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### Heath Memorial Administrative Board Minutes

Heath Memorial United Methodist Church, Chester

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## ADMINISTRATIVE BOARD SPECIAL MEETING

SUNDAY, 12/31/23

A special meeting of the Administrative Board was held on December 31, 2023. The purpose of the meeting was to fulfill one of the requirements from the conference concerning the separation process.

Dolly Stowe, Chairperson, called the meeting to order. Dolly turned the meeting over to Richard Bolton. Members present were then brought up to date on the information that was provided to the conference to meet the December 1, 2023, deadline. Beth Westbury from the SC Conference replied that the deadline was met.

Richard informed the members that our pastor had sent the letters to the DS requesting the separation agreement and also requesting a church conference no later than March 1, 2024, for a vote to occur for disaffiliation.

We decided that we should have a couple of meetings in the near future to discuss what possibilities are in store for the future for our church.

Being no further business, the meeting adjourned.

J. Richard Bolton

Secretary to the Administrative Board

Minutes of The Meeting of Administrative Board,, Nominations and Finance  
– All IN ONE held Sept. 3, 2023

Members Present, Dolly Stowe, Richard and Lucy Bolton, Diane and James Boan, Bettie and Kent Blocksome, Gail and Dean Coker, Pastor Karen Starr and Jerry and Nancy Johnson

Dolly called the meeting to order, Pastor Karen opened with prayer.

A discussion was held to have a meeting about Discernment and Disaffiliation being conducted by Nancy Love and Tony Jackson.

A time will be decided later.

The nominations were basically kept the same. A motion was made by James Boan, seconded by Lucy Bolton to approve the list. The vote was unanimous.

The finance part was presented by Jerry Johnson A motion was made by Diane Boan, seconded by Bettie Blocksome to have no janitorial service after 2023. The vote was unanimous.

A motion was made by Richard Bolton and seconded by Bettie Blocksome to approve the budget of \$56,502 for 2024. The vote was unanimous.

\*\* There was a special meeting after church on Sept. 17 2023 to rescind the motion to cancel the janitorial service. A motion was made by Wayne Faustman seconded by Richard Bolton to cancel the original motion. The motion carried.

Richard Bolton, Secretary

MEETING OF THE ADMINISTRATIVE BOARD OF HEATH MEMORIAL UMC.  
THIS WAS A SPECIAL MEETING AFTER MORNING SERVICE  
MARCH 26 2023

There were 14 members present, all of which could vote.

Richard Bolton, Acting Chairman, called the meeting to order

After approval from the trustees to purchase 18 new stained glass windows for the church, the meeting was held to vote on replacing the windows upstairs. These will be stained glass windows with pictures. They will be installed by Laws Stain Glass Windows that is located in Statesville, NC.

After discussing this matter briefly, Wayne Faustman made the motion, seconded by Kent Blocksome, to replace the current, upstairs windows with stained glass ones. The price would be approximately \$45,627.84 after 4 members agreed to pay for 5 windows. The church would not have to borrow any money for these windows.

After more discussion, the motion passes unanimously.

Being no further business, the meeting adjourned.

Richard Bolton  
Secretary and Acting Chairman.

ADMINISTRATIVE BOARD MEETING

SEPTEMBER 15, 2022

Pastor Karen opened the meeting with prayer.

Chairman Dolly Stowe called the meeting to order.

The new budget for 2023 was presented and discussed. The amount of the new budget is \$60,085 compared to \$60,410 for 2022. Richard Bolton made the motion, seconded by Wayne Faustman, to accept the new budget. The motion passed.

The new list of committee members was presented and discussed. There was one change making Richard Bolton the recording secretary instead of Lucy Bolton, Lucy Bolton made the motion, seconded by Dolly Stowe to approve the named committee members. The motion passed.

After some discussion, the Men's Group decided not to have a table at Lando Days due to not having enough help. They will think about having the yard sale in the Spring.

Pastor Karen said she would like to have several weeks of "Expectation Sundays". We agreed that this would be a good thing to have.

After discussion, Richard Bolton made the motion, seconded by Jerry Johnson, to spend up to \$300 for new flower arrangement for the front of the church. Two sets of arrangements would be purchased.

Being no further business, the meeting was adjourned.

Richard Bolton

A handwritten signature in black ink that reads "Richard Bolton". The signature is written in a cursive style with a large initial "R" and "B".

Recording Secretary

HEATH MEMORIAL ADMINISTRATIVE BOARD MEETING BY ZOOM

SUNDAY, OCTOBER 24, 2021

Those present for the meeting: Richard and Lucy Bolton, Dolly and Sam Stowe, Kent and Bettie Blocksome, and Wayne and Bitty Faustman

The minutes of the meeting held on September 19, 2021, were read and approved.

Kent Blocksome reported that our expenses year-to-date were just under \$45,000. Income and contributions were \$43,700, including interest and donations. Two CDs were renewed at Spratt and Founders

The following worship items were discussed:

- a. All Saints Day will be November 7, 2021. We will be remembering Lois Campbell, Alex Bolton, Jan Ramsey, Peggy Scott, Kimble Hernandez and Wanda Vinson.
- b. Community Thanksgiving Service. Consensus was not to host it this year due to covid concerns.
- c. Chrismon Tree and Hanging of the Greens should be done by November 28, 2021.
- d. We will have some type of Communion Service on December 19, 2021.
- e. Veterans Sunday Observed-Patriotic Service November 14, 2021.
- f. Christmas Singing and Refreshments on December 12, 2021 at 5:00 p.m.

Being no further business to be discussed, the meeting adjourned.

Richard Bolton

Secretary

**ADMINISTRATIVE BOARD SPECIAL MEETING**

**SUNDAY, OCTOBER 3, 2021**

A special meeting of the Administrative Board was held on October 3, 2021. The purpose of the meeting was to discuss the amount of money/gift that we would give Pastor Karen for Pastor Appreciation Day.

Lucy Bolton stated that the church usually gives the Pastor \$300 each year. A dinner was planned for our Pastor that had to be canceled. Since there was money in the account for her dinner that would not be used, Lucy Bolton, made the motion, seconded by James Boan, to give our Pastor \$300 as usual and also give her \$100 from the Pastor Appreciation Event money. We would be giving Pastor Karen a total of \$400. It was also mentioned that we have been unable to give her a raise this year, so the extra money would be appreciated. This motion was duly passed.

Being no further business, the meeting adjourned.

J. Richard Bolton

Secretary to the Administrative Board

## ADMINISTRATIVE BOARD MEETING VIA ZOOM

September 19, 2021

Pastor Karen opened the meeting with prayer

First on the agenda was the Finance Committee Report and 2022 Budget. Lucy Bolton, made the motion, second by Kent Blocksome. to approve the budget of \$59,227. Duly Passed.

