliable.

I want to assure you that I’m deeply committed to a strong, relevant, quality collection that supports the curricular and research needs of the institution. If faculty wish to see
supports the curricular and research needs of the institution. If faculty wish to see complete lists of the removed titles within their discipline, or if you have any questions about the mold remediation or collection rebuilding processes, please be in touch with me directly.

Thank you,

Lisa Roberts
Dean of the Sandor Teszler Library
robertsew@wofford.edu
Daily Announcements

Monday, December 21, 2020

Have you checked-in through the COVID-19 Symptom Tracker? This is a daily requirement before reporting to campus or leaving residence halls.

Announcements

- Daily Announcement Schedule
- Post Office Hours during Christmas Holidays
- Give the gift of FUN
- Spring Employee Walking Challenge
- Financial Aid Mid-Year Check Up
- On-site COVID Tests for faculty/staff

Daily Announcement Schedule
Details: The last day for Daily Announcements for Fall semester is today. Daily Announcements will begin again each weekday on Monday, Jan. 4, 2021.
Contact: Janella Lane (Phone/Ext 4184)

Post Office Hours during Christmas Holidays
Details: The campus post office will be open as follows during the Christmas holidays. Dec. 21 - 8 a.m. - 4 p.m.; Dec. 22 - 8 a.m. - Noon; Dec. 23, 24, 25 - CLOSED; Dec. 28, 29, 30 and 31 - 9 a.m. - 1 p.m. The post office will not be delivering to departments and no mail or packages will be picked up during these days. If you have mail that needs to go out you will need to bring it to the post office.
Contact: Delia Patel (Phone/Ext 4240)
Give the gift of FUN
Details: Give the gift of a Lifelong Learning membership to your parents! For $50 you can provide a whole world of learning and fun and friendships that will keep on giving year round! To learn how, call or email Lucy at 5304 or Tracey at 4415 or lifelonglearning@wofford.edu. Wanna see the types of offerings we provide? Check us out!
Link: The best gift yet!
Contact: Lucy Woodhouse (Phone/Ext 5974415)

Spring Employee Walking Challenge
Details: If you are interested in joining the employee walking challenge this spring. Please get a device that will track steps, or contact my office for one. Then get the challenge runner app. Once on that app use these links to join our spring challenge of walking across Great Britain. Challenge Code: 31e5td-2pd6
Link: Challenge Runner link for spring walk
Contact: LISA LEFEBVRE (Phone/Ext 4370)

Financial Aid Mid-Year Check Up
Details: Our office reviews renewal requirements for scholarships and financial aid at the conclusion of the Spring term, but it’s important to make sure you know what those requirements are! Are you on track to meet your renewal requirements?
Link: Find out by clicking here!
Contact: Financial Aid (Phone/Ext 4160)

On-site COVID Tests for faculty/staff
Details: Please use the following link to sign up for free faculty/staff COVID testing. The on-campus site will be located in the parking lot adjacent to the Indoor Stadium. Testing will be done on Monday, Jan. 4, through Wednesday, Jan. 6, from 9 a.m. to 2 p.m. All faculty and staff are required to upload a negative test result from on or after Jan. 4, 2021 to the Wellness Center patient portal by Jan. 9, 2021. We are scheduling appointments to avoid long wait times.
Link: Click here to sign up
Contact: Dan Deeter (Phone/Ext 4232)

For information about Culinary Services, go to: https://www.aviserves.com/wofford/
Register with the Wofford Emergency Alert System for text and e-mail notifications at: http://www.wofford.edu/newsroom/emergencyManagement/emergencyAlerts/
To submit an item for the Daily Announcements, go to: http://www.wofford.edu/dailyAnnouncements/
For up-to-date information on campus events, visit the Wofford Campus Calendar.
Memorandum
To: Wofford Faculty and Staff
From: Return to Campus Committee
Date: December 28, 2020
Re: January Return to Campus

We hope you’re continuing to enjoy the holiday season and a much-deserved break while making plans to return to campus next week. This is a reminder that the spring semester will begin remotely Jan. 4. Remember, students, faculty and staff who will be on campus in the spring will need to submit COVID-19 test results before in-person classes resume Jan. 11.

College employees can return to campus without a test result the week of Jan. 4 provided they do not have COVID-19 symptoms. Employees will have the opportunity to obtain a COVID-19 test on the Wofford Campus or at another site more convenient to them. Tests must be done on or after Jan. 4.

On-campus testing site
The South Carolina Department of Health and Environmental Control (DHEC) will administer a testing site on the Wofford College campus from Monday- Wednesday, January 4-6, from 9 a.m.-2 p.m. in the parking lot behind the Indoor Stadium. Onsite testing is free, and all employees may have their COVID-19 testing completed onsite. Supervisors need to be flexible to allow employees to be tested during work hours with pay. Schedule an appointment at the DHEC site.