Leadership and Nominations was then discussed. There was one change to the printed form. James Boan, not Diane Boan, will be the Chairperson of Finance. Also, Marlene Coggins was elected to serve as Forward Focus Director Pastor Karen is suppose to talk to Marlene about this matter. Richard Bolton made the motion, seconded by Jerry Johnson, to approve the recommended officers and personnel for 2022. Duly Passed.

It was decided that we would be having the following: All Saint's Sunday on November 7, 2021 and Veteran's Sunday on November 14, 2021.

The Cemetery Committee business was briefly discussed. They had asked if it would be possible to pay Jackie Paul \$50 per month to do some cleaning, etc at the Lando Cemetery. Each church in Lando was asked if they wanted to give \$50. The Finance Committee decided not to give him the money at this time due to having to cut the church budget as much as possible. This may be brought up at a later date.

It is again, Heath's time to do the Community Thanksgiving Service. This matter will be discussed at the Administrative Board Meeting on October 24, 2021. We have to decide whether or not we think it would be safe to have this at our church.

Richard Bolton closed with prayer, and the meeting adjourned.

Richard Bolton

Secretary



SPECIAL MEETING OF ADMINISTRATIVE BOARD

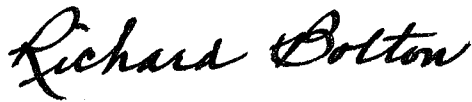
SUNDAY, 8/15/21 (AFTER WORSHIP)

Chairman Dolly Stowe called the meeting to order.

At this time, Trustee Chairman, Wayne Faustman, stated that he had received a bid on repairing the church's parking lot. The bid came from Eddie Smith and Son. They will clear, put a hot mix sealer, and repaint the lines. The amount for the job would be \$3500. Kent Blocksme made the motion, seconded by Richard Bolton, to accept the bid. Duly Passed.

The meeting was then adjourned.

Richard Bolton

A handwritten signature in cursive script that reads "Richard Bolton".

Secretary

HEATH MEMORIAL UMC ADMINISTRATIVE BOARD MEETING  
OCTOBER 11, 2020 7:00 p.m. VIA ZOOM

Members on Zoom: Pastor Karen, Kent and Bettie Blocksome, James Boan, Dolly Stowe, Wayne and Bitty Faustman, Richard and Lucy Bolton and Jerry Johnson.

Pastor Karen opened the meeting with Prayer.

Dolly Stowe called the meeting to order.

The Finance Committee had met at an earlier date via Zoom, and the amount of the 2021 budget was \$62,180. This is slightly less than the 2020 budget. Kent Blocksome made the motion, seconded by Richard Bolton, to approve the budget of \$62,180 for the year 2021. Duly Passed.

A list of officers was presented by the Nomination Committee. They were the same as 2020 with the exception of Dolly Stowe being nominated to Chairman of the Administrative Council and also Chairman of Worship. She is replacing Linda Grizzle. Also, Nancy Johnson was nominated to Membership Secretary replacing Lois Campbell. Richard Bolton, made the motion, seconded by James Boan, to approve the list of officers and personnel as submitted by the Nomination Committee. Duly Passed.

Richard Bolton made the motion, seconded by Kent Blocksome to give Pam Chapman a "Love Gift" in the amount of \$200 for preparing the service videos each week. After discussing this matter, Richard amended his motion to give \$300 to Pam. Kent agreed and the motion carried.

Next on the agenda was the subject of the Community Thanksgiving service. This year it is Heath's time to host. Since Pastor Karen's doctor has said that she should not participate in the service, it was decided during discussion that our church would not participate in the service. Pastor Karen will contact the other two ministers to let them know this. If they want to have the service, Pastor Karen will ask the Church of God minister if he would be willing to swap with us this year. Heath could do it in 2021. Dolly Stowe made the motion, seconded by Lucy Bolton, for Pastor Karen to ask the Lando Church of God to swap with us this year. Duly Passed.

At this time, a discussion was held on financial support to Heath Memorial. During Covid-19, there has not been enough money coming in to support the yearly budget. Pastor Karen will be mailing out a letter to each member asking them for continuing financial support. James Boan made the motion, seconded by Dolly Stowe, for Pastor Karen to send out the letter. Duly Passed.

HEATH MEMORIAL UMC ADMINISTRATIVE BOARD MEETING  
OCTOBER, 11, 2020  
PAGE 2

Pastor Karen then gave a report on the status of her being able to return to preach in-person. She stated that her doctor will not allow her to do so at this time. She has another appointment with her doctor on 11/4/2020 in which she will discuss this matter again with Karen. There is possibly a way that we can come back to in-person service without Pastor Karen being there personally such as video sermons. The service would be limited with social distancing, no singing, wearing masks, etc. After a brief discussion on this matter, Dolly Stowe made the motion, seconded by Richard Bolton, for Pastor Karen to mail out a letter to each member of Heath to see how many members would be willing to attend an in-person service. Duly Passed. Dolly Stowe and Richard Bolton would be the ones that the members would call in their decisions to. After compiling the information, Heath would then decide about the in-person service. Pastor Karen would include this letter in with the one asking for financial support.

Dolly Stowe mentioned that sometime soon we would be having a Chat and Chew outside of the church.

Being no further business, Richard Bolton, made the motion, seconded by Lucy Bolton, to adjourn. Duly Passed.

Richard Bolton

A handwritten signature in black ink that reads "Richard Bolton". The signature is written in a cursive, flowing style.

Secretary of Administrative Council

Pastor Karen closed the group meeting in prayer.

Members of Friendship UMC stayed to discuss all other staff salaries for the coming year 2021.

**Agenda Item: Friendship Staff Salaries**

Again, due to the uncertainty of the times during this pandemic, the discussion continued in the idea that we should freeze all staff salaries for the year 2021.

Richard Tyner made the motion to freeze staff salaries for 2021.

Nancy Love seconded that motion.

A unanimous vote was taken to freeze FUMC staff salaries.

Meeting was adjourned.

## Minutes of Meeting of Heath Memorial Administrative Board

The meeting was held after church on March 15, 2020

Chairwoman, Linda Grizzle, called the meeting to order.

There will be no choir practice until further notice.

Motion made by Lucy Bolton, seconded by Joyce Bolton to wait another week to decide about cancelling Sunday School due to the Coronavirus.

Motion made by Lucy Bolton, seconded by Alex Bolton to vote next week on the Easter Egg hunt and possibly delaying the hunt for one week.

The party for Linda Grizzle was moved to March 29, 2020 at 5 PM at the Front Porch.

The United Methodist Men will wait until further notice for the next meeting.

Meeting adjourned.

Richard Bolton, secretary

HEATH MEMORIAL METHODIST CHURCH  
ADMINISTRATIVE BOARD MEETING MINUTES

DATE: SUNDAY, NOVEMBER 3, 2019

The meeting was called to order by Chairman Linda Grizzle.

Secretary, Richard Bolton, read the minutes of meetings held on July 31, 2019 and September 29, 2019. A motion was made by Dolly Stowe, seconded by Betty Blocksome, to approve these minutes. Duly Passed.

James Boan, Finance Chairman, then presented the proposed budget for 2020. There were some increases and decreases in certain areas of the budget. The final amount was \$62, 918.00 annually. After discussing this budget, James Boan made the motion, seconded by Dolly Stowe, to accept the budget. Duly Passed.

James Boan presented the cost that Friendship paid for repairs on their parsonage prior to the new Pastor moving in. The amount was \$8,931.81. Friendship had informed us that we were not obligated to pay any of this. James told the Board that he and Kent Blocksome had talked about this matter, and they thought that we should pay for some of the cost of repairs. After discussing this matter, Dolly Stowe made the motion, seconded by James Boan, that we give Friendship \$2,500.00 to help with the repairs. The Board decided that the funds would come from Heath's Building Fund. After a vote of seven for and five against giving the money, the motion passed.

Pastor Karen Starr presented the report on Nominations and Leadership for the year 2020. Pastor Karen suggested that everyone stay in their same positions as 2019 since she has only been here a short period of time and just getting to know who does what. After several corrections to the report, Pastor Karen made the motion, seconded by Richard Bolton, to accept the nominees for 2020. Duly Passed.

Being no further business, the meeting adjourned.

Richard Bolton  
Secretary

**Jim  
Ransom**

3108 Shandon Road  
Rock Hill, SC 29730  
ransom2@comporium.net  
Phone (803) 493-4600

October 22, 2019

To: Kent Blocksome

Re: Friendship UMC Parsonage Repairs and Pastor's moving Expenses

At your request, I have prepared a summary of the expenditures to prepare the Church Parsonage for our new pastor.

- Painting and wall covering removal \$2,625.00
- Parts for appliances \$374.27
- Heating and Air System repairs \$1,144.00
- Purchase of used Washer & Dryer \$400.00
- Carpet cleaning \$255.00
- New fence and gates \$2,277.00
- Misc. - faucets, lights, locks \$784.76
- Heat duct cleaning \$625.00
- Appliance repairs \$351.00
- Pictures, bath accessories, door mats \$95.78

Total Expenses \$8,931.81

In addition, there was a lot of time and energy provided by members of Friendship and also Heath Memorial. I think we all can be proud of the improvements which were made for the arrival of Karen.

I am also attaching a copy of the invoice from Smith Dray Line covering the cost of the physical move of the new pastor's furniture and personal belongings. This bill was paid by Friendship on July 22, 2019 and totaled \$3,272.11. It is my understanding that Heath Memorial would be reimbursing Friendship 31% of this expense. That amount payable would total \$1,014.36.

My apology for taking so long getting this information to you and your committee.

Warm regards,

Jim Ransom

**ADMINISTRATIVE BOARD SPECIAL MEETING  
SUNDAY, SEPTEMBER 29, 2019**

A special meeting of the Administrative Board was held immediately following worship service. Chairman Linda Grizzle called the meeting to order.

Chairman Grizzle stated that the meeting was called to discuss the meat for the upcoming Pastor Appreciation dinner. After briefing discussing this matter, Lucy Bolton, made the motion, seconded by Dolly Stowe, that the chicken for the meal would be purchased from Lee's in Rock Hill; and that the church would pay for it. After more discussion, it was decided to spend no more than \$125.00 for the chicken. The motion was Duly Passed.

Chairman Grizzle then stated that Trustee Chairman Wayne Faustman wanted to address the Board concerning the ice machine. Wayne informed the Board that the new ice machine had been purchased and installed. After a brief discussion, Alex Bolton made the motion, seconded by Kent Blocksom, to give the old ice machine to the United Methodist Men to be sold at Lando Days or at some other time. The motion was Duly Passed.

Kent Blocksom then informed the Board that our church would soon be getting a bill from Friendship to cover our portion of the moving expense for Pastor Karen. He also stated that Friendship had paid a certain amount for repairs to the parsonage to prepare for that move. He stated that we are not obligated to help pay for the repairs, but it could be taken under consideration.

Being no further business, the meeting adjourned.

J. Richard Bolton

Secretary of the Administrative Board



## JOINT MEETING OF THE ADMINISTRATIVE BOARD AND CHURCH TRUSTEES

SUNDAY, SEPTEMBER 15, 2019

The Administrative Board and Trustees met in special session immediately following worship service. Chairman Grizzle stated that Wayne Faustman, Chairman of the Trustees, wanted to give an update on church projects.

Chairman Faustman stated that he had a bid of \$3,650.00 for the back door replacement. This bid is from Ryerson Brothers. Ryerson Brothers will come back and look into this project again as they had stated in their bid that the project could come in 10% higher. After briefly discussing this matter, Richard Bolton made the motion, seconded by Alex Bolton, to proceed with the project by accepting this bid. Duly Passed. The money from this project would come from the Building Fund.

Chairman Faustman then stated that the Trustees needs to get someone in to fix the ice machine again or purchase a new one. He talked to Buck's Refrigeration, and they gave him prices for two machines. The larger machine would be \$3,186.99 with tax included. If the church is tax exempt, the amount of the taxes would come off of this figure. Chairman Faustman also stated that he would talk to Buck's to see if he would do a trade in. After discussing this matter, Lucy Bolton made the motion, seconded by Alex Bolton, to purchase the larger ice machine. Duly Passed. The money from this purchase would also come from the Building Fund.

Administrative Chairman Grizzle then asked members about the amount of money the church wanted to give to Pastor Karen for Pastor Appreciation Day. Dolly Stowe made the motion, seconded by Crissie Paquin, to give Pastor Karen \$300. Duly Passed.

Being no further business in this special session, the meeting adjourned.

Richard Bolton

Secretary of Administrative Board

## ADMINISTRATIVE COUNCIL MEETING

JULY 31, 2019

There were 14 members present.

Chairman Linda Grizzle called the meeting to order.

The minutes of the previous meeting on 2-20-19 were read and approved.

Wayne Faustman reported on the status of bathrooms and electrical renovations.