Other testing sites
On-campus testing is made available as a free and convenient option for all employees. However, employees are not limited to on-campus testing and may get COVID-19 tested at any available testing site. Visit the U.S. Department of Health & Human Services hub to locate testing sites near you or simply search “COVID tests in my area” online to locate the sites. Keep in mind that other testing sites may require a scheduled appointment, and you may need to book that appointment early enough to guarantee a spot between Jan. 4 and no later than Jan. 9. Test results will need to be uploaded to the Wellness Center’s Patient Portal no later than noon, Saturday, Jan. 9.

FAQs
WHAT IF I AM NOT RETURNING TO CAMPUS? Faculty and staff working remotely with no plans of physically returning to campus will not be required to submit a negative COVID-19 test. However, if your plans change and you return to campus, a negative COVID-19 test must be submitted via the Wellness Center Patient Portal before your physical return to campus.

WHAT COVID-19 TESTS ARE THERE, AND WHAT IS THE TURN-AROUND TIME FOR ME TO OBTAIN MY TEST RESULTS? There are different COVID-19 tests with results provided in as little as 15 minutes up to three days. Any delays could further extend the time for obtaining results. Contingent upon the type of COVID-19 test you get, take extra measures to have your test done between Jan. 4 to Jan. 6 to ensure you will receive the result timely to be uploaded to Wellness Center Patient Portal by noon, Saturday, Jan. 9.

WHAT IF I ALREADY TESTED POSITIVE? If you have tested positive between Oct. 13 and Dec. 28, you may provide that test result with the date to the Wellness Center staff. The Wellness Center will follow up with any off-campus employee.
Wellness Center staff will follow up individually with specific guidance.

**WHAT IF I TEST POSITIVE BEFORE I RETURN?** If your COVID-19 test is positive, you MAY NOT return to campus until your isolation period has ended. Once you upload your test result, a Wellness Center staff member will reach out with specific guidance.

**WHO CAN I CONTACT IF I HAVE QUESTIONS?** Questions regarding testing, symptoms or return to campus plans can be sent to covid@wofford.edu.

Find more information at wofford.edu/wofford-together.
MAY THE HOLIDAY SEASON AND THE NEW YEAR BRING HOPE, GOOD HEALTH AND PEACE.

Dr. Nayef Samhat, president
Wofford College · Office of the President
429 N. Church Street, Spartanburg, S.C. 29303-3663
864-597-4010 | president@wofford.edu | wofford.edu

This email was sent to stonerp@wofford.edu by Wofford College Office of the President.

Unsubscribe from email sent by the Office of the President.
Memorandum
To: Wofford Faculty and Staff
From: Dan Deeter, director of business services and risk management
Date: January 1, 2021
Re: Increased traffic around the Indoor Stadium

The campus community should expect additional traffic around the Indoor Stadium beginning Monday, Jan. 4 through Wednesday, Jan. 6 because of the South Carolina Department of Health and Environmental Control’s COVID-19 testing site. The clinic will be located in the Indoor Stadium’s back parking lot.

The site will be set up Monday at 7 a.m. Testing will be done Monday through Wednesday from 9 a.m. to 2 p.m. It will be open to Wofford’s faculty and staff and the Spartanburg community.

Student-athletes and athletics department staff should park in the paved lot across the street from the Indoor Stadium. Twitty Street will be closed Monday through Wednesday.

Remember, students, faculty and staff who will be on campus in the spring will need to submit a negative COVID-19 test result before in-person classes resume Jan. 11. College employees can return to campus without a test result the week of Jan. 4 provided they do not have COVID-19 symptoms. But employees must upload test results to the Wellness Center’s Patient Portal by noon, Saturday, Jan. 9.

Onsite testing is free, and all employees may have their COVID-19 testing completed onsite. Supervisors need to be flexible to allow employees to be tested during work hours with pay. Schedule an appointment at the DHEC site.
Memorandum

To: Wofford Students, Faculty and Staff
From: Randy Hall, Director of Campus Safety
Date: December 31, 2020
Re: Wofford Annual Security and Fire Safety Report 2020 (Clery Report)

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act requires all postsecondary institutions receiving federal aid to publish and distribute an Annual Security and Fire Safety Report each year. The Annual Security and Fire Safety Report includes specific campus crime and fire safety statistics and policies for the college. In addition to making the data available to current students and employees, colleges and universities must submit crime statistics to the U.S. Department of Education and notify prospective students and employees that the report is available at the following web address:


The report contains:

- Descriptions of the college’s various fire safety and security policies
- Statistics on crime
- Fire safety logs
- The Office of Campus Safety’s relationship with other agencies, including security services
- Crime reporting
- Sexual assault and missing student policies
- Various crime reporting and education programs

In addition to accessing the report at the above link, prospective students and employees may request a printed version of the report at no charge by contacting the Wofford College Office of Campus Safety at 864-597-4351 or Randy Hall, director of campus safety, at halljr@wofford.edu and requesting the copy. The report also may be obtained by visiting the Office of Campus Safety in the Campus Life Building located at 301 Evins St., Spartanburg, S.C. 29303.