Wayne stated that he had received a quote from M-Con Construction for electrical upgrades in the amount of \$52,000. This was an estimate. During discussion, this matter was put aside until later. Everyone thought that replacing the downstairs backdoor should be our priority at the present. Dolly Stowe made the motion, seconded by Bryan Campbell, to replace the door. Duly Passed.

Diane Boan requested help in the nursery.

A discussion was then held concerning Pastor Karen's welcoming meal. A suggestion was that the meal be catered. Someone also suggested that the church spend up to \$300 on the meal. Richard Bolton, made the motion, seconded by Dolly Stowe, that up to \$300 could be used to cater the welcoming meal. Duly Passed.

At this time, Jerry Johnson brought Pastor Karen up to date on the United Methodist Men and the Evangelism Committee.

Being no further business, the meeting adjourned.

Richard Bolton, Secretary

Report to Finance Committee, July 31, 2019

1. Bank accounts have been opened at Founders Federal Credit Union for a General Account (checking), Building Account (money market), as well as the required Share Account of \$5.00. The First Citizens Building Account has been closed and transferred to Founders. The First Citizens General Account will be transferred to Founders and then closed when I am assured that all direct payments have been changed to Founders
2. The four Heath Memorial CD's totaling \$129,152.88 held at First Citizens Bank matured and with the addition of \$70,847.12 withdrawn from General Account, a \$200,000 CD (19 month term paying 2.62% interest) was purchased at First Citizens. ("2019-06-30 Account Balances" Attached)
3. Review Building Account (2019 Jan - June Banking Summary, Building Accounts attached)
4. Since the Building Account is designated for a specific purpose and the General Account is not, would it be better to avoid depositing money into the Building Account that is not designated as Building Funds (such as Manetta Mills CD interest)?
5. In 2018 we had a total of \$5,941 expenditures (10.8% of total for the year) in "Special Expenses" and "Gifts", which are not budget categories. I would like to add a few accounting categories to the categories used in the 2019 Budget and I propose that the additional categories be utilized for the 2020 budget. I plan to keep designated contributions, capital improvements and major equipment as "Unbudgeted Expenditures" (Spreadsheet "2019 Accounting Categories" Attached)
6. Budget Discussion (2019 General Accounts Budget and Expenditures and 2019 General Accounts Deposits Attached)
  - "Projected Remaining" does not include any pastor moving expenses or parsonage repair
  - Apportionments were paid in full in July
  - "Annual Conference Projects" were covered by Missions this year
  - Cost of Sunday School books was \$764 and Sunday School contributions were \$417
  - I would expect remaining expenditures for "Gifts, Awards, Honorary, Special Events" to be higher in 4<sup>th</sup> Quarter.
  - Budget expenditures for this year through June 30<sup>th</sup> total \$27,198 and I show contributions toward the budget of \$29,936 for this period.
  - Apportionments for 2020 will total \$6,255 including "Extra Miles"

Kent Blocksome, Treasurer

SPECIAL ADMINISTRATIVE COUNCIL MEETING

DATE: SUNDAY, JULY 21, 2019

The Administrative Council met in special session immediately after worship on Sunday, July 21, 2019.

Council Chairman, Linda Grizzle called the meeting to order.

Linda stated that the purpose of the meeting was to discuss the welcoming dinner for Pastor Starr. Hospitality Chairman, Marlene Dial wants to hold the dinner on August 18, 2019; and would like for the dinner to be catered by the Front Porch.

Discussion followed with Richard Bolton making the motion, seconded by Dolly Stowe, to have the dinner catered; and for the church to pay for it. More discussion followed with concerns that the church does not have money budgeted for the dinner; and concerns that the church is not receiving enough money each week right now to meet the 2019 budget amount. A decision was made to wait until the Finance Committee meets on July 31, 2019, as to whether or not the church could pay all or some of the cost for catering this event. All attending agreed to the above.

Being no further business in special session, the meeting adjourned.

Richard Bolton  
Secretary of Administrative Council

A handwritten signature in black ink that reads "Richard Bolton". The signature is written in a cursive, flowing style.

## ADMINISTRATIVE COUNCIL MEETING

FEBRUARY 20, 2019

There were 11 members present.

Linda Grizzle, chairperson, called the meeting to order.

Pastor Nellie apologized for the previous Sunday's teachable moment with Macie Paquin. Pastor Nellie stated that she was wrong with the way she handled it; and said that she would apologize again during Sunday Worship Service. Pastor Nellie then opened the meeting with prayer.

Finance reports were discussed.

Chairperson Linda read the minutes of a special meeting held after worship on November 18, 2018. They were approved as read.

Wayne Faustman gave an update on the electrical re-wiring upgrade for the church. He said that they were having trouble getting bids for the project.

The telephone land line has been removed from the church.

The Safe Sanctuary policy was discussed. A meeting of a few people will be held to discuss the status of the plan.

Chairperson Linda Grizzle stated that someone had approached her about the Narthex being too crowded on Sunday mornings. Some people are having a hard time coming into the church. It was decided to have the choir go directly to their seats before the service starts; thus, freeing the Narthex.

Nancy Johnson requested that Heath have a Bible Study with Rev. Scott teaching it. Pastor Nellie stated that it would be awhile before he would be able to do one.

Diane Boan brought the Easter Egg Hunt up for discussion. The Egg Hunt will be held on April 13, 2019. Diane asked that the church give \$200 for this event. A motion was made by Diane Boan, seconded by James Boan, to allot \$200 for the event from the Special Fund in our budget. Duly Passed.

Diane Boan also brought up the card ministry stating that Nancy Johnson does this, and that the cards and stamps are purchased at her expense. This matter was table until the next Board Meeting.

ADMINISTRATIVE COUNCIL MEETING

PAGE 2

Pastor Nellie wanted to discuss "Disciples for Jesus." She asked why do we want disciples and make disciples? She recorded the reasons.

The following meetings and services will be held:

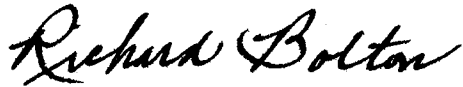
March 6, 2019—Ash Wednesday Service at Friendship

April 11, 2019---District Clergy Meeting at Heath

April 18, 2019---Maundy Thursday Service at Heath

April 19, 2019---Good Friday Service at Friendship

Being no further business, the meeting was adjourned.



Richard Bolton  
Secretary

Report to Finance Committee, Feb. 20, 2019

Since the books were audited September 30, 2018, I have avoided making any corrections to categories for deposits and expenditures between Jan. 1 and Sept. 30 2018 **except** I added tags so I could more easily manage designated contributions and expenditures. (See #4 below)

1. Financial account balances as of 12/31/2018 totals \$358,923.01 (See Attachment 1). Note: these are account balances and not bank balances, the difference being checks written that had not cleared the bank on Dec. 31.
2. Our General Account had total deposits of \$67,397.16 and total expenditures of \$55,066.32 giving a net increase of \$12,330.84 for the year (See Attachment 2). Note: To compare these deposits with Diane's records be aware that contributions received by Diane on Sunday, December 31, 2017 are recorded as **2017** contributions and since they were deposited January 2, 2018 they are recorded in these reports as **2018** deposits.
3. Our Building Account had total deposits of \$1,087.57 and no expenditures (See Attachment 3). There is no difference between "Uncategorized" and "Deposits, Other" - simply an inconsistency in recording categories.
4. In order to assure that designated contributions **excluding Building Fund** (ie. UMCOR, Epworth, Cemetery, etc.) are properly disbursed, I use tags for those designated contributions and expenditures (See Attachment 4). The designated contributions that were not disbursed in 2018 will be held over into 2019 and future years for disbursement.
5. I have attempted to reconcile the 2018 budget with the 2018 expenditures (See attachment 5). As you can see, there are significant differences between the budget categories and the account categories in some places. I propose that we meet at another time to discuss aligning the budget with the accounting categories.
6. I have submitted documents to Founders Federal Credit Union to open a checking account for our General Fund and a Money Market Account for the Building Fund. This will allow making payments directly from the Building Fund for building improvements. I have requested both accounts to be set up with signature authority of either Richard Bolton, Lay Leader or Kent Blocksome, Treasurer. This is the same signature arrangement that we now have with First Citizens.
7. The 4 CD's at First Citizens Bank will mature 3/12/19. At that time I will get interest rate information and make a recommendation on reinvestment.

Kent Blocksome

**Administrative Council Meeting  
November 18, 2018**

Meeting held immediately after service.

Richard called the meeting to order.

Item of business to discuss: Upgrading church electrical system.

Discussion included steps to upgrade the main panel (permit drawings, inspection and relocate electrical panels).

Two general contractors suggested Trustee Committee contact Spectrum Enterprise. The cost for the design and drawing would be \$4,750. The Trustee's are requesting up to \$5,500 from the Administrative Council.

Motion to proceed was made by Kent Blocksom and second by Alex Bolton.

Took vote to proceed - Unanimous to proceed.

Meeting was then adjourned.



## HEATH MEMORIAL UNITED METHODIST CHURCH

Report of the Administrative Board and Lay Leader for Charge Conference, November 6, 2018

For a small church like Heath Memorial, we have enjoyed some special services this year to keep us energized to carry out God's work. We are fortunate to have such dedicated workers in all areas with some wearing one, two or three hats to complete our goals and mission work.

Also, for a church our size, we were saddened to lose five members that were loved dearly. Another member, Emily Noah, had to move to another state to be near her children. Linda Grizzle donated a new electric piano in memory of her husband Jim. Jim was one of the members of Heath that passed away this year.

The reports from our Missions, Evangelism and Men N Ministry are enclosed with this report. These groups worked hard to raise money or other items and supplies to help others, whether local or worldwide. Other faithful members from the church helped with the fund raising for these groups.

We only have one child attending Heath; but we had a large Easter Egg Hunt. This brought out lots of kids. We continue to have the Egg Hunt always hoping to gain more children. The adults get to enjoy an Egg Dyeing Party each year.

Our Trustees have worked hard also. Wayne Faustman and Kent Blocksone are co-chairmen. They have done an outstanding job. There are a number of projects in the works for the church to decide on. We have our chime music playing each Sunday morning that is heard inside and outside of the church through speakers in the steeple.

Pastor Nellie has been wonderful this year even though her mobility was limited for some time. We are glad that Pastor Nellie and Scott are both on the mend.

We had a great time at our annual Valentine Dinner. We hosted the Community Easter Sunrise Service; and we will be hosting the Community Thanksgiving Service this year.

Hopefully, Heath Memorial will continue to serve God for a long time.

Richard Bolton, Chairman  
Administrative Board & Lay Leader

Heath Memorial United Methodist Church

Administrative Board Meeting

October 10, 2018

The meeting was called to order by Richard Bolton. Opening prayer had been delivered in the meeting held just prior to this meeting.

The following members were in attendance: Richard Bolton, Lucy Bolton, Nellie Cloninger, James Boan, Diane Boan, Wayne Faustman, Bitty Faustman, Kent Blocksme, and Bettie Blocksme.

Richard gave the Treasurer's Report. Checking account register balance on 9/30/2018 was \$109,444.88 (balance after deduction of outstanding checks from bank balance). Additional checks Richard is issuing include: \$574.69 for direct billing, \$50.00 to United Methodist Men (memorial contribution) and \$50.00 to Missions (memorial contribution)

Trustee Committee reported

- We plan to have a work day Nov. 10th for various tasks around the church.
- The Trustee Committee recommends renovating the wiring in the church. The Trustee Committee will present bids or estimated costs to the board when available.
- Trustees plan to proceed with the upstairs bathroom project when rewiring is complete.
- The ice machine is not working much of the time and needs repaired or replaced.

It was moved, and seconded that we repair the ice machine if the cost is \$400 or less, and if repairs would be over \$400 that we replace it with a new machine having a capacity similar to the current ice machine for a cost up to \$2,200. Motion carried.

Richard reported his findings in seeking an appraisal for the church building and furnishings. With several phone calls to local appraisers with referrals from here and to Charlotte, the best estimate of the cost of an appraisal would be **several times** a proposed cost of around \$400. With the renovation projects planned, we might need to also need to get an appraisal after completion of construction. We will not get an appraisal at this time.

Replacement of Emily Noah as Treasurer was discussed. Richard and Lucy had contacted Goodyear Accounting to get an estimated cost for an accountant to do the accounting work that Emily does. The cost was estimated to be in the \$150 to \$200 per month range. In addition, someone would need to get the bills to the accountant when they arrive.

Nellie, representing the Nominating Committee, moved that Kent Blocksme be elected as Interim Treasurer until the end of the year. Motion was seconded and carried.

A Proposed Budget totaling \$60,138.00 for 2019 was presented by the Finance Committee. A copy is attached and is incorporated as a part of these Meeting Minutes. We discussed the Grounds Keeper cost of \$2,400 per year and decided to leave it as proposed. It was moved and seconded that we approve the proposed 2019 Budget. Motion carried.

Nellie reviewed the questions and answers she is required to present for Charge Conference.

Recorded by Kent Blocksme

Attached: Heath Memorial United Methodist Church 2019 Budget

Heath Memorial United Methodist Church

Administrative Board Meeting

August 10, 2018

The meeting was called to order by Richard Bolton. Opening prayer had been delivered in the meeting held just prior to this meeting.

The following members were in attendance: Richard Bolton, Lucy Bolton, Nellie Cloninger, James Boan, Diane Boan, Wayne Faustman, Bitty Faustman, Kent Blocksome, and Bettie Blocksome.

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Recorded by Kent Blocksome

Attached: Heath Memorial United Methodist Church 2019 Budget

October 1, 2017

#### ADMINISTRATIVE BOARD MEETING

Chairman Richard Bolton called a special administrative board meeting after worship. The purpose of the meeting was to ask members if they wanted to continue giving Pastor Nellie money for Pastor Appreciation. It was stated that the church gave her \$200 last year. Jim Grizzle made the motion, seconded by Sam Stowe, to give Pastor Nellie \$300 this year. A dinner in her honor is planned for Oct. 29, 2017.

Also, Diane Boan, Trustee Chairman, called a short meeting. The purpose of the meeting was to accept a price given by Jeremy Beard to cut down trees on the side of the church. His price did not include removing the stumps. After discussing this matter, Alex Bolton made the motion, seconded by Joe Polk, to get Jeremy to cut down the trees at a price of \$900. Since all administrative board members were present, they all agreed to this as anything over \$500 has to be approved by the board.

It was also mentioned that an appreciation dinner would be given soon for Henrietta Hefner for her years of service cleaning the church. A plaque has been made up, and she will be given a gift of money or a gift card.

Being no further business, the meeting adjourned.

James Richard Bolton  
Chairman, Adm. Board

# ADMINISTRATIVE BOARD MEETING

## FEBRUARY 3, 2016

Head of meeting: Richard Bolton

Minutes taken by: Linda Grizzle

Attendees: Richard Bolton, Linda Grizzle, Emily Noah, Bettie Blocksome, James Boan, Diane Boan, Dolly Stowe, Sam Stowe and Pastor Nellie Cloninger

Opening Prayer given by: Pastor Nellie Cloninger

### **Agenda:**

Richard opened the meeting by thanking everyone for attending today's meeting.

Treasurers report for the closing of 2015 and beginning of 2016 was reviewed.

Linda Grizzle asked the attendees opinion on donating yarn to Friendship UMC's Knit Wits Missions Committee. (John Maddox had donated several commercial spools of yarn to Heath with the intention of the ladies of the church making prayer shawls. Unfortunately, the yarn is too nappy to be able to use in the knitting machine that was also donated. Since the Knit Wits do their crocheting and knitting by hand, Linda thought they may be able to make better use of the yarn. Linda has a large quantity of yarn at home and will try to use the lighter weight yarn in the knitting machine.) Dolly gave a motion to donate the yarn and Diane second the motion. The Board was in agreement to donate the yarn. Pastor Nellie will contact the Knit Wits about the donation.

Bettie Blocksome gave an update on the Missions Committee. The current bank balance is \$1700.18. Bettie asked the Board to approve a donation of \$500 from the Missions Fund to the Mens Warming Center. \$325 will come from funds raised by the Mission Committee and \$175 that had been designated from members of the congregation. The Board voted to approve this transaction.

Diane gave an update on the Trustees Committee. Diane stated that the Trustees wanted to do some landscaping on the Church grounds. Chris Hinson is to give an estimate to cut down some trees, pull out shrubs, etc. Once the estimate is given, Diane will relay the information to the Board.

It was mentioned that the church van has not been used since the vote to keep it. It's not cost effective to keep the van due to the cost of the repairs and insurance. The Administrative Board recommended that the Trustees make a decision as to whether or not to sell the van. Diane will bring up the matter at the Trustees meeting on Monday and vote to decide if the Church will keep or sell the van.

Pastor Nellie discussed the following subjects:

Christmas Day falls on a Sunday - Services will be held.

Christmas Eve Service - Pastor Nellie asked the Board to speak to other members of the congregation on how they felt about having the Christmas Eve Candle Light Service on another day other than Christmas Eve. The reason for wanting the Members input was that we do not have a very big turnout for the service since this is a day that many families have their celebration. The Board will revisit this at the next Board Meeting.

Pastor Nellie will be out of town on the following dates:

February 19-21 UMM Conference

February 22-24 Leadership Training

February 26-27 Reaching New People Workshop

April 7-13 family gathering in PA

April 20-24 Kyros in Greenwood

Pastor Nellie dismissed the meeting in Prayer

\*\*\*At the next meeting the Board will need to revisit the subject of Christmas Eve Service.

February, 2016

Heath Memorial Methodist Church Administration Board met in special session on Sunday, February 28, 2016, after worship service.

*trees*  
Trustee Chairman, Diane Boan, gave a price for landscaping the front yard of the church and for cutting down the big tree on the side of the church. The price included pulling up the stump. The price given was \$            Diane stated that they had asked for several bids but only got one from Jeremy Beard. Several pear tree in the front will be cut down also. Alex Bolton said that he would take care of those. Chris Hinson will do the landscaping.

Alex Bolton made the motion, seconded by Joe Polk, to accept the bid from Jeremy Beard. All in favor.

Being no further business in special session, Chairman Richard Bolton declared the meeting closed.

The Administrative Board met in special session after worship on Sunday, November 16, 2014. Pastor Nellie had asked if we would help Friendship Methodist with some of the expenses of the parsonage. Richard Bolton read a letter telling of the hardships that they are experiencing right now. John Newt Campbell stated that he thought the church should give Friendship a lump sum of money. Dolly Stowe then made the motion, seconded by Bryan Campbell, that Heath give Friendship \$2,000.00. After discussing this matter, Alex Bolton suggested that we give \$5,000. Kent Blocksom amended the motion, that was approved by Dolly Stowe, that we give \$5,000.00. All in Favor. Heath also decided to give Friendship the first six month's parsonage rent for 2015 right away. Jane Campbell asked Emily Noah if she had paid all memorials for this year. Emily stated that some had not been paid. Being no further business, the meeting adjourned.



**Administrative Board Meeting  
May 1, 2013**

Pastor Mike opened with Prayer.

Meeting Minutes read by Linda Grizzle and approved by Board.

Budget was reviewed with the Board.

Evangelism bank account was explained by Jerry Johnson.

Jerry also relayed items that had been discussed at a recent Evangelism Meeting. Three new members had joined the committee. They would like to do a Teen Crusade, Soup Kitchen and Clothes Closet. Jerry made a motion to discuss a Teen Crusade, Emily second the motion. Jerry stated there would be no cost to the church. Crusade will be held at same time as Bible School or right after school lets out for the summer. A vote was taken - all members voted in agreement.

The carpet in the Sanctuary has been cleaned. Replacing the Bible at the pulpit and painting is put on hold at this time. Trustees are currently working on the lighting for the parking lot.

Jim Grizzle is resigning as Chairman and Trustee. The Trustee committee will elect a new Chairman. Emily recognized Jim's efforts while he was the Chairman. Later note: Alex Bolton is the new Chairman of the Trustees.

Susan Coggins has resigned as Chairman and member of PPRC. Nominating Committee will need to elect a new member for PPRC and a new Chairman. (Kent Blocksom is the new Chairman and Crissie Coggins is the new member of PPRC.)

Jim Grizzle stated the church has purchased a new copier. \$300 had been donated towards the copier and the remaining \$169 was paid from the church account.

Richard Bolton asked if we could get rid of the old black piano that is in the basement. It was agreed upon to dispose of this piano. Richard also asked if we could have the other piano in the basement tuned. Richard will get an estimate to have this done.

Bettie Blocksome gave update on Missions Committee. The bank balance is approximately \$900. A stove was purchased the Senior Center. Missions Committee is currently looking for a Food Pantry to make a donation.

Emily asked Richard to review a form from Southern Mutual Insurance. Richard reviewed the questions with the Board and completed the form.

No other business was discussed and the meeting was adjourned.

**ADMINISTRATIVE BOARD MEETING MINUTES  
NOVEMBER 7, 2012**

Meeting Minutes read by Linda Grizzle.

**Old Business:**

\$124 was received from Bilo and deposited to the general fund.

The parking lot has been paved and there is a one year warranty on the pavement.

**New Business:**

Budget for 2013 was discussed and approved.

Discussion was made regarding a Trustee project of refurbishing or replacing the Pulpit Bible. The Trustees will discuss this matter at a future Trustee meeting.

Discussion was made regarding cleaning the carpet and painting the outside of the church. Budget was adjusted to cover these projects.

Meeting was adjourned.

## Administrative Board Meeting Minutes

July 22, 2012

Meeting Minutes read by Linda Grizzle.

### Old Business:

Jerry Johnson spoke regarding the Evangelism Committee. He provided a sample of packets that are being distributed to visitors. The committee is self supporting and does not require financial assistance.

Emily Noah will be submitting the names of Linda Grizzle, Crissie Coggins and Emily Noah to Shepherds Fold. These will be the only individuals that will be allowed to charge supplies to the Church account.

A Love Offering was done for Wanda Vinson's treatments. \$194 was collected.

A unanimous vote was made to add Leroy Hough as a Honary Member At Large.

### New Business:

The Financial Statement was distributed and reviewed.

Emily Noah requested anyone needing reimbursement for supplies/expenses to please use the Expense Log that James Boan had created.

Richard Bolton will check with Bilo regarding when the check would be issued from using the Bilo Cards that he had distributed at a previous meeting.

James Grizzle spoke regarding the parking lot. Contractors have confirmed there is no drainage problem. However, moisture may be seeping up from under the concrete. The previous estimate to pave the drive way was \$9200. A suggestion was made to get an estimate to pave the parking lot from building to the rock. We will first need to fix the window wells and lay lip of brick before paving the parking lot. The men of the church will do the prep work on fixing the window wells and brick work.

Status of the Church directory was mentioned. Information has been submitted to Jerry Johnson for organizing information and photos. The directory will then be forwarded to Emily Noah for printing.

Louise Hyatt mentioned the Cemetery will increase. The fee had previously been \$1500 per year and will increase to \$1700 - \$1800 due to extra work needing to be done for clean up.

A suggestion was made regarding a luncheon on 5<sup>th</sup> Sundays. Lucy Campbell had suggested changing church services to a later time when Pastor Mike was on vacation and have a luncheon immediately after service. Pastor Mike suggested not changing the time of the service and those who did not stay for Sunday School could go home to get their covered dish and return for the luncheon.

Emily Noah asked permission to do banking online. Kent Blocksom made the motion for discussion and Jim Grizzle seconds the motion. It was approved that she could print statements and checks the balance online as long as there is no fee.

Pastor Mike will check with the District regarding the percentage of funds that can be transferred from the building fund that does not require the conference to give approval.

Bitty Faustman mentioned floors not be swept regularly and pews needing to be vacuumed. The Trustees will prepare a guideline of cleaning duties and then speak to Henrietta.

Diane Boan mentioned some children would be willing to come to church if we could provide transportation. It was mentioned that before starting a rotation list of women to ride in the van with the driver, different members volunteer to pick the children up on their way to church. We want to be sure the children will come regularly before starting the van ministry.

The following meetings were held after church services:

July 29, 2012 – James Grizzle requested the board set a dollar amount on any expenses that do not require prior approval of the board. Diane Boan made the motion to allow \$500 per project and Joyce Bolton approved the motion.

Linda Grizzle requested that some of the old metal chairs under the stairs be loaned and stored at the Museum to allow space to store the new flower arrangements under the stairs. Linda Grizzle

made the motion to keep 12 of the chairs at the church and the remaining ones to be stored at the museum. Alex Bolton seconds the motion.

September 30, 2012 – James Grizzle requested a discussion regarding the paving of the parking lot. Diane Boan made the motion and David Ramsey second the motion for discussion. Vote to pave the parking lot from the church to the rock was unanimous.

Friendship had requested Heath Memorials assistance in financing the removing of the mold in the parsonage. Linda Grizzle made the motion to discuss the topic and Susan Coggins second the motion. It was decided to donate \$1000. (2 members opposed the donation.)

## Administrative Board Meeting

January 22, 2012

Meeting Minutes read by Linda Grizzle. The meeting minutes were approved as read.

### Old Business:

-Bi-lo Cards have been distributed.

-Driveway – Trustees will look into issue of ruts in parking lot and water running under the building.

-New mailing address for the church is PO Box 27, Edgemoor, SC 29712.

-Linda Grizzle brought up the subject of a new Church directory. Beth Cunupp (Crissie's friend) will charge \$75 to take the photos. Linda will contact Crissie to schedule an appointment to have the photos taken at the church. Jerry Johnson will arrange the photos. Emily will print out the copies. Linda will compile the phone and address information. The church will pay for the supplies of printing the directories.

### New Business:

-Richard Bolton reviewed the Financial Statement.

-Jerry Johnson (Evangelism Committee) spoke on visiting new visitors and showed sample of packet the committee is compiling. The committee fed 5 families for Christmas. The committee is self supporting and does not require any financial assistance from church funds.

-Emily Noah stated Shepherds Fold needs a list of church members who are allowed to charge purchases. The members are: Linda Grizzle, Crissie Coggins and Emily Noah.

-Pastor Mike requested information the DS requested for the Bishop. "A Strategic Plan for United Methodist Congregations of the SC Conference to Fulfill the Mission of the Church – 2012 Planning Guide". We needed to provide a statement in 50 words or less of where God is leading our church to be in 5 years. Examples of items to be included in the statement was desire to increase attendance, bring more youth into the church and more adult participation.

-Emily Noah recommended helping Wanda Vinson with one IV Treatment. A suggestion of a Love Offering and donation to help with the cost of her third medical treatment. Coram is the facility that is providing the treatments at \$212.60 (1 week treatment). Jane Campbell made a suggestion to use Piano Box Funds to pay for the third treatment and still do a Love Offering. Emily Noah made a motion to use the Piano Box funds and do a Love Offering. Linda Grizzle seconds the motion. The vote was unanimous on the Piano Box Fund and Love Offering.

Later Note: a Love Offering of \$194 was collected and given to Wanda.

-Joyce Bolton recommended Leroy Hough be added as an Honorary Member at Large. The vote was unanimous.

-Pastor Mike will be going on vacation January 23, 2012 and will be back the following Wednesday, February 1, 2012.

-Ash Wednesday service will be held at Heath Memorial February 22, 2012 at 7:00 pm.

-Friendship will be conducting the Second Annual Lords Supper Play and needs men from Heath to help out. The play will be on March 31, 2012 and April 1, 2012.

-Friendship will have the Holy Thursday Service at 7:00 pm.

-Heath Memorial will have the Good Friday Service.

-Heath Memorial will host the Easter Sunrise Service and Breakfast at 7:00 am.

-April 29, 2012 – May 5, 2012 – Pastor Mike will probably be on vacation.

-Bitty Faustman suggested updating the Marquee Sign. She suggested one side show upcoming events and a message be shown on the other side.

Later Note: Bruce Coggins and Crissie Coggins will be in charge of the Marquee sign.

Being no further business, the meeting adjourned.



## HEATH MEMORIAL UNITED METHODIST CHURCH

Report of the Administrative Board for Charge Conference September 20, 2011.

Heath Memorial UMC has almost completed about three-fourths of the year for 2011. We have some hard working church people that also give 100% of the effort they put into worship and other church projects.

We have participated in a number of mission projects such as helping the Men's Shelter with paper goods, clothing and shoes, the food pantry, coins collected for missions, donated to the Japanese relief that was needed after the earthquake and tsunamis, collected snacks and Gatorade for Salkehatchie and helped with school supplies.

We have groups that are very active in missions and also very active in visitation to the elderly.

Pastor Mike has been with us for over a year and he is a blessing to us and delivers very good sermons.

The church has celebrated most of the special Sunday observances during the year. During Easter, we had adult egg dying, egg hunt, and a community Sunrise Service. We had special services honoring Mother's and Father's day. There will be several other special days observed and activities pertaining to the seasons as the year winds down.

We still go out as a church to eat about once a month to fish camps and other restaurants. We went to the Wagon Wheel restaurant last week and had 21 in attendance.

There is still another quarter in this year to continue celebrating, and glorifying Our Lord and Savior.

We have good people at Heath Memorial who will help you and pray for you.

Chairman of Heath Memorial Administrative Board

*Richard Bolton*  
Richard Bolton

Administrative Board Meeting--  
August 18, 2011

Chairman Richard Bolton read the minutes of the last meeting. The minutes were approved as read.

First item of new business: The Lando Post Office will close September 17, 2011 so Heath Memorial will have to either use a mailbox or rent a box at either Richburg or Edgemoor Post Office. Diane Boan made the motion, seconded by Joe Polk to rent a mailbox from the Edgemoor Post Office. All in favor.

Second item of business: Linda Grizzle wanted a discussion on getting a new Church Directory. Linda stated that she would be glad to get the adjusted information; but needed someone to do the pictures. It was decided that Linda would begin the project; and then we would go into getting old pictures scanned or new ones made after this is done.

Third item of business: Jane Campbell and Donna Polk brought up the subject of maybe getting the driveway at the back of the church yard paved where the dirt is washing down onto the concrete near the door. After discussing this matter, the Board turned this over to the Trustees to research the cost, etc. If needed, they would then go to the Building Committee for their input. It was thought that the money could come from the building fund if this paving was done.

Fourth item of business: James Boan stated that Emily Noah has requested forms for check requests or reimbursements. He made up this form; but wants Emily to look at it to modify it if she wants to. These forms would have to be filled out by anyone wanting a check or reimbursement; and would make the bookkeeping a lot easier. When the form has been looked over and approved, copies will be made and put in the vestibule.

Fifth item of business: Jane Campbell stated that our church has been giving a flower when a church member has an immediate family member to pass away. She asked the Board if they wanted to continue this practice or just begin giving memorials.. The Board decided to give \$50 memorials in case of death of a church family member or their immediate family. Along this line, Diane Boan brought up the fact that we had dissolved the bereavement committees where a meal is served to members at their death or the death of an immediate family member. Instead, church members are encouraged to take food to homes instead of the committees serving a meal.

Sixth item of business: Richard Bolton began the discussion of the church budget for 2012. Comparisons from 2010-2011 were given out to members. Income for 2011 was \$49,573.39 (through 8/18/11) and expenses were \$48,016.00. He stated that the SPPRC had given the Pastor a salary increase; and that the apportionments were going to be lower in 2012. It was determined that we would have to take in \$1.45.00 weekly to meet the church's needs for 2012. After discussing this matter at length, Dana Cook made the motion, seconded by Jim Grizzle to approve the 2012 budget... Donna Polk made the

## Administrative Board Meeting (Continued)

statement that it is very good that the church is doing well financially, but it was her opinion that this should not be broadcast outside of our church family. Everyone agreed.

Just for information: Richard Bolton stated that he is going to get in touch with Bi-Lo to get cards to be used when buying groceries from them. The church will get 1% of the total cost of groceries bought by people who have these little cards (Booster Plus-Bi-Lo Charity) Money will come into the church quarterly. Hopefully, these cards will be gotten soon; and this project can begin at no cost to our church—just money coming in. The agreement with Bi-Lo would have to be renewed each year.

Jerry Johnson who is chairman of the evangelism committee gave out some information on what his committee has done and will do in the future. He stated that they will be having a fund-raiser soon—Blue Grass and hot dog supper in October. He hopes to print out pamphlets, etc that would hopefully entice new members to our church.

Pastor Mike stated that some time in the near future, he wants to make a presentation of natural church development. This would include a survey on improving certain things around the church and you would have to work on the results yearly. He stated that if you improve the health of the church, it will grow.

Being no further business, the meeting adjourned